

Graduate Affairs Council
April 3, 2020
ZOOM Meeting
Minutes

- The meeting was called to order by Dean Caldwell at 1:00 p.m.
- The minutes from the March 6, 2020 (meeting held via email) were approved.
- Announcements
 - Dean Caldwell officially introduced Dr. Amy Rubens as Interim Associate Dean of the Graduate College. Dr. Rubens gave an update of projects she has been focused on since joining the Graduate College.
- Old Business
 - Dean Caldwell gave an update on the Student Needs Assessment Working Group. The group has been working on several different surveys that should be available by next semester. Develop Graduate Student orientation program.
 - Dean Caldwell discussed the status of the GTAs/GTF training/mentoring program. The training would be campus wide and then have specific training for individual programs. These trainings would be in accordance with SACS accreditation.
 - Teri Hills stated that there will be an Adhoc committee for summer ACPR proposals and that the proposals need to be submitted to the Graduate College by June 1st.
- Subcommittee Reports
 - Graduate Faculty – Report was approved as presented.
 - Academic Course and Program Review – Report was approved as presented.
 - Policies and Procedures Committee – No report
- New Business act of COVID-19
 - Graduate College Operations
 - The Graduate College will still be operating and processing paperwork as usual. Should you have any questions, please contact one of the staff members via email or phone.
 - Grading Policy
 - Graduate courses will continue on with the grading scale of A – F.
 - Probation/Dismissal
 - The policy regarding probation/dismissal will continue as normal.
 - Thesis/Dissertation Completion
 - The policy still stands with deadlines. If a student has been affected with COVID-19, then an extension will be recommended. The deadlines are: defend by May 1st and final draft submission by May 22nd.
 - Summer/Fall Admission/Matriculation

- Pre-requisite completion – A motion was made and passed to adjust the language in the letter being sent out to graduate students: Students will have until the end of Fall semester to provide documentation stating that they have completed all pre-requisites or have had their degree conferred.
 - Pass/Fail grades – Should be program specific.
 - Delayed degree conferral
 - International Students – Review of Visa applications has stopped.
- Continuous Enrollment
 - The \$50 fee for continuous enrollment will be waived for graduate students affected by COVID-19. A second section of GRAD799 will be created for COVID 19, and can be requested on the continuous enrollment form with justification and department approval.
- Summer GA's
 - The status of summer GA's is unknown at this time.
- Student Travel Reimbursement
 - At this time we are working to get a firm answer to reimburse for airfare. Students are able to get vouchers from airlines at this time and that is part of the concern.

- Next Meeting May 1, 2020

April 3, 2020

Graduate Faculty Application Status

(Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

| Name | Dept | Limitation(s) |
|----------------------|-------------|----------------------|
| Bakhitah Abdul-Ra'uf | CRJU | |
| Neil Sigmon | MATH | |
| Jean Mistele | MATH | |

Associate Graduate Faculty Status - 3 year term

| Name | Dept | Limitation(s) |
|-------------|-------------|----------------------|
|-------------|-------------|----------------------|

AGENDA/MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE

I. CRJU

A. Other Changes

1. CRJU 01-19-03132020 Removing the Comprehensive Exam requirement from the MS program - **Approved**

B. Catalog Description Changes

1. CRJU 02-19-03082020 Removing language for both the MS and MA programs - **Approved**

II. DPT

A. Other Changes

1. DPT 01-19-033132020 Revising admission criteria - **Approved**

III. ENGL

A. Course Title Change

1. ENGL 01-19-03032020 - Course Title Change for ENGL 651- **Approved**

IV. MOT

A. Adding New Course & Revising Current Courses

1. OT 01-19-03192020 - Adding OCTH 618 - **Approved**
2. OT 02-19-03192020 - Revising content and number of credits OCTH 620 - **Approved**
3. OT 03-19-03192020 - Revising content OCTH 632 - **Approved**
4. OT 04-19-03192020 - Revising content and number of credits OCTH 634 - **Approved**
5. OT 05-19-03192020 - Revising content and number of credits OCTH 644 - **Approved**
6. OT 06-19-03192020 - Adding OCTH 648 - **Approved**
7. OT 07-19-03192020 - Adding OCTH 660 - **Approved**

V. PA

A. Adding New Course

1. PA 02-19-03172020 - Adding PHYA 601 in place of IPEH 601- **Approved**
2. PA 03-19-03172020 - Adding PHYA 602 in place of IPEH 602 - **Approved**

B. Changes to Course Syllabus

1. PA 04-19-03172020 - Change to course syllabus - **Approved (No changes to catalog)**

B. Deletion of Courses

1. PA 05-19-03172020 - Deletion of IPEH 601 and IPEH 602 - **Approved**