

**Start: 1:08pm**

**GAC Minutes**

10/4/2019

**Attendees:** Benjamin Biermeier-Hanson, Brad Bizell, Matthew Brunner, Lori Elis, William Kolb, Kristin Machac, Jennifer Powell, Carrie Sanders, Gary Schirr, Milena Staykova, Robert Trent, Amy Wix, Shuo Yao, Marjorie Young

**Staff:** Ben Caldwell (Dean), Becca Conner, Erin Hilton (recorder), George Santopietro

Introductions

**Announcements:**

Approval of minutes from the April 26, 2019 & September 13, 2019 meeting

- Kay Johnson, "D2L Library modules "library workshops" are offered for DNP, MSW, Education as well as Counselor Ed libguides. If any more help is needed see Jenifer."

**Old Business:**

- ACPR was voted on by consensus.

**New Business:**

Revised Curriculum form:

- The undergrad form was made easier like the graduate form.
  - Attached is a syllabus, they come with directions.
  - Should be uploaded to the website next week.
  - We took all of the basic information from the graduate coversheet for the undergraduate form.
  - Beneficial to have the department chair look over it.
  - It is sent to Shev and the Provost.

**Subcommittee Reports:**

Graduate Faculty Status: Reviewed names from the agenda

**For the good of the order:**

Chrome River Approval Process:

- Please allow Student Travel to be entered in Chrome River by the Graduate College as opposed to the different departments. Erin Hilton will act as the students Delegate.

**Meeting Adjourned: 1:37pm**