

Minutes

Attendees: Ben Biermeier-Hanson, Brad Bizzell, Jason Browning, Matthew Brunner (Registrar), Ben Caldwell (Chair, Dean), Tracy Cohn, Becca Conner (Graduate Admissions), Karen Douglas, Tom Duncan, Jeannine Everhart, Lauren Flora, Phil Hardy, (Graduate Admissions), Zach Johnson (Graduate Admissions), Teri Hills (Graduate College), Kay Johnson, Wil Kolb, Eric Mesmer, Kristan Morrison, Bruce Parsons, Jennifer Powell, Michele Ralston (Graduate College), Sara Rabe, Amy Rubens, (Vice Chair, Assoc. Dean), Carrie Sanders, Ken Smith, Milena Staykova, Robert Trent, Patty Vari, Shuo Yao, Marjorie Young

Guests: Amanda Bozack, Matt Dunleavy

- Call to Order
- Approval of minutes from March 5, 2021 meeting – minutes were approved as presented
- Announcements
 - Commencement update
 - RU 2020 Graduates April 29th, 4 PM, Cupp Stadium
 - RU 2021 Graduates April 30th, 6 PM Cupp Stadium
 - RUC 2020 Graduates May 2nd, 10 AM Berglund Ctr
 - RUC 2021 Graduates May 2nd, 1 PM, 4PM Berglund Ctr
 - Enrollment update (as on 3/29/2021)
 - Apps -87 (primarily in health science programs that traditionally have large application pools)
 - Admits +53
 - Final Student Newsletter (Amy) – please forward list of student accomplishments to include in final newsletter of the semester
 - 3MT Competition update (Amy) – Awards ceremony held March 31st
 - Patricia Phillips is on leave; please forward anything that normally would be going to Patricia to Ben or Teri – grad faculty apps, curriculum or other items.
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- Old Business
- Subcommittee Reports
 - Graduate Faculty – See attached listing of approved faculty
 - Academic Course and Program Review – See attached summary of proposals; all proposals were approved
 - Policies and Procedures Committee – See attached report
- New Business

- Change of full-time and part-time definitions for graduate students
 - Implementation of online MBA and MSN-Administration programs in collaboration with Academic Partnerships (AP) has brought suggestion to change the definition of full-time and part-time graduate standing from 9 credits hours per semester for full-time students to 6 credits, and part-time students from 6 credits hours to 3 credit hours. There are no academic implications; this is purely a financial aid related suggestion. –
 1. MBA and MSN-Administration programs will use a 7-week course model in which students may enroll in two 7-week courses in one of two sessions per semesters. Students may not enroll in more than two courses during a seven week session (typically 6 credit hours maximum). Students could enroll in up to 4 courses per semesters.
 2. Students could qualify for full-time financial aid by enrolling in two courses in a single session or 6 credits over two consecutive sessions within a single semester.
 3. The change in full-time/part-time enrollment would apply to all graduate students and not just the online, 7-week programs.
 4. More graduate students will ultimately be eligible for aid at both the full-time and part-time levels. Students enrolled in a single course for at least credit would be eligible for partial financial aid. This is not possible under the current definitions.
 5. There are no issues with Federal Financial Aid guidelines since Federal Financial Aid for graduate students is exclusively in the form of loans (no Pell or other grants-in-aid).
 6. One issue is that if more students qualify for aid, the Financial Aid and Bursar's offices will have a higher workload; this has been anticipated and is being planned for by the administration.
 - A proposal will likely be coming to the GAC Policies and Procedures committee for consideration.

- Adjourn

Please reserve April 23rd for a final GAC meeting (if needed).

February 5, 2021
Graduate Faculty Application Status

Full Graduate Faculty Status - 5 year term

Name	Dept	Limitation(s)
Sara Rabe	ATTR	
Kim Gainer	ENGL	
Ken Smith	ART	

Associate Graduate Faculty Status - 3 year term

Name	Dept	Limitation(s)
Steve Lovern	PHHL	HADM 830, HADM 820, HADM 520, HSCL 870

AGENDA/MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
All proposals are posted on ACPR D2L site
(<https://learn.radford.edu/d2l/home/54978> - 2020-2021)

I. MSN-Nursing Administration

A. Revising Title, Prerequisite, Description and Objectives

1. NURS 01-20-03302021 Update the course title; add a prerequisite; update the course description and objectives. - **ACPR Approved; GAC Approved 4/2/2021**
2. NURS 02-20-03302021 Update the course title; add a prerequisite; update the course description; change the number of practicum hours- **ACPR Approved; GAC Approved 4/2/2021**
3. NURS 03-20-03302021 Add a prerequisite; update the course description - **ACPR Approved; GAC Approved 4/2/2021**
4. NURS 04-20-03302021 Update the course title; add a prerequisite; update the course description- **ACPR Approved; GAC Approved 4/2/2021**
5. NURS 05-20-03302021 Add a prerequisite; update the course description and objectives - **ACPR Approved; GAC Approved 4/2/2021**
6. NURS 06-20-03302021 Add a prerequisite; update the course description and objectives - **ACPR Approved; GAC Approved 4/2/2021**
7. NURS 07-20-03302021 Add prerequisite; update the course description - **ACPR Approved; GAC Approved 4/2/2021**

B. Course Deletion

1. NURS 08-20-03302021 Delete NURS 609 - **ACPR Approved; GAC Approved 4/2/2021**
2. NURS 09-20-03302021 Delete NURS 621 - **ACPR Approved; GAC Approved 4/2/2021**
3. NURS 10-20-03302021 Delete NURS 660 - **ACPR Approved; GAC Approved 4/2/2021**

C. Syllabus Update

1. NURS 11-20-03302021 Transfer course into new syllabus format. No substantive changes - **ACPR Approved; GAC Approved 4/2/2021**

D. New Courses

1. NURS 12-20-03302021 Add NURS 682 - **ACPR Approved; GAC Approved 4/2/2021**

E. Program Revisions

1. NURS 13-20-03302021 Change total program credits from 36 to 33 which would decrease the total number of courses from 13 to 11 - **ACPR Approved; GAC Approved 4/2/2021**

II. MBA

A. Course Description Change

1. MBA 01-20-03302021 Update the MGNT 685 course description and syllabi - **ACPR Approved; GAC Approved 4/2/2021**

B. Admissions Changes

MBA 02-20-3082021 Update Admissions requirements - **ACPR Approved; GAC Approved 4/2/2021**

III. Impact

A. New Course

1. CBED 01-20-02262021 Add new micro-credential courses to be transferred in as free elective for Education program - **ACPR Approved;**
2. Matt Dunleavy and Amanda Bozack – EBED 501 will encompass 15 competency-based education microcredentials. Each course requires approximately 10 hours of dedicated work, and equates to 0.2 graduate credits per microcredential; 5 courses will be equivalent to once graduate credit; 10 courses will be equivalent to 2 graduate credits; 15 course will be equivalent to 3 credits. CBED 501 credit (1-3 credits) may transfer as graduate elective credit to MS Education; Program will submit a transfer credit request; a memo will indicate which CBED microcredentials have been completed and approved for graduate credit. The transfer request and memo will then be submitted to the Registrar. **GAC Approved 4/2/2021**

IV. Occupational Therapy Doctorate

A. Program revision

1. OTD 13-20-03182021 Change total program credits from 36 to 30 which would decrease the total number of semesters to 5 semesters - **ACPR Approved; GAC Approved 4/2/2021**

V. EDUC

A. Revising Title, Course Number, Course Description and Syllabus

1. EDUC 01-20-02262021 Update the course title; change the course number; update the course description and syllabus - **ACPR Approved; GAC Approved 4/2/2021**

VI. EDSP

A. New Course

1. EDSP 02-20-02262021 Add EDEC 600 to the curriculum - **ACPR Approved; GAC Approved 4/2/2021**

Policies and Procedures Committee

Minutes

March 19, 2021

1:00 p.m.

Zoom

Standing member present: Amy Rubens (Graduate College, presiding), Teri Hills (Graduate College), Amanda Bozack (CEHD), Tom Duncan (COBE), Jeannine Everhart (RUC), Sara Nicely (Waldron), Bruce Parsons (CVPA), Jeff Pittges (Artis), Eric Mesmer (CHBS)

Standing members absent: none

Guests present: Becca Conner and Zach Johnson (Graduate College Admissions)

Scribe: Brooke Love (GA for the Graduate College)

I. Attendance and announcements

- Dr. Rubens (Grad College, presiding) reminded the group that Brooke Love, GA for the Graduate College and MFA candidate in Design Thinking, will attend meetings to assist with recording duties.

II. Discussion of probation, return to good standing, dismissal, and readmission policies.

a. Retention Data

- Rubens presented retention data from the Graduate College from Spring 2018 to Fall of 2020 (exclusive of summer sessions); data displayed only “negative action” items from end-of-term processing: grade of “C” notification (1st and 2nd “C”), probation and probation continuance notification, and dismissal notification. Trends are difficult to discern due to the merger and pandemic; however, data suggests that, while more students are being placed on probation, fewer students are being dismissed.

b. Faculty/Program Feedback

- Rubens, Dr. Mesmer (CHBS), and Dr. Bozack (CEHD) shared faculty and program feedback (received as of 3/19) related to probation, dismissal, and readmission policies. Rubens related that the majority of feedback has been positive and in support of the development of a suspension policy. Rubens related that some programs were concerned about professional/accreditation standards; however, all graduate programs are permitted to enforce more stringent policies in comparison to the baseline minimums established by the Grad College, and the Grad College will continue to support programs in this regard.

c. Next Steps

- Written, working recommendations that the committee can further workshop together will be shared at the next Policies and Procedures meeting on April 9. [NB: This meeting will not be held if the GAC meeting for April 23 is canceled due to lack of need.]

Note: No items are being forwarded to GAC for consideration.