

**Minutes**

Attendees: Shuo Yao, Melinda Cruz, Wendy Downey, Alan Forrest, Phillip Mongan, Sean Keck, Lauren Flora, Elizabeth Rice (Graduate Admissions), Ken Smith, Kay Johnson (Library), Jeff Pittges, Anna Marie Lee (Research Compliance), Bruce Parsons, Riane Bolin, Brad Bizzell, Karen Douglas, Jason Browning, Tracy Cohn, Matthew Brunner (Registrar), Ben Caldwell (Chair, Dean), Zach Johnson (Graduate Admissions), Kevin Parcetich, Tracey Drowne (Graduate Recruitment), Rebecca McIntyre, Kristan Morrison, Can Dogan, Ben Biermeier-Hanson, Robert Trent, Jeannine Everhart, Sara Nicely, Jennifer Powell, Sarah Rabe, Teri Hills (Graduate College), Michele Ralston (Graduate College), Amy Rubens, (Vice Chair, Interim Assoc. Dean)

- Meeting was called to order at 1:00 p.m. by Dr. Ben Caldwell, Dean
- Approval of minutes from April 23, 2021 meeting – minutes were approved as presented
- Dean Caldwell welcomed all new GAC members
- Announcements – Reminder that it takes about 6 weeks for Program Revisions/Changes to go through Faculty Senate. The deadline for Faculty Senate review is March 1<sup>st</sup>. For GAC to approve before going to Faculty Senate deadline will be February. The Graduate College will confirm these dates.
  - Total enrollment as of Monday (8/30/2021) is 1,492
  - 626 New Students
  - RUC – 397 – 148 New
  - RU – 1.095 – 478 New
- Student newsletter goes to the Graduate Faculty and Deans as well. A link to the latest letter was sent through the chat on Zoom. It will be posted on the Graduate College's website soon. The Graduate College will try to send out the newsletter once a month or at least 3 times a semester.
- Went over the list of events listed in the newsletter including the Mindfulness event being held. Deadline to register is September 8<sup>th</sup>. About 20 students can attend.
- Other events being held are 3 Academic Writing Workshops and Creating a Resume Workshop.
- Distinction Program- Optional pathway assistantship holders. See attachment to these minutes for more information on the program. Information will be posted on the Graduate College's website and sent out via email.
- Dean Caldwell mentioned that Dr. Rubens would be sending out a Qualtrics Survey where they would list their top choices for Subcommittees. Need to be submitted by September 8<sup>th</sup>.

- Old Business
  - Showed list of Graduate Faculty that had been approved during the summer semester.
  
- Subcommittee Reports
  - Graduate Faculty – See attached listing of approved faculty
  - Academic Course and Program Review – None
  - Policies and Procedures Committee – None
  
- New Business – Teri Hills went over the new Curriculog system.
  
- Adjourn – Meeting was adjourned by Dr. Ben Caldwell, Dean at 1:45 p.m.

## Graduate Faculty Application Status

The following have been approved as graduate faculty according to the specified qualifications for either full or graduate faculty status.

### Full Graduate Faculty Status - 5 year term

Name	Dept	Limitation(s)
Edwin Bonney	STEL	
Maxwell Yurkofsky	STEL	
Jeanne Mekolichick	Sociology	
Ken Smith	ART	
Antonio Ellis	STEL	
Stuart Robinson	ART	
Mariam Abdelaziz	COSD	
Sarah Smidl	MOT	
Zachary Collier	MBA	
Michelle Lenhart	COSD	
Margaret Konkell CVPA		
Jason Browning MOT		
"Abel" Lei COSD		

### Associate Graduate Faculty Status - 3 year term

Name	Dept	Limitation(s)
Scott Jefferies	STEL	EDEL 621; 626 & 624 EDEL 810; 820; 830; 840; & 850
Amy Griffin	STEL	
Francisco Duran	STEL	EDEF 870
Ellen Harvey	NURS	Capstone Committee
Taylor Rose	STEL	EDSP 675
Ryan Graebert	CVPA	MUSC 671; 672; 697; 553
Kemberly Campbell	NURS	Capstone Committee

## **Distinction Program and Excellence Award for Graduate Assistantship Holders**

The Distinction Program and Excellence Award provide an *optional* pathway for ongoing professional development, peer support, and recognition to graduate assistantship holders (GAs, GTAs, and GTFs). Through the Distinction Program, graduate assistantship holders participate in events that assist them in their performing their duties and articulating the value of their experiences to future employers and other stakeholders.

Formal completion of the program requires that graduate assistantship holders do the following:

- (1) attend training events as required by their supervising program
- (2) participate in activities *of their choosing* that are sponsored by the Graduate College
- (3) create an updated resume and post it in their Handshake account
- (4) develop an ePortfolio in which they document and reflect on their development as a graduate assistantship holder

Assistantship holders who satisfactorily complete the Distinction Program receive:

- honor cords to wear during commencement
- notation of their achievement on their academic transcript
- an invitation to an awards luncheon
- automatic consideration for one of three Excellence Awards.

Winners of the three Excellence Awards (one GA, GTA, and GTF) are named at the awards luncheon and also receive a plaque and cash prize (\$500, \$500, and \$1000, respectively).

## GTAs/GTFs

Overview of Guidelines	Focus Areas	Other Info
<ul style="list-style-type: none"> <li>• May participate in GTA <i>and/or</i> GTF year(s)</li> <li>• During each year of eligibility, must attend 8 events per year (no more than 2 per category)                             <ul style="list-style-type: none"> <li>○ At least 3 of the 8 events must be sponsored by the Grad College</li> </ul> </li> <li>• Must also complete the Grad College's orientation as well as any orientation offered by their home program</li> </ul>	<b>Diversity and Inclusion</b>	<ul style="list-style-type: none"> <li>• No letters of recommendation needed, but two endorsements are required (department chair, program coordinator, supervisor, etc.)</li> </ul>
	<b>Professional Development</b>	
	<b>Scholarship of Teaching and Learning</b>	
	<b>Wellness and Mental Health</b>	

## GAs

Overview of Guidelines	Focus Areas	Other Info
<ul style="list-style-type: none"> <li>• Must attend 6 events (no more than 2 per category)                             <ul style="list-style-type: none"> <li>○ At least 3 of the 6 events must be sponsored by the Grad College</li> </ul> </li> <li>• Must complete program during consecutive Fall and Spring semesters (e.g., Fall and Spring <i>or</i> Spring and Fall)</li> <li>• Must also complete the Grad College's orientation</li> </ul>	<b>Academic Excellence</b>	<ul style="list-style-type: none"> <li>• No letters of recommendation needed, but two endorsements are required (department chair, program coordinator, supervisor, etc.)</li> </ul>
	<b>Diversity and Inclusion</b>	
	<b>Professional Development</b>	
	<b>Wellness and Mental Health</b>	