

GRADUATE AFFAIRS COUNCIL

Friday, October 4, 2013

1:00 p.m. – Heth Hall 043

PRESENT: Dennis Grady (presiding), John Brummette, Matthew Brunner, Jeff Chase, Rana Duncan-Daston, Lori Elis, James Gumaer, Sarah Hastings, Rodrigo Hernandez, Kay Johnson, Eric Mesmer, Douglas Mitchell, Kristan Morrison, Eloise Philpot, George Santopietro, Ed Swanson, Brenda Tyler, Patricia Winter, Paul Witkowski

Staff: Patricia Phillips (*recorder*), Becca Conner, Ryan Phillips, Donna Spradlin, Brian Drivas (GA)

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:00 p.m.

2. MINUTES

A motion was made and seconded to approve the minutes from the September 6, 2013 meeting. The minutes were approved by consensus.

3. ANNOUNCEMENTS

- The Graduate College is moving from Lucas Hall to Whitt Hall in early February and then move to the renovated Buchanan House sometime in May or early June.
- Dr. Nora Reilly has submitted her resignation as Interim Dean of the Graduate College and resumed her role as Associate Dean.
- The programs that have agreed to the “Conditional Admission” need to meet in regard to the guidelines for the Conditional Letters of Admission.
- The grievance policy needs to be revisited. The policy that is in place now was tested last academic year and essentially failed. The task of the Policies and Procedures committee is to revamp the policy; possibly looking at grievance policies at other universities.
- Subcommittees have been established and the list is attached.
- Nathan Norman was introduced as the new part-time employee hired to help with the new Admit process.

4. NEW BUSINESS

- Becca Conner gave a presentation on the new CollegeNet Admit product. This new way of admitting students should make the process of reviewing applications simpler.

- The “**Waiver by Examination**” motion was left on the table from last year and must be reconsidered.

Challenge examinations provide a mechanism for students to demonstrate knowledge they have acquired through work, life or educational experiences. Students who are able to justify that their previous academic preparation and/or life experiences are relevant to a particular course may choose to seek exemption from that course and substitute a course (with approval of their program) for those credits in the program of study. Challenge examinations are comprehensive and carry a processing charge. Each graduate program determines its own policies regarding which courses may be challenged, which students are eligible to take challenge examinations, and which experiences (if any) can form the basis for a challenge. Students cannot challenge a course for which they are currently enrolled nor can they challenge a course they have already completed. Students must earn a grade of “B” or better on a challenge exam in order to be exempted from that course, and challenge exams may not be repeated.

A motion was made to table this policy until the next GAC meeting on November 1, 2013. Motion to table passed.

5. **SUBCOMMITTEE REPORTS**

Graduate Faculty – No report at this time

Academic Course and Program Review – No report at this time.

Policies and Procedures Committee – No report at this time.

Grievance Committee – No report at this time.

6. **Good of the Order**

- Donna Spradlin announced that she will be meeting with Program Coordinators within the next week to discuss recruitment allocations.
- Dean Grady announced that there will be approximately the same amount of funding next year for GAs, GTAs and GTFs.
- SACS has announced that the way GTFs are handled as Professors of Record will be changing. They will now need to have a Master’s Degree along with 18 hours of credit within the teaching discipline.

7. **ADJOURN**

Dr. Grady adjourned the meeting at 2:18 p.m.

**GRADUATE AFFAIRS COUNCIL
2013-2014**

OFFICERS

Dr. Dennis Grady, Chair
Paul Witkowsky, Vice Chair
Ms. Patricia Phillips, Secretary

SUBCOMMITTEES

<p align="center"><i>Academic Course & Program Review</i></p> <p align="center">Rodrigo Hernandez – COBE Patricia Winter – CVPA Brad Bizzell – CEHD Eric Mesmer – CHBS Lauren Flora – CHHS Kay Johnson – Library Matthew Brunner – Registrar (Ex Officio) Patricia Phillips – Recorder</p>	<p align="center"><i>Graduate Faculty</i></p> <p align="center">Rodrigo Hernandez – COBE Lori Elis – CHBS Jennifer Jones – CEHD Virginia Burggraf – CHHS Jim Gumaer – CEHD Patricia Phillips - Recorder</p>
<p align="center"><i>Student Grievance Committee</i></p> <p align="center">Rodrigo Hernandez – COBE Brenda Tyler – CEHD Patricia Winter – CVPA John Brummette – CHBS Ed Swanson – CHHS Dean - Convener</p>	<p align="center"><i>Policies & Procedures</i></p> <p align="center">Rodrigo Hernandez – COBE Paul Witkowsky – CHBS Rana Duncan-Daston – WCHS Jeff Chase - CHBS Kristan Morrison – CEHD Joan Dickinson – CVPA Associate Dean - Recorder</p>
<p align="center">Other committees and work groups formed as needed.</p>	