

GRADUATE AFFAIRS COUNCIL

Friday, October 8, 2010

2:00 p.m. – Heth 044

PRESENT: Dennis Grady (presiding), Matthew Brunner, Virginia Burggraf, Lori Elis, Ann Elliott, William Flora, Kristin Froemling, Kathy Hoover, Elizabeth Jamison, Kay Johnson, Donald Langrehr, Robert Hiltonsmith for Eric Mesmer, Diane Millar, Drew Dodson for Alison Pack, Joan Dickinson, Paul Park, Fran Steigerwald, Ed Swanson, Paul Witkowsky. Staff: Nora Reilly (recording), Rebecca Conner.

1. CALL TO ORDER

The meeting was called to order at 2:03 p.m.

2. MINUTES

A motion was made and seconded to approve the minutes from the September 17, 2010 meeting. The minutes were approved with the following corrections:

- a. Regarding the DPT on page 6, change “A site visit from the accrediting body is scheduled October 27-28, 2010, with accreditation final in January, 2011” to “A site visit from the accrediting body is scheduled October 27-28, 2010, to make a decision by CAPTE as to whether to proceed with the candidacy process.”
- b. Regarding thesis credits on page 3, change the phrase to read “1-6 credits may be reported, not to exceed 6 credits toward the program of study.”

3. ANNOUNCEMENTS

Seven-Year Model – The 7-year model was discussed at the Faculty Senate. In terms of the Graduate College, the model retains the initiative of raising graduate stipends to the national average. Dean Grady will ask to have the PowerPoint presentation on the budget posted if the Senate has not already done so.

Non-RU-Native Graduate Students – Last year, the Graduate College surveyed non-RU-native graduate students to determine what attracted them to RU. We will do so again this year.

Headcount and Degrees Awarded – While our graduate student headcount is not down, we are down 70 students in terms of degrees granted last year (Spring, Fall, Summer).

- a. Dean Grady expressed concern over this paradox.
- b. Eli Jamison requested a report on those who apply for graduation. Others requested the same.
- c. Rebecca Conner pointed out that students may still be “active” without being formally enrolled in a given term.
- d. It was suggested that we look at the number of degrees granted per program, consider the role of the economy, etc.

Rubrics for Selection – Nora Reilly reported that only about six programs/concentrations had forwarded their student selection decision processes.

Specifically, information about how a decision is made and who makes the decision is required. Send the information to nreilly@radford.edu.

President Kyle – The President will come to the November 5 meeting of the GAC.

4. **SUB-COMMITTEE REPORTS**

Graduate Faculty – Dean Grady reported that 13 graduate faculty applications remained outstanding while the courses were being taught. This is a direct violation of SACS and must be remedied immediately.

The Committee's report was approved. (See Attachment B)

Academic Course and Program Review – Nora Reilly requested that approval of the DPT courses that had been reviewed by the ACPR be tabled until the entire DPT curriculum was approved by the subcommittee. At the subcommittee level, two motions to reconsider needed to be made, 1 motion was tabled, and the sequence of Scientific Inquiry courses and the catalog copy had yet to be reviewed. All issues except for the Scientific Inquiry sequence and catalog copy were scheduled for consideration at the October 15 meeting. The motion to table was made, seconded and approved.

The MFA concentration in Design Thinking was next on the Committee's agenda, scheduled for consideration on October 22 and, if necessary, 29.

A representative from COBE and a representative from CHBS were solicited for the ACPR Committee.

The Committee's report was approved. (See Attachment A)

Graduate Student Council (GSC) – Paul Park, President of Graduate Student Council, reported on submission of an internal funding request to the FSC, updating the website, plans for a social event, and submission of a grant to the Parents' Fund. Dean Grady thanked Paul for his continued efforts as a member of the Provost's Search Committee.

5. **OLD BUSINESS**

a. **Electronic Theses** – Comments from the prior meeting and those attending the presentation after the last GAC meeting were in favor of proceeding with an electronic process. Paul Witkowsky requested a two year phase-in policy. A motion was made to "Implement electronic submission of theses and dissertations no later than June 2013". The motion was seconded and passed. Kay Johnson was going to follow up with Interim Librarian Steve Helm.

b. **Graduate Forgiveness Policy** – Dean Grady's GA researched the prevalence of "forgiveness policies" for poor graduate GPAs and found only one. It applied to undergraduates and specifically excluded graduate students.

a. Paul Witkowsky asked if grades can be considered "expired" after 6 years (8 for doctoral students).

- b. Dean Grady stated that he would put the question on the Virginia Graduate School Council's listserv and report back at the next meeting.
- c. **Excess Hours for a Degree** - Students take more hours than needed for a degree and there does not appear to be any policy that prevents this. Some protection must be put in place to prevent graduate students from taking undergraduate courses to raise their graduate GPAs.
 - a. Matthew Brunner recommended separating graduate and undergraduate GPAs on transcripts. He would need to have an approved motion from the GAC to do so.

6. NEW BUSINESS

Action Items regarding Headcount – Dean Grady is going to:

- a. Request reports on the number of students who apply for graduation.
- b. Determine if the number of certificates completed is changing.
- c. Request reports on the number of degrees granted over time per program.

7. ADJOURNMENT

The meeting was adjourned at approximately 3:15 p.m.

Atta. (2)

Attachment A:

Graduate College

Academic Course and Program Review Minutes

Date - September 24, 2010 - 1 pm

Location - Lucas Hall

Present: Matthew Brunner, Virginia Burggraf, Joan Dickinson, Kay Johnson, Nora Reilly, Ed Swanson. Recorder: Sandy Steele

Applied Health Physical Therapy

New Course Proposals (approved unless noted differently)

- 01-AHPT-10 AHPT 800, Human Anatomy
- 02-AHPT-10 AHPT 810, Exercise Physiology
- 03-AHPT-10 AHPT 812, Clinical Medicine I
- 04-AHPT-10 AHPT 814, Patient Management I
- 05-AHPT-10 AHPT 816, Theory and Practice I
- 06-AHPT-10 AHPT 818, Professional Affairs
- 07-AHPT-10 AHPT 820, Kinesiology-Biomechanics
- 08-AHPT-10 AHPT 824, Clinical Medicine II -Required revisions - tabled until next meeting
- 09-AHPT-10 AHPT 826, Patient Management II
- 10-AHPT-10 AHPT 828, Theory and Practice II
- 11-AHPT-10 AHPT 830, Clinical Internship I
- 12-AHPT-10 AHPT 840, Management of Special Populations
- 13-AHPT-10 AHPT 842, Neuroscience
- 14-AHPT-10 AHPT 844, Neuromuscular Development/ Control I
- 15-AHPT-10 AHPT 846, Clinical Medicine III
- 16-AHPT-10 AHPT 848, Pharmacology
- 17-AHPT-10 AHPT 850, Psychosocial Elements of Illness and Disability
- 18-AHPT-10 AHPT 852, Research/ Scientific Inquiry I

Proposals for MFA in Design Thinking are coming. Appalachian Studies also has a couple of proposals coming. More AHPT courses will be presented October 15, 2010. Library Assessment forms for the above will be reviewed by Kay Johnson. She will make recommendations to Ed Swanson and provide updates to Sandy Steele for the final Word documents. Ed Swanson will provide a revision of AHPT 824 to Sandy Steele to be reviewed with the remainder of AHPT courses. Ed Swanson will obtain revised Word documents (w/out library assessment revisions) from Sandy Steele.

Other:

Adjourn: The meeting was adjourned at 2:03 p.m.

Recommendations for Graduate Faculty Membership
Tuesday, September 28 – 11:00 a.m.
Lucas Hall

Present: Ann Elliott, Lori Elis, Paul Witkowsky, Wayne Gallops, Dennis Grady, Diane Millar (absent/written comments). **Recorder:** Sandy Steele

Applicant	Department	Application Status*	Limitations	Approved (✓)	Committee Recommendations
Carol Ann Cox	STEL – Special Ed	Associate	EDSP 651, 672	✓	Approve with limitation EDSP 651 and 672.
Laura Boyd Farmer	Counselor Education	Associate	Clinically focused courses only.	✓	Approve with limitations: COED 471, 472, 571, 572, 697.
Brian Kitts	STEL – Ed Leadership	Associate	EDEF 600	Tabled	Not approve for EDEF 600. Follow-up with chair. Update: Dr. Moore will get back to sub-committee.
Mark Schafer	STEL – Ed Technology	Associate		Tabled	Request specific course limitations. Dr. Moore will get back to sub-committee.
Jenice Riebe	Music	Associate	MUS 257, 571, 572, 671, 672, 697	✓	Approve with limitations MUS 257, 571, 572, 671, 672, 697.
Shannon Cohen	Nursing	Associate		✓	Approve with limitation to NURS 802.
Rebecca Epperly	Communication Sciences and Disorders	Associate	To add COSD 608 to current term Spr 2011.	Tabled Update: Approved by CGPS Dean after meeting and second justification memo.	Current limitation is COSD 640. Recommends only applied courses. Dr. Grady will contact Ken Cox. Update: Information provided to sub-committee.

Terri Shelor	Communication Sciences and Disorders	Associate	To add COSD 609 and 610 to current term Spr 2013.	Tabled Update: Approved by CGPS Dean after meeting and second justification memo.	Current limitation is COSD 640. Dr. Grady will contact Ken Cox. Update: Information provided to sub-committee.
Daniel Woods	English	Associate	ENGL 525	✓	Approved with limitation ENGL 525.
John Pendarvis	Social Work	Associate	SOWK 791/792	✓	Approved with limitations SOWK 791/792.
David Allen	Music	Associate		✓	Verbal justification was given by Dr. Gallops. Approved with limitations MUSC 553, 571, 572, 585, 601, 670, 671, 672, 694, 695, 697, 698.
Bill McFeature	Counselor Education	Associate	COED 690, 650, and 642.	✓	Request justification memo with limitations from Alan Forrest. <i>See update - limitations.</i>
Trent Davis	Counselor Education	Associate	COED 641 and 642.	✓	Request justification memo with limitations from Alan Forrest. <i>See update – limitations.</i>

The meeting was adjourned at approximately 11:40 a.m.

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Graduate Faculty Applications Not Requiring Sub-Committee Review

(Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

Name	Dept	Limitations
Jeffrey Aspelmeier	Psychology	

**Recommendations from Graduate Faculty Sub-Committee
Graduate Affairs Council Meeting**

Associate Graduate Faculty Status - 3 year term

Name	Dept	Limitation(s)
Kiertisak Toh	Economics	