

GRADUATE AFFAIRS COUNCIL

Friday, December 7, 2018

1:00 p.m. – Heth 043

Attendees: Laura Jacobsen (*presiding & ex officio*), John Brummette, Matthew Brunner, Joan Dickinson, Scott Dunn, Lori Elis, Lauren Flora, Pam Jackson, Kay Johnson, Amanda Kellogg, Sheila Krajnik, Kristin Machac, Eric Mesmer, Philip Mongan, Ruth Riding-Malon, Carrie Sanders, Gary Schirr, Robert Trent, Virginia Weisz
Staff: Patricia Phillips (*recorder*), Rebecca Conner, Phillip Hardy, Teri Hills, Alyssa Purdy

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:00 p.m. by Dr. Laura Jacobsen.

2. MINUTES

A motion was made and seconded to approve the minutes from the November 9, 2018 meeting. The minutes were approved by consensus.

3. ANNOUNCEMENTS

- Teri Hills gave an update on the Graduate Hooding Ceremony. The ceremony will be held Friday, December 14, in the Bondurant Auditorium, with lineup beginning at 4:15 p.m.
- Patricia Phillips gave an update on the Graduate Student Professional Development travel funding. She stated that as of today, \$12,500 remains unallocated.
- Dr. John Brummette announced that the Research Compliance Office is looking into another software to replace InfoEd. There have been two demonstrations thus far and the favorite is IRB Management, being more user friendly.
- Dr. Laura Jacobsen announced that the partnership with Radford University and Emory & Henry College is moving forward with a fall 2019 start date.
- Dr. Brummette and Phillip Hardy announced plans to schedule classroom visits during spring semester.
- Dr. Jacobsen announced a time of transition for the Graduate College, with the announcement of a new Dean forthcoming.

4. Old Business – No old business was discussed.

5. **New Business** – No new business was discussed.

6. **SUBCOMMITTEE REPORTS**

- **Graduate Faculty** – A report was provided that indicated four graduate faculty applications were processed since the last GAC meeting on November 9, 2018. The report was accepted as presented.
- **Academic Course and Program Review** – A report from the November 16, 2018 subcommittee meeting was provided. The report was accepted as presented
- **Policies and Procedures Committee** – No report at this time.

7. **FOR THE GOOD OF THE ORDER**

- The Board of Visitors is having their meeting on campus today and tomorrow.

8. **ADJOURN**

Dr. Jacobsen adjourned the meeting at 1:15 p.m.

December 7, 2018

Graduate Faculty Application Status

(Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

| Name | Dept | Limitation(s) |
|----------------|-------------------|----------------------|
| Barbara Farris | School of Nursing | |
| Stephen Owen | CRJU | |
| Jeff Pittges | ITEC | |
| Joan Dickinson | DSN | |

Associate Graduate Faculty Status - 3 year term

| Name | Dept | Limitation(s) |
|-------------|-------------|----------------------|
|-------------|-------------|----------------------|

MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
Friday, November 16, 2018

This meeting was conducted via email.

Participants: John Brummette, Wendy Eckenrod-Green, Kay Johnson, Amanda Kellogg, Kristin Machac, Phillip Mongan
Staff: Patricia Phillips

I. DSN

A. Revision of Existing Degree/Certificate Program

1. DSN 01-18-110918 Add DSN 619 as an option for student completing a certificate. **Approved**

II. ENGL

A. Revision to Existing Degree/Certificate Program

1. ENGL 01-18-010918 Remove language exam as a requirement for application to graduate program. **Approved**
2. ENGL 02-18-042318 Remove GRE requirement for application to the graduate program. **Approved**