

GRADUATE AFFAIRS COUNCIL

Friday, May 7, 2010

1:00 p.m. – Hurlburt 248

PRESENT: Dennis Grady, Chair, Matthew Brunner, Ann Elliott, Lori Elis, William Flora, Lynn Zoch for Kristin Froemling, Gerald Gordon, Elizabeth Jamison, Douglas Mitchell, Kristan Morrison, Eloise Philpot, Nora Reilly, Laura Spielman, Lynne Taylor, Jim Werth, Paul Witkowsky.

Guests: Rebecca Conner, Candace Edmonds, Paul Park.

1. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order at approximately 1:00 p.m. Members introduced themselves and welcomed guests, Paul Park, Candace Edmonds, and Rebecca Conner.

MINUTES

A motion was made and seconded to approve the minutes from the April 2, 2010 meeting. Discussion followed. The following changes were recommended:

1. Under the heading **What Do We Mean by Acceptable GRE Scores**, discussion included objections to the term “acceptable” for both GRE scores and GPAs, along with some uncertainty about what “compensatory” admissions criteria meant. The lower limit of a GPA was addressed. A sentence in the prior minutes was changed to “Some departments wanted “preferred” instead of “acceptable” GRE scores”;
2. Clarify that the 10% “exception” rule was considered at the prior meeting, but **not** voted on;
3. Delete “research or creative activity by” and add “entering” on page 6 so it now reads (...recognizing and encouraging excellence in entering graduate students.)

A motion was made and seconded to amend the minutes as discussed. The amended minutes were approved unanimously.

2. SUB-COMMITTEE REPORTS

Academic Course and Program Review – Nora Reilly reported that the subcommittee met on April 16th and April 30th in Lucas Hall and virtually on May 5th. Minutes from the April 16th and 30th meetings were approved as distributed. Nora Reilly reported that there was not a quorum at the April 30th meeting. Recommendations from that meeting were considered and accepted during the May 5th virtual meeting.

The following proposals, presented and recommended for approval at the April 16th, 30th, and May 5th meetings, were accepted by Council members as previously moved and seconded:

From April 16, 2010 Meeting

MARKETING

New Course Proposal

01-MKTG-10

MKTG 673, Globalism, Capitalism,
and "Flattened" Marketing

SOCIAL WORK

Program Revision

04-SOWK-10

Adding another bridge course (SOWK
678), changes the advanced standing
requirement from one 3-credit course to
two 3-credit courses.

From April 30 & May 5, 2010 Meetings

PSYCHOLOGY

Prerequisite Changes

02-PSYC-10

PSYC 640, Professional Orientation and
Function in Mental Health Counseling

03 PSYC-10

PSYC 641, Theories of Counseling and
Psychotherapy

Prerequisite and Course
Description Changes

04-PSYC-10

PSYC 642, Techniques of Counseling and
Psychotherapy

Course Description Changes

05-PSYC-10

PSYC 685, Clinical Psychopathology

06-PSYC-10

PSYC 637, Personality Assessment

Program Revision and Other
Catalog Changes

07-PSYC-10

Master of Arts Concentration for Clinical
Psychology - Other catalog revisions to
make course titles in the catalog program
section and descriptions consistent

08-PSYC-10

Master of Science Concentration for
Clinical Psychology - Changes in
regulations to meet licensing requirements

ART

New Course
Proposal

02-ART-09

ART 611, Critical Writing and
Thinking in Art

Program		Program revision to add a
Revision	05-ART-10	required course in critical writing to prepare students completing a required thesis for the MFA.

Graduate Faculty – An application for Samuel Jennings (COMS) for graduate faculty status was presented. A motion was made and seconded to approve the application. Discussion followed. The classification system and course restrictions were discussed. An amendment to the motion was made changing this candidate’s classification to Associate Graduate Faculty status and the restrictions to “Web-related directed study classes”. The motion was approved unanimously as amended.

ACTION: Lynn Zoch will send a justification memorandum to the Graduate College.

Graduate Student Council (GSC) – No report.

3. DISCUSSION

Graduate Student Leave of Absence – Students have six years to complete a Master’s degree and eight years to complete a Doctorate. If a program permits a student to take a leave of absence, these time frames are still in effect. The catalog under which a student must comply is the catalog in effect at the time of original enrollment or any subsequent catalog within that student’s degree program. The Graduate College will develop a form and make it available to students wishing to ask of a leave of absence.

It was specified that readmission materials for a student would be sent to the program’s Coordinator/Director. Coordinators/Directors must be contacted in order to verify that readmission is acceptable. The term “reactivating” a student’s status means something different than “readmission.”

Deferral of Admissions- The current catalog states that, if a student defers admission after initial acceptance, they have one semester and would then need to reapply. Rebecca Conner noted that there needs to be some type of correspondence requesting a deferral. Discussion followed. There was a suggestion to require a formal notice requesting deferral, approved by the program, and forwarded to the Graduate College. A motion was made and seconded to change the current policy to state, “An admitted student may submit a written request to the program for a deferral of enrollment up to one academic year. If approved, it will be forwarded to the Graduate College.” The motion was approved by consensus.

4. OTHER

Tuition Item Report – About 11% increase in-state, don’t know out-of-state as of this date. Lisa Ridpath stated the additional funding would be added to the Graduate College budget to cover some portion of the increase.

Provost Search – Looking for a firm to recruit candidates and validate credentials, not rank them. Currently examining if we will piggy back search firm or select new one (would take 8 weeks).

Student Awards – Three student/advisor awards will be presented tonight at the Graduate College hooding ceremony.

Summer Coordinator Stipends – Department/programs were reminded to fill out PR40s for summer coordinators.

Catalog 2010-2011 – Committee members were asked to review their sections of the current catalog, correct any errors, and send necessary corrections to Sandy Steele by June 18th. The targeted arrival date of the 2010-11 copy is August 15, 2010.

Request for Ad-Hoc Committee – Elizabeth Jamison suggested the creation of an ad hoc committee to discuss policies for full-time versus part-time students.

5. **ADJOURN**

The meeting was adjourned at approximately 2:00 p.m.