

Minutes of the Administrative and Professional Faculty Senate: January 21, 2014

Senators in attendance: Ashlee Claud, Jeff Orzolek, Leslie Anderson, Scott Bennett, James Harman, Phil Crigger, Donna Spradlin ; Ed Oakes (Cabinet Liaison to the Senate)

Senators unable to attend: Beth Deskins, Loretta Estes

Empty Senate seats: five

1. Welcome. Meeting started at 10:32. Minutes from 12/10/13 were approved.
2. Vote: AP Senate Mission Statement/Purpose Statement: After brief discussion, two minor changes were made (as follow) and the revised mission/purpose statement approved.
  - a. In pursuit of the mission, the purpose of the AP Faculty Senate includes
    - i. To support the University's primary education mission and strategic goals.
    - ii. To sustain and improve the morale of AP faculty.
    - iii. To support and promote equality and diversity in the University's professional environment.
    - iv. To study, formulate, and recommend policies and procedures that affect the employment and working conditions of AP faculty, to include benefits, **grievance**, educational and personal leave and extra-university professional activity.
    - v. To recommend procedures for appointing, disciplining, recognizing, and promoting AP faculty, ~~including grievance procedures and policies.~~
3. Work-life balance sub-committee report:
  - a. Peters Hall gym: Peters is an academic building; Dean Shoemaker is working with Ken Bonk and will try to keep the gym available for sole faculty use for two times a day for one or one-and-a-half hours each time. Gym will be renovated: new flooring and machines. Let Dean Shoemaker know of other classes which use the rooms on that floor (yoga, functional movement, etc.).
4. AP Faculty Handbook: Ed Oakes reported to the Senate that last year the latest draft had not been reviewed by Lisa Ridpath and Margaret McManus and therefore had not been sent to the Cabinet for review; last Friday (Jan. 17), Christina Brogdon, Lisa, Margaret, and he met to begin editing the wording and will meet again next week; once finalized, the document will either go to Cabinet and then the Attorney General's office or first to the AG's office and then the Cabinet. They hope to add it to the Board of Visitor's agenda for their May meeting.
5. AP Evaluation sub-committee: Christina Brogdon asked the committee to table work on this since she is focusing on the AP Faculty Handbook revision.

Additional business: there are now five empty seats on AP Senate:

Finance & Administration: vacated by Tolga Durak

Executive: vacated by Joey Sword

Div. of IT: vacated by Matt Haga

University Advancement: vacated by Tony Lee

Student Affairs: vacated by Angela DeVore-Green

Per the Senate's By-Laws, the Senate's President, Ashlee Claud, will appoint Senators to fill these seats until the next election in May. She will send out an email to the five divisions, asking for volunteers.

Seats coming up for election under the normal cycle:

Academic Affairs – 1 seat (Beth Deskins')

Executive – 1 seat (Joey Sword's)

Finance & Administration – 2 seats (James Harman's and Tolga Durak's)

DoIT – 1 seat (Matt Haga's)

Student Affairs – 1 seat (Jeff Orzolek's)

Meetings are now on the third Tuesday of each month at 10:30 AM in the Bonnie Combo Room. Next meeting: February 18, 2014.

The meeting adjourned at 11:03.