

Minutes of the Administrative and Professional Faculty Senate: October 8, 2013

Senators in attendance: Ashlee Claud, Beth Deskins, Elizabeth McCormick, Jeff Orzolek, Angela DeVore-Green, Phil Crigger, Scott Bennett, James Harman, Donna Spradlin, Loretta Estes

Senators unable to attend: Leslie Anderson, Matt Haga, Tolga Durak

Guests: David Wheeler, Jaslyn Gilbert, Tracey Mattson, Laura Noll, Tom Cruise, Tom Snediker, Christina Brogdon

Meeting started at 11 AM; September's minutes were approved.

AP Senate mission statement: Beth Deskins discussed the various options for a new mission statement. "Policy, procedure, and morale" to be added after "university community" in one option.

AP evaluation sub-committee: drafts of the new evaluation form were handed out. There will be two working meetings in October. The sub-committee still wants feedback from AP faculty members; they are hoping to get the form approved by Cabinet by the end of the year. Planned implementation is for the June-August 2014 evaluation period (the period when the form is filled out, not the period of work done for evaluation). Please pay attention to section 2A; section 2B contains job description functions. Section 1 is for the new year's goals. "Competencies for Enhancement" are optional goals. The rating scale on the last page will be moved to the first page.

Questions: who keeps the evaluations? Timeline = June 15 to August 15. Would the library be willing to use this? It is somewhat like what the librarians use, just not as spelled-out re Job Duties, Professional Development, and University Service.

AP Handbook revision: still has not gone to Cabinet because Cabinet has not met.

A special meeting with President Kyle will be held on November 6 at 8:30 AM in the Bonnie Combo Room. The next regular meeting of the Senate will be on November 12 at 11 AM in the same location.

Meeting adjourned at Noon.