

Minutes of the Administrative and Professional Faculty Senate, February 11, 2013

Senators in attendance: Ashlee Claud, Alice Coughlin, James Harman, Brent Chumbley, Robbie Davis, Laura Noll, Donna Spradlin, Matt Haga, Stephanie Jennelle, Ed Oakes, Jeff Orzolek, Beth Deskins

Senators unable to attend: Elizabeth McCormick

Guests: Jim Quesenberry, Tom Cruise, George Stephenson, Kay Johnson

Meeting started at 10:00; January's minutes were approved with one change submitted by Stephanie Jennelle about the travel guidelines.

1. Proposed change to the AP Senate By-Laws: Ashlee contacted the other senates and learned the faculty senate announces its senators at the last meeting of the year. A motion was raised and passed to change the bylaws of the AP Senate to elect senators at the end of the academic year. Ashlee raised the question of whether there should be an election subcommittee, but general opinion was, "No." The call for nominations will go out in early March and returns need to be available by the May 6 meeting. Ashlee will meet with Elizabeth about who should be elected. There has been some confusion because of a change in term from 3 to 2 years.
2. AP Evaluation Sub-committee report: When PeopleAdmin is upgraded, the AP evaluation can be included in it. The goal is to have one standardized evaluation for AP Faculty. Christina Brogdon is in favor of HR storing the evaluations. HR would need to provide a timeframe and encourage people to use PeopleAdmin.
3. Handbook Revision Sub-Committee report: The sub-committee is meeting tomorrow, which may be the last meeting before sending it out. One change was made to reflect that HR gets the original evaluation and the supervisor and employee get copies. Ed Oakes recommended having language that will work in the electronic environment. Christina Brogdon feels the handbook should go through the attorney general's office because changes are sweeping. Christina said we may be allowed to do buyout for annual leave, which generated discussion on whether people can work another job while still officially employed at RU. Ed Oakes advised to follow the revision procedures on the last page of the handbook.
4. IG Taskforce Update: The BoV have read Rodney Smolla's report. Laura Jacobsen, President of the Faculty Senate, told the BoV that Radford is not interested in abolishing the senates. The BoV are receptive and want to know what they can do. Research of peer institutions has shown there are at least 2 and sometimes 3 senates at places.
5. AP Distinguished Women: Moria Baker has 2 openings for AP faculty to be nominated for Distinguished Women. Ashlee will forward the form. Send it back to Ashlee and she will forward the nominations to Moria.

Next Meeting – March 18 Bonnie Combo Room.

Meeting adjourned at 10:41.