

Minutes of the Radford University Administrative and Professional Faculty Senate

Tuesday, May 10, 2016

Senators in attendance: Sandra Bond, Geoff White, Scott Bennett, Elizabeth McCormick, Ashlee Claud, Laura Quesenberry, Phil Crigger, John Leonard

Senators unable to attend: Chad Wall, Michele Jenkins, Alix Guynn, Anthony Byrd, Dan Waidelich, Lisa McDaniel, Ed Oakes

Guests: Eric Lovik, Ruby Cline, Gwen Houston, Carmella Carter, Nishy Mathew

1. Meeting began at 10:30 a.m. Senate Vice President Sandra Bond called the meeting to order.
2. Minutes from the April 12, 2016 meeting reviewed and approved.
3. AP President Chad Wall attended a meeting at President Kyle's house and spoke on behalf of the AP Senate.
4. Guest Speaker: Ruby Cline from Human Resources
 - Conflict of Interest Act – employees who have to file a report should have received an email from the Commonwealth Ethics Council. The deadline to submit disclosures is June 15th. Human Resources now has oversight of conflict of interest concerns; it used to be the finance office. Conflict of interest forms have to be filed every six months now; used to be once a year.
 - HR will be offering new training sessions soon. A supervisor manual is in development, too. In the near future, HR will begin offering training on different topics. Some trainings will be offered online, too. Check the HR website for offerings.
 - Some training session required by the Virginia Department of Human Resources, including drug and alcohol training, will be available online.
 - Changes are happening to the rules of purchasing prior service. See HR for more information – doors are open 8-5, Monday through Friday.
5. New officer elections will take place after new fiscal year begins, as stated in the bylaws.
6. New Senator Elections: Nominations for new senators are being accepted through Friday, May 13th. Elections are area-specific – one cannot vote for a candidate outside their own area. Usually the AP Senate secretary organizes elections, however since the term of the current secretary is up for election and he is running again, a subcommittee has been appointed to oversee the election process. Voting will take place online and polls will be open for one week.
7. Next meeting is July 12th, 2016, at 10:30 a.m. in the Bonnie Combo Room.
8. Meeting adjourned at 10:55 a.m.