

Minutes of the Radford University Administrative and Professional Faculty Senate

Tuesday, November 14, 2017

Senators in attendance: Sandra Bond, John Leonard, Sandra Baker, Scott Bennett, Michael Chamberlain, Alix Guynn, David Wheeler, Jackie DeLong, Niels Christensen, Barry Miller, Laura Quesenberry

Senators unable to attend: Ashlee Claud, Nakia Shelton, Erik Lovic, Victor Gibson, Karen Hedge, Michele Hosey, Richard Alvarez

Guests: Wendy Lowery, Tom Lillard, Janice Linkous, Teresa Dickens, Gwen Houston, Stephanie Jennelle, Margaret McManus, Josh Nease

1. Meeting called to order at 11:00 a.m.
2. Minutes from October 10, 2017 meeting reviewed and approved.
3. Guest Speaker: Wendy Lowery, Vice President for University Advancement
 - Aspects of University Advancement:
 - Private donations
 - Alumni Relations - regional chapters and alumni advisory board
 - Major gift officers and fundraisers in each college and in Athletics
 - Advancement Services Team – auditors and acknowledgers, prospect research
 - Team is growing in anticipation of capital campaign
 - Campaigns generally last about seven years. Half of it is in “silent phase” which is where we are now; quietly building with big donors so 50-60% of goal money is already in hand when campaign goes public.
 - The campaign is going to be aggressive and will have a big goal that has not yet been announced publicly.
 - Last year’s statistics:
 - Received \$10.7 million cumulatively, counting every donation received
 - 227 faculty and staff gave a total of \$77,000
 - 127 used payroll deduction
 - Athletics had 100% participation from professional staff
 - Advancement is trying to make it easier to donate
 - New giving envelope
 - Coming soon: Payroll deduction will be simplified and automated online
 - Focus of capital campaign will be on endowment (scholarships, endowed professorships, etc., to help with recruitment), not as much emphasis on bricks and mortar, but upgrades to library will be part of it. Research will be a priority, too.
 - Funding goal for this year is \$14 million.
 - Potential corporate donors are more interested in the amount of people giving rather than dollar amounts given. Two questions always asked by potential donors:
 - What is your alumni participation rate?
 - What percentage of your faculty/staff participates?

4. Guest Speaker: Stephanie Jennelle, Associate Vice President for Finance/University Controller on new policy regarding animals on university property coming in early December.
 - Three classifications of animals:
 - Service animals – provide functional need for an individual – allowed in controlled spaces (dining halls, academic buildings, etc.)
 - Support animals - emotional support/therapeutic – allowed only in residence halls and only after making arrangements with the Center for Accessibility Services
 - Pets – restricted to outdoors only (lawns, sidewalks, etc.)
 - Policy will have a section on handler responsibilities (e.g. if a dog, it needs to be on a leash, have proper registrations and vaccinations). Handler is responsible for damages.
 - Language in Student Standards of Conduct is being updated, too.
 - It is a misdemeanor to claim a pet is a service animal.
5. Updates/Additional Topics
 - Clarification between T&R and AP travel budgets following President Hemphill's State of the University Address. T&R Faculty had restrictions in the past that were recently changed. AP Faculty does not have the same restrictions, so AP policy has not changed.
 - Campus-wide Holiday Gathering for all faculty, staff, and students is Wednesday, December 6th from 3pm to 5pm in the Covington Center for Visual and Performing Arts.
 - Athletics is hosting Big South Volleyball Tournament this weekend.
6. Next Meeting:
 - December 12, 2017 – Dedmon Center Riverside Entrance at 11 a.m. Brief meeting to approve minutes followed by a behind the scenes tour of the remodeled Dedmon facilities by Scott Bennett, Alix Guynn, and Mike Chamberlain. Please encourage any and all AP faculty to attend. Sandra Bond will drive van shuttle from Lot A (Martin Hall) to Dedmon at 10:45, 10:50, and 10:55.
7. Meeting adjourned at 11:35 a.m.