

Administrative and Professional Faculty Senate

August 15, 2018

Heth 044

Members Present: Sandra Baker, Ashlee Claud, Alix Guynn, Michele Hosey, Sandra Bond, Ryan Weatherford, Max Esterhuizen, David Wheeler, Michael Chamberlain, Amber Smith, Kay Johnson, Susan Trageser (Cabinet Liaison), Jessica Twiest

Members Absent: Gwendolyn Houston, Emily Ewoldt, Albert Mah, Erik Lovik, Shannon Phillips, Scott Bennett

Guest: Grady DeVilbiss

1. **Call To Order** – The meeting was called to order at 3:30 pm.
2. **Approval of Minutes** – The minutes from July 10, 2018 were reviewed and approved as amended to correct 2018 to 2019 for the Jefferson College of Health Sciences merger proposal to go to SACS.
3. **Welcome Susan Trageser** – President Claud welcomed Trageser as the new Cabinet Liaison to the AP Faculty Senate.
4. **Guest Speaker** – Grady DeVilbiss, Director of the Radford University Office of Emergency Management (OEM), spoke on emergency preparedness and personal safety for the university community.
 - Why do we train? To be prepared.
 - Our campus is very safe according to statistics.
 - OEM has hands-on active shooter training that we can do.
 - Sign up for RU Emergency Notifications.
 - Phone numbers: x5500 (campus police), 911 or 9911 (calls Radford City emergency services).
 - Personal preparedness includes getting a weather app and using Live Safe app, a two-way communication tool for friends to look out for one another.
 - For more information, see: <https://www.radford.edu/content/emergency-management/home.html>
5. **Presidential Open Forum Schedule**
 - AP and Classified Staff Forum – August 20. Institutional Effectiveness Day is the same day, but another forum session may be scheduled.
 - Faculty Forum – Sept, 5th, TBD
 - AP Faculty are also invited to attend the Faculty Forum
6. **Updates/Additional Topics. Goals, issues, or activities**
 - Leave Sharing – The library senator received a request from the Staff Senate President asking why staff and AP Faculty can no longer share leave. According to HR, the change came as a result of the AP Faculty Handbook revision. Discussion ensued about the complexities of leave, and it was pointed out that the old AP Faculty Handbook also never allowed leave sharing between staff and

faculty. If there is interest in sharing leave, it was suggested a group get together and meet with HR.

- Homecoming – October 19-21. Schedule is online:
<https://www.radford.edu/content/homecoming/home.html>
- Speakers for Upcoming Meetings – September 12, Mike Biscotte; November 14, President Hemphill. Claud asked for recommendations for other guest speakers.
- Staff Changes in Student Affairs – When Susan Trageser was promoted, vacancies were created. Angie Mitchell is now the Dean of Students, and will serve as permanent Associate Vice President for Student Success and Retention. Jamie Penven is now Assistant Vice President for Student Success & Retention. A national search will be started for the Director of Housing.

7. Adjournment – The meeting adjourned at 4:16 PM.

8. Next Meetings

- September 12, 2018
- October 10, 2018
- November 14, 2018
- December 12, 2018