

Administrative and Professional Faculty Senate

January 15, 2020

Heth 043

Members Present: Ashlee Claud, Scott Bennett, Sandra Bond, Thomas Bluestein, Max Esterhuizen, Emily Ewoldt, Melanie Fox, Alix Guynn, Gwen Houston, Kay Johnson, Eric Lovik, Albert Mah, Susan Trageser (Board Liaison)

Members Absent: Andy Borak, Chris Bridgers, Chip Mann, Jessica Twiest, David Wheeler

1. **Call to Order** – The meeting called to order at 3:30 pm by President Ashlee Claud.
2. **Approval of Minutes** – The minutes from November 20, 2019 were approved.
3. **IG Committee Appointments** – Ashlee was asked to appoint AP Senators to the Parking and Traffic and Bookstore Advisory Committees. This may not be an issue, because Albert Mah received a memo that he has been appointed to the Bookstore Committee, and Sandra Bond received a memo that she is on the Parking and Traffic Committee.
4. **Appoint Senator from Enrollment Management:** Emily Ewoldt will try to recruit a midterm replacement senator from her division.
5. **Discussion: Senate Restructuring to add a Radford University Carilion representative** – After much discussion, these changes to the Bylaws were raised:
 - **Article IV Membership, Definitions (Raised and Tabled):** Replace list of University Divisions with: University Division: Units headed by the President or a Vice President/Provost as defined by the current University organizational chart available on the President’s web site
<https://www.radford.edu/content/president/home/organization-structure.html>.
 - **Article IV Membership. Section 2 – Composition (Raised, Voted and Passed):**
 - i. Change beginning of second sentence from “On March 1” so that the sentence reads: On the first business day of March, the current number of full-time Administrative and Professional Faculty employees in each division shall be reviewed and the composition of the Administrative Senate shall be adjusted based on the following criteria: ...
 - ii. Replace “The library shall have one dedicated seat regardless of the number of Administrative and Professional Faculty members in the library. The number of full time Administrative and Professional Faculty used in calculating the total representation from Academic Affairs shall not include the number of employees in the library.” with: The library shall have one dedicated seat on the Administrative and Professional Faculty Senate that is separate from divisional representation.
 - iii. Add: Radford University Carilion shall have one dedicated seat on the Administrative and Professional Faculty Senate that is separate from divisional representation.
6. **Center for Career & Talent Development division change:** The Center now reports to Central Administration instead of Academic Affairs. Ashlee clarified that a mid-term

division change does not affect the senator(s) in the units that changed division, meaning Gwen Houston will stay on as senator through the end of her term.

7. Upcoming Events:

- Martin Luther King Jr. Day of Service – January 20.
- Advocacy Day in Richmond – two weeks from today.

8. Adjournment: The meeting adjourned at 4:34.

Future Meeting Dates:

- February 19
- March 18
- April 15