

Administrative and Professional Faculty Senate

February 19, 2020

Heth 043

Members Present: Scott Bennett, Sandra Bond, Chris Bridgers, Ashlee Claud, Emily Ewoldt, Alix Guynn, Gwen Houston, Eric Lovik, Albert Mah, Chip Mann, Mary Catherine Santoro, Jessica Twiest

Members Absent: Tom Bluestein, Andy Borak, Melanie Fox, James Harman, Kay Johnson, David Wheeler

Guests: Carolyn Clayter, Lisa Kozial, Janice Linkous, Wendy Lowery, Elizabeth McCormick (for Kay Johnson), Justin Martin, Margaret McManus,

1. **Call to Order** – The meeting called to order at 3:30 pm by President Ashlee Claud.
2. **Approval of Minutes** – The minutes from January 15, 2020 were approved.
3. **New Senators** – Welcome to James Harman, from University Relations, and Mary Catherine Santoro from RUC.
4. **Guest Speaker: Wendy Lowery, Vice President for Advancement** –
 - a. Her department is now fully staffed.
 - b. Every college on campus has a gift officer.
 - c. Explained the upcoming Capital Campaign: \$100-million goal. Takes place over several years and mirrors the Strategic Plan. Has two phases: silent and public. They try to raise at least half of the goal during the silent phase. University is now at \$55-million and is in year three of a seven-year program.
 - d. Wants our support by being champions for the cause; get word out to get more donations from faculty/staff. Donations from employees only constitute 17%; national average is 25%. Alumni giving is only at four percent; national average is seven percent.
 - e. Gave out copies of the generic version of the campaign booklet, along with a lapel pin, to each Senator. Booklets will be tailored to specific (groups of) donors.
 - f. April 18: black tie gala for big donors and alumni. Carolyn Clayter, Director of Annual Giving, explained more about this. April 15 has a celebration to kick off the college-based donation competition.
 - g. Donations can be done through payroll deduction. If what you want to donate to isn't obvious, contact their office for help.
 - h. McCormick asked about McConnell Library, since it isn't a college. Lowery responded that there were possible naming opportunities. McCormick also asked about putting up a donation button on the Library's home page, since many academic libraries do that to raise money for their collections. Lowery said to talk to her about such a button.
5. **New Administrators** – Chad Reed introduced Crystal Cregger, the new University Budget Director, and Amel Cuskovic, Assistant Vice President for Human Resources. Cuskovic is

already looking into getting wording for maternity/family leave into the AP Faculty Handbook that mirrors the wording for Classified Staff.

6. Old Business: Amend Article IV of the Bylaws –

- a. Discussion about keeping or removing department names after Central Administration.
- b. Claud and McCormick prefer having a URL in parentheses after “Central Administration” but Bond and others preferred having the departments there.
- c. Houston moved to leave the wording as-is; Lovik seconded. Motion passed. See Revised Article IV at bottom of the minutes.

7. New Business: AP Faculty Senate Election – The election process starts at the March 2020 meeting.

8. Announcements:

1. ESPNU basketball covers Radford.
2. Women’s History Month is March.
3. This Saturday, February 22: Volunteer Summit: learn how to be a volunteer, then head over to join in the Polar Plunge, then watch the double-header. Athletic alumni will be at the double-header.
4. Need a Vice President for AP Senate. Any takers?
5. Senate needs guest speakers for the March and April meetings; President Hemphill will be the speaker at the June meeting.
6. April 24: Highlander Pride weekend; golf tournament this day. April 25 is a half-marathon and 5k in Bissett, ending with a food truck rodeo. Money from tournament and race registrations goes toward scholarships for Athletics.

9. Adjournment: The meeting adjourned at 4:28 pm.

Future Meeting Dates:

- March 18
- April 15
- May 20

Bylaws Revision (Article IV – Membership):

Definitions

University Division: Units headed by the President or a Vice President/Provost as defined by the current University organizational chart available on the President’s web site:

<https://www.radford.edu/content/president/home/organization-structure.html>.

As of x/x/2020, the areas with Senate representation are as follows:

- Academic Affairs
- Central Administration (Presidential/Athletics/Center for Career and Talent Development/Institutional Equity)

- Enrollment Management
- Finance & Administration
- Information Technology
- Student Affairs
- University Advancement
- University Relations

For up-to-date information, please see the University organizational chart.