

## Administrative and Professional Faculty Senate

### Business Meeting

September 15, 2021

Zoom

**Members Present:** Jessie Beckett, Sandra Bond, Ashlee Claud, Sarah Cox, Liz Craft, Emily Ewoldt, Mel Fox, Alix Guynn, Steve Harrison, Susan Hudson, Debra Johnson, Kay Johnson, Eric Lovik, Chip Mann, Melissa Neal, Mary Catherine Santoro, Andrea Sharpe-Robinson, Tom Snediker, Malinda Tasler, Susan Trageser (Cabinet Liaison), Jon Zeitz

**Guests:** Staci Allen, Tonia Andrews, Sandra Baker, Katherine Coker, Rebecca Conner, Connie Cook, Brian Lusk, Margaret McManus, Ellen Taylor, Margie Vest, Sarah Wambe

**1. Call to Order:** The meeting was called to order at 3:31 pm by President Sandra Bond.

**2. Approval of Minutes:** The minutes from August 18, 2021 were approved.

**3. Guest Speaker: Ellen Taylor, Center for Career and Talent Development.**

The Center has a new director, Jason Clayton, who has been here 3 months. He worked at Radford more than 15 years ago. Employers came from the community this fall to hire students. Some upcoming events includes:

1. Career Fair at the Wellness Center – September 22;
2. Virtual Career Fair on Handshake – September 23;
3. Graduate & Professional Career Fair – October 6;
4. First RUC Career Fair – September 28;
5. Annual Professional Development Conference – October 16. This is a great professional development opportunity for students, and a chance for them to network with alumni and employee partners.

Taylor asked for suggestions on how to collaborate and help each other. OurSpace will be reaching out. A Professional Dress Day will be held during Spirit Week. Some may help with a clothing drive.

**4. Guest Speaker: Sandra Baker, Director of Institutional Effectiveness and Quality Improvement.**

Baker discussed Radford University's upcoming reaccreditation. The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) is the regional accreditor that accredits colleges and universities at the institutional level. Every ten years, colleges and universities accredited by SACSCOC must demonstrate that they comply with the standards contained in the *Principles of Accreditation* (link is below). It is a two-year process of self-evaluation that culminates in two stages of peer review conducted by senior level faculty and administrators (peer evaluators) from other institutions accredited by SACSCOC. The first stage is an off-site review which will take place in November 2022. The second stage is an onsite visit that is scheduled to occur March 27-30, 2023. See:

<https://www.radford.edu/content/dam/departments/administrative/institutional-effectiveness/accreditation-info/reaffirm-handout.pdf>.

See the 2018 *Principles of Accreditation* documentation: <https://sacscoc.org/accrediting-standards/>.

Baker shared slides with additional information about the process. There are three possible actions resulting from review:

1. Reaffirm institution for another 10 years. We hope this will happen, but it is rare.

2. Monitoring (up to a two-year period). Last time, we were monitored in some areas, including academic assessment, faculty qualifications, and student assessment. We were not sanctioned.
3. Sanctions – Warning, Probation, Removal from Membership. The SACS website shows which institutions are being sanctioned, and for what reasons. Removal is rare, but happens. If an institution is removed, it is not eligible for federal aid or federal grants.

The most negatively cited standards are: QEP (45% of institutions), Academic Program Assessment (32%), General Education Assessment (30%), Faculty Qualifications, Academic and Student Services Assessment, and Administrative Assessment.

Mel Fox talked about the Quality Enhancement Plan (QEP) and required criteria for proposals. The Citizen Leader program is a permanent program that came out of our last QEP (Scholar/Citizen QEP). Back in March, a QEP Committee was convened from across the university. The top 3 of 7 pre-proposals were chosen to go forward with full-proposals. Ultimately, the committee chose: Diversity, Equity & Inclusion. The proposal is referred to the QEP Development Committee.

How can the AP Faculty Senate Help?

Speak to your areas about:

- Checking and updating websites (especially program requirements)
- Updating credentials in Faculty Success
- Becoming familiar with QEP (as it further develops)
- Encouraging sound assessment practices (Close the Loop)
- Taking part in advisory committees if asked
- Providing documents/evidence for Compliance Certification
- Encouraging faculty and staff to attend Reaffirmation Forum.

An open forum will be held in the Bonnie at 2:00 next Thursday for all employees. There will be a Zoom forum at 2:00 on Friday.

## 5. Updates/Additional Topics:

- Fall 2021 CVPA staff, locations and contact information attached (at bottom of minutes). Provided by Margaret Devaney.
- AP Morale Survey – Will cover in November.
- COVID Forum Questions/Concerns – If there are any concerns, reach out, or you can reach out to HR if it's personal.
- Student Affairs Senator – This is Liz Craft's last Senate meeting. We will need a new senator for Student Affairs. If you are interested or know someone interested, contact Sandra Bond or anyone on the Executive Committee.

## 6. Campus Events:

- Dean of Libraries Search: Open Forums from Sept 13 – 22. Full schedule attached and zoom links will be emailed.
- Sept. 15 from 2- 3 p.m. or Sept 16 from 8:30 -9:30 a.m. Zoom Presidential Search Campus Forum with Greenwood/Asher and Associates search firm. Details attached. They are here to listen.
- Sept. 17-19, 2021 – Family Weekend (<https://www.radford.edu/content/family-weekend/home.html>)
- Sept. 22-23, 2021 – Climb to 25 Employee Donor Thank You. Details attached.
- Sept. 30, 2021 - Dedmon Dash 2021. (<https://runsignup.com/Race/VA/Radford/DedmonDash2021>)

- Sept. 30 – Oct. 2, 2021 – Homecoming (<https://www.radford.edu/content/homecoming/home.html>) Free outdoor concert, Women of Radford Lunch, State of the University and more. Promotional images attached.
- NEW/ENJOY- Highlander Cams! – Live YouTube main campus landscape videos posted on the Alumni Association website ([www.radford.edu/alumni](http://www.radford.edu/alumni)).
- Highlander Pantry - Available to all Highlanders - students, faculty or staff offering discreet access to free food items. Details available at <https://www.radford.edu/content/dos/home/highlander-food-pantry.html>
- Wellness Wednesday – HR Promotional Flyer attached and two new training modules released. 1) Sept 16 - Science of High Performance Organizations and 2) Sept 30 - Constructive Communication Skills. Details: <https://www.radford.edu/content/human-resources/home/training-development.html>

**4. Adjournment** – The meeting ended at 4:13 pm.

#### **Future Meetings:**

- Oct. 20, 2021 – Zoom Meeting. Presenter will be Glen Mayhew.
- Nov. 17, 2021 – Pending in Person Meeting: Main Campus: Whitt Hall, Room 003/007; RUC Zoom Room
- Dec. 15, 2021 – Pending in Person Meeting: Main Campus: Whitt Hall, Room 003/007; RUC Zoom Room

#### **Extra News to Share:**

#### **Center for Career and Talent Development Message to AP**

Dear AP Faculty Senate Colleagues,

The start of a new school year is full of excitement, energy, and hope, as we welcome our students back to campus. As we begin our new year in the Center for Career and Talent Development, we are excited to announce that Mr. Jason Clayton has joined our team as Director for the Center for Career and Talent Development! We hope that you will have the opportunity to meet Jason, if you have not already.

As we mutually work to support and encourage our students discover their unique potential, gain experience, and thrive at Radford University and beyond, we want to share our Fall 2021 line-up of career events and resources, designed to help our students further develop their skills, network with alumni and career representatives, and fine-tune their career paths.

- [Handshake](#)
- [PathwayU](#)
- [Career Fairs](#)
- [Radford University Career Development Guide 3.0](#)
- [JumpStart Career Development Conference](#)
- [Class Presentations](#)

- [Career Coaches Appointments](#)
- [Career Closet](#)

We look forward to working with you to support our students in their career and professional development.

The Center for Career and Talent Development Team

Meet The Team: [Link](#) | Follow us on Social Media: @radfordcareer

Russell Hall 331 | [www.radford.edu/careers](http://www.radford.edu/careers) | [csc@radford.edu](mailto:csc@radford.edu)

**Highlander Cam YouTube Videos** - ([www.radford.edu/alumni](http://www.radford.edu/alumni))



**Zoom Presidential Search Campus Forum**



## PRESIDENTIAL SEARCH CAMPUS FORUMS

You are invited to participate in a Presidential Search Campus Forum for **Administrative and Professional Faculty** on **September 15** from **2 to 3 p.m.** or **September 16** from **8:30 to 9:30 a.m.** by Zoom.

As Radford University prepares for its eighth president, the Presidential Search Committee, with the support of Greenwood/Asher and Associates search firm, wants to hear from all stakeholders regarding the characteristics we should be seeking in the next president.

In preparation for the forum, please think about these questions:

1. What do you think the new president must accomplish in the next three to five years?
2. What are the most significant opportunities and challenges the next president must address within the first two years?
3. What professional and personal attributes/characteristics do you think the new president should possess?
4. What points of pride can we share with the prospects and candidates?

All **Administrative and Professional Faculty** are pre-registered for the **September 15** and **16** forums and will receive connection details by email from Information Technology Services on **September 14**. An authenticated Radford University account connected through a desktop or laptop using Zoom software or a phone using the Zoom application will be required in order to participate.

Your input is valuable in this important process. Thank you in advance for your participation.

With Highlander Pride,

Radford University Presidential Search Committee

## Climb to 25 Employee Donor Thank You Events



We want to say "thanks a latte" for supporting our students and making a tremendous impact on our community during the Climb to 25.

**Main Campus - Stop by Heth Hall, Room 14 between 8:30 and 11:30 a.m. on Wednesday, September 22 to celebrate.**

**RUC Campus - Drop-in reception from 9:30 a.m. – 12:30 p.m. on Thursday, September 23 in RUC 1021.**

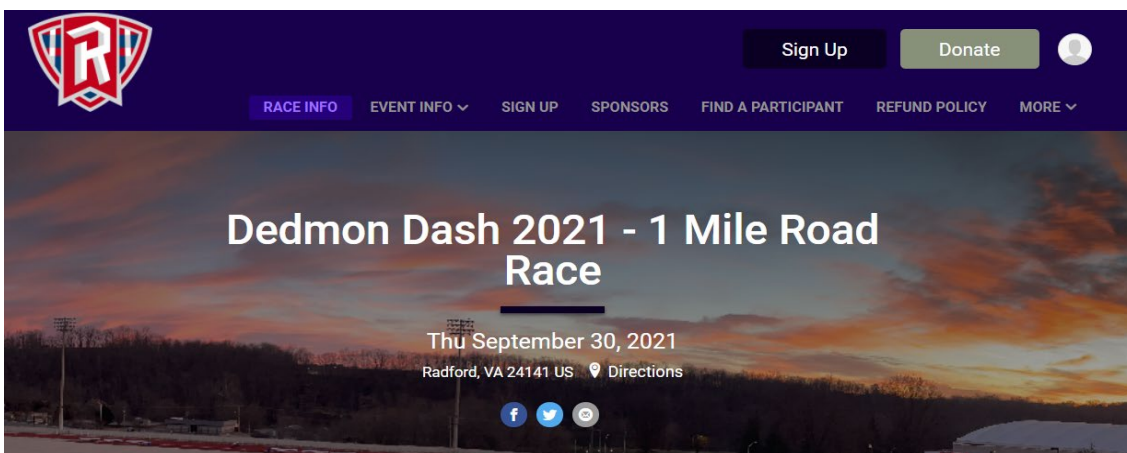
We can't wait to see you!

# TOGETHER

Radford University Advancement  
Russell Hall, Radford, VA 24142

[Ways to Give](#) | [Give Now](#) | [Contact Us](#)

Dedmon Dash - (<https://runsignup.com/Race/VA/Radford/DedmonDash2021>)



Homecoming: (<https://www.radford.edu/content/homecoming/home.html>)

- Alumni Village Free Concert - Oct. 2 from 3 – 6 p.m. ; \$20 VIP Tent option

**FREE CONCERT!**

Food Trucks  
Alumni Rugby  
Parade of Tents  
Club Lacrosse  
SGA T-Shirt Tie-Dye

**THE DELOREAN BAND**

*Saturday, October 2nd  
Moffett Quad | 3 - 6pm*

- Women of Radford Luncheon – Oct 2 @ Noon (\$20 pp)

*Women  
of  
Radford*

[www.radford.edu/homecoming](http://www.radford.edu/homecoming)

**College of Visual and Performing Arts  
Faculty/Staff Office Listing  
FALL SEMESTER 2021**

**College of Visual & Performing Arts**

**Box 6980**

<b>Ms. Margaret T. Devaney, Dean</b>	162 TR	5265
<b>Ms. Katharine S. Dove, Spec Ev Coord/Exec Asst.</b>	163 TR	5265
Dr. Jason Hutchens, Communications Officer	237 PF	6237
<b>Ms. Bridgett Valentine, Budg Man/Coord Ofc Adm</b>	164 TR	2288
Ms. Donna Shelton Oliver, Academic Advising Dir.	242 PF	6903
<b>Ms. Dana Trask, Academic Advising Assistant Dir.</b>	414B Young	5348

**RJAM Museum**

**Box 6980**

Dr. Steve Arbury, Museum Director	176 CO	5921
Ms. Kim Cochran, Museum Registrar	175 CO	5754
214 Tyler Avenue Gallery	214 Tyler	5160

**Department of Art**

**Box 6965**

Dr. Stuart Robinson, Department Chair	247 WR	5595
<b>Ms. Margie Miller, Administrative Assistant</b>	246 WR	5778
Art Dept. Work Studios	246 WR	5475
Ms. Margaret Adams	206 WR	6298
Ms. Langley Anderson (PT)	242 WR	5475
Dr. Steve Arbury	176 CO	5921
Dr. Roann Barris	228 WR	6001
Dr. Carlee Bradbury	227 WR	6206
Mr. Drew Dodson	Annex	6763
Mr. Zheng-Liang Feng	05 GR	6622
Mr. Adam Ferguson (GTF)		5475
Ms. Mini Hatami (GTF)		5475
Ms. Linda Hinson (AR)	242 WR	5475
Ms. Alexandra Leonetti (GTA)		5475
Ms. Suzanne Locasto (PT)	242 WR	5475
Mr. John O'Connor	232 WR	5383
Ms. Alison Pack	01 GR	5034
Dr. Eloise Philpot	04 GR	5030
Mr. David Rehor (GTF)		5475
Mr. Ken Smith	231 WR	6274
Ms. Lou Ann Thompson (PT)	242 WR	5475
Mr. Knic Umstead (PT)	242 WR	5475
Mr. Brent Webb	03 GR	5318
Mr. Shaun Whiteside (PT)	242 WR	5475
Mr. Jim Woods (PT)	242 WR	5475
Ms. Cheng F. Yeh (PT)	05 GR	6622

**Department of Interior Design & Fashion**

**Box 6967**

Dr. Holly Cline, Chair	161 ST	5932
<b>Ms. Lisa Caldwell, Administrative Assistant</b>	162 ST	5386
Ms. Lori Anthony	online	5386
Ms. Margaret Carneal	230B ML	5955
Ms. Rebecca Dias	222 ML	5543
Dr. Joan Dickinson	230D ML	6164
Dr. Farrell Doss	224 ML	5136
Ms. Kat Keller (PT)		5386
Ms. Laura Kimball	230A ML	5956
Ms. Meg Konkel	163C ST	5949
Ms. Linda Nussbaumer	online	5386
Dr. Bruce Parsons	163B ST	6628
Dr. Peggy Quesenberry (PT)		5386
Dr. Tammy Robinson	204 ML #5	6272
Ms. Kathleen Sullivan	online	5386
Ms. Julie Temple	230C ML	5279
Ms. Barbara Tuck (PT)	204 ML #12	5161

**CISCO Voicemail**

**7750**

Theatre Box Office	5289
Bonnie - Ticket/Info. Desk (lost/found)	5420

**Department of Music**

**Box 6968**

Dr. Timothy Channell, Chair	BUC 207	5177
<b>Ms. Katie Davis, Administrative Assistant</b>	BUC 206	5177
Dr. Denise Bernardini	CC 140	5296
Mr. Don Bernardini (PT)		5177
Dr. Meredith Bowen	107 CC	5260
Dr. William Burnett	CC 130	6493
Dr. Matthew Cataldi	CC 106	5495
Dr. Wayne Gallops	108 CC	5569
Dr. Robert Glamer	BUC 204	5560
Mr. Ryan Graebert (PT)		5177
Mr. Kristopher Hale (PT)		5177
Mr. Don Hall (PT)		5177
Dr. Sekyung Jang	BUC 107-A	6073
Dr. Sheldon Johnson (PT)		5177
Mr. Jeffrey L. Kresge (PT)		5177
Ms. Liz Lochbrunner (PT)		5177
Dr. Bruce Mahin	WLK 202	6174
Dr. Jennifer McDonel	BUC 106-A	6626
Ms. Rebecca Meisel (PT)		5177
Ms. Lauren Milburn (PT)		5177
Mr. Amado Ohland (PT)		5177
Mr. Bill Parrish (PT)		5177
Mr. David Perry (PT)		5177
Ms. Amanda Raymond (PT)		5177
Ms. Renee Rippe (PT)		5177
Mr. David Rivers	BUC 203	2109
Dr. Robert Sanderl	CC 109	6176
Mr. Peter Shanahan (PT)		5177
Ms. Erica Sipes (PT)		5177
Mr. Dan Skidmore (PT)		5177
Dr. Robert Trent	BUC 201	5117
Dr. Patricia Winter	BUC 105-B	6160
Mr. Al Wojtera (PT)		5177
Dr. David Zuschin	WLK 209	5730

**Department of Dance**

**Box 6966**

Mr. James Robey, Chair	PH B123	5186
<b>Ms. Emily Hall, Administrative Assistant</b>	PH B121	6850
Ms. Ji-Eun Lee	PH B125	5848
Ms. Deborah McLaughlin	PH B126	5286
Mr. Aleksey Plekhanov (PT)	PH B122	6337
Ms. Inessa Plekhanova	PH B122	6337
Ms. Rachel Rugh (PT)	PH B121	6850
Ms. Amy VanKirk	PH B124	5606
Ms. Katie Wells (PT)	PH B121	6850

**Department of Theatre & Cinema**

**Box 6969**

Mr. Richard Dunham, Chair	244 WR	5012
<b>Ms. Karen Sewell, Administrative Assistant</b>	245 WR	5141
Ms. Robyn Berg	239 WR	5231
Ms. Kathryn "Kate" Burnham-Hull	246E Preston	5526
Ms. Molly Hood	234 WR	5207
Mr. Brian James (PT)		5141
Mr. Jamie McDaniel (PT)		5614
Ms. Laurie Powell-Ward (PT)		5141
Ms. Jennifer Ruhland	236 WR	5755
Mr. Jimmy Ray Ward	238 WR	5314
Mr. David Wheeler	237 WR	5838
Ms. Randi Wiesjahn, Costume Shop Mgr.	118 BU	5705
Mr. Wesley Young	229 WR	5484
THEATRE BOX OFFICE	240 WR	5289

**CVPA Dean's Fax**

**6313**

Allen Conner, Covington Technical Director	6121
Doug Mead, Preston Technical Director	5588



# WELLNESS WEDNESDAYS

In partnership with Anthem, the Department of Human Resources is excited to launch Wellness Wednesdays, a series that offers helpful resources, techniques and support to positively impact employees' wellness.



Find out more.



### Overcoming Burnout

Feeling overwhelmed by the pressures of everyday work and home life? This seminar focuses on burnout and ways you can bring your life back into balance. Learn to identify burnout symptoms and explore ideas for managing and avoiding it.



### Bullying: A Guide for Parents

Keeping children safe has become increasingly difficult for parents with the prevalence of bullying, whether it's verbal, physical, cyber or social. Learn about the different types of bullying, ways to protect your children and how to recognize the warning signs.



### Parenting Essentials

Parenting is a tough job. Even though there are lots of how-to books, it's not always clear what might work best for your family and lifestyle. In this seminar, you'll explore real-life situations and how to tackle them. Topics will include eating and sleeping habits, discipline and academics.



### Parenting Your Parents and Eldercare Financial Planning

As parents age, our responsibilities to them change. These new roles can leave family members feeling stressed and anxious. This seminar will provide tips on promoting healthy relationships between adults and their aging parents.

**RADFORD UNIVERSITY**  
Human Resources



Overcoming  
Burnout  
Sept. 15 | Noon



Bullying: A Guide  
for Parents  
Oct. 6 | Noon



Parenting Essentials  
Nov. 3 | Noon



Parenting Your Parents  
and Eldercare Financial  
Planning  
Dec. 8 | Noon

## Message sent by the Office of the Provost on behalf of the Dean of Libraries Search Committee

Dear Students, Faculty, and Staff:

Radford University will host three finalists for the position of Dean of Libraries. As part of their campus visits, open forums will be held on the main campus and at RUC campus. Each presentation will also offer an option to join from Zoom (zoom links for each presentation will be forthcoming).

- **Finalist #1 Paul Orkiszewski**

- Monday, September 13, 2021
  - 2:00 PM to 3:00 PM: Open Forum for Students, Faculty, and Staff, McConnell Library Conference Room 170
- Tuesday, September 14, 2021
  - 11:00 AM to 12:00 PM: Open Forum for Students, Faculty, and Staff, Radford University Carilion 3rd Floor Board Room

- **Finalist #2 Bella Gerlich**

- Thursday, September 16, 2021
  - 2:00 PM to 3:00 PM: Open Forum for Students, Faculty, and Staff, McConnell Library Conference Room 170
- Friday, September 17, 2021
  - 11:00 AM to 12:00 PM: Open Forum for Students, Faculty, and Staff, Radford University Carilion 3rd Floor Board Room

- **Finalist #3 Daniel McKay**

- Tuesday, September 21, 2021
  - 2:00 PM to 3:00 PM: Open Forum for Students, Faculty, and Staff, McConnell Library Conference Room 170
- Wednesday, September 22, 2021
  - 11:00 AM to 12:00 PM: Open Forum for Students, Faculty, and Staff, Radford University Carilion 3rd Floor Board Room