



Executive Committee
8:00 a.m. **
June 7, 2024
Dean's Conference Room
Kyle Hall, Third Floor, Radford, VA

DRAFT
MINUTES

Committee Members Present

Dr. Debra K. McMahon, Rector
Mr. Marquett Smith, Vice Rector
Mr. Robert A. Archer, (Ex officio)
Ms. Jeanne Armentrout, (AESSC)
Mrs. Jennifer Wishon Gilbert, (EMBEC)
Mr. Tyler W. Lester, (BAAC)
Ms. Lisa W. Pompa, (EEC)
Mr. David A. Smith, (SAAC)

Others Present

Dr. Bret Danilowicz, President
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President
Ms. Susan Richardson, University Counsel
Dr. Bethany Usher, Provost and Senior Vice President for Academic Affairs
Ms. Joann S. Craig, Board Member

Call to Order

Dr. Debra K. McMahon, Rector, called the meeting to order at 8:01 a.m. in the Dean's Conference Room in Kyle Hall.

Approval of Agenda

Rector McMahon asked for a motion to approve the June 7, 2024 meeting agenda, as published. Mr. Marquett Smith so moved, Mr. David Smith seconded, and the motion carried unanimously.

Approval of Minutes

Rector McMahon asked for a motion to approve the March 22, 2024 minutes of the Executive Committee meeting. Mr. Marquett Smith so moved, Mr. Bob Archer seconded, and the motion carried unanimously.

Committee Discussion

Rector McMahon thanked committee members for their support in making her responsibilities as Rector easier. Rector McMahon applauded the work of the committee chairs and vice presidents for their collaborative work and transparency.

Closed Session

Rector McMahan requested a motion to move into closed session. Ms. Jeanne Armentrout made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 (A) Item 1 and 8 under the Virginia Freedom of Information Act for the discussion of personnel matters related to the president's performance plan and evaluation, and consultation with legal counsel related to these matters. Mr. Tyler Lester seconded, and the motion carried unanimously. The Executive Committee went into closed session at 8:09 a.m.

Reconvened Session

On the motion made by Ms. Armentrout and seconded by Mr. David Smith, the following resolution of certification was approved by a roll call vote.

Resolution of Certification

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

Roll Call	Vote
Mr. Marquett Smith, Vice Rector	Yes
Mr. Robert A. Archer	Yes
Ms. Jeanne Armentrout	Yes
Mrs. Jennifer Wishon Gilbert	Yes
Mr. Tyler Lester	Yes
Ms. Lisa Pompa	Yes
Mr. David Smith	Yes
Dr. Debra K. McMahan, Rector	Yes

The resolution of certification was unanimously adopted.

Other Business

Recommendation for Approval of Evaluation and Compensation

Rector McMahan asked for a motion to recommend to the Board of Visitors approval of the completion of the Performance Plan for 2023-2024 and compensation. Mr. Tyler Lester so moved, Mr. Marquett Smith seconded, and the motion carried unanimously. A copy of the resolution is attached hereto as ***Attachment A*** and is made a part hereof.

Adjournment

With no further business to come before the committee, the meeting adjourned at 8:59 a.m.

Respectfully submitted,

Ms. Karen Casteel
Secretary to the Board of Visitors and Special Assistant to the President

**Radford University Board of Visitors
Resolution**

**Performance Plan for 2023-2024
President Bret Danilowicz**

Now Therefore Be It Resolved, that the Board of Visitors hereby approves payment for the completion of President Bret Danilowicz's 2023-2024 Performance Plan, as discussed in closed session on June 7, 2024, and that said performance plan pursuant to Section E of the Employment Agreement with President Bret Danilowicz, dated December 7, 2021, is considered a personnel record. Additionally, the Board of Visitors approves a request to the Radford University Foundation to increase their portion of the President's salary by 3% to be consistent with the Commonwealth of Virginia's salary increase for state employees, effective June 10, 2024.

End of Board of Visitors Materials

