

Executive Committee

September 2019

RADFORD UNIVERSITY

Board of Visitors

RADFORD UNIVERSITY

Board of Visitors

EXECUTIVE COMMITTEE MEETING
8:00 A.M. **
SEPTEMBER 27, 2019
PRESIDENT'S CONFERENCE ROOM
THIRD FLOOR, MARTIN HALL, RADFORD, VA

DRAFT
AGENDA

- **CALL TO ORDER** Mr. Robert A. Archer, *Chair*
- **APPROVAL OF AGENDA** Mr. Robert A. Archer, *Chair*
- **APPROVAL OF MINUTES** Mr. Robert A. Archer, *Chair*
 - May 10, 2019, July 15, 2019
- **PRESIDENT'S REMARKS** Dr. Brian O. Hemphill, *President*
- **UPDATES FROM COMMITTEE CHAIRS** Mr. Robert A. Archer, *Chair*
- **OTHER BUSINESS** Mr. Robert A. Archer, *Chair*
- **ADJOURNMENT** Mr. Robert A. Archer, *Chair*

****All start times for committees are approximate only. Meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.**

EXECUTIVE COMMITTEE:

Mr. Robert A. Archer, Rector
Mr. James R. Kibler, Vice Rector
Dr. Jay A. Brown (GAAC)
Mr. Gregory Burton (BAAC)
Ms. Krisha Chachra (UAUREMC)
Dr. Susan Whealler Johnston (AERC)
Dr. Debra McMahon (SSC)
Mr. Mark Lawrence, Ex-officio Member
Dr. Brian O. Hemphill, University President

Minutes

RADFORD UNIVERSITY

Board of Visitors

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EXECUTIVE COMMITTEE MEETING
8:00 A.M.
May 10, 2019
PRESIDENT'S CONFERENCE ROOM
THIRD FLOOR, MARTIN HALL, RADFORD, VA

DRAFT
MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Mark S. Lawrence, Chair and Rector
Mr. Robert A. Archer, Vice Rector
Dr. Jay A. Brown
Ms. Krisha Chachra
Dr. Rachel D. Fowlkes
Dr. Debra K. McMahan

COMMITTEE MEMBERS ABSENT

Mr. Gregory A. Burton
Dr. Susan Whealler Johnston

OTHERS PRESENT

President Brian O. Hemphill
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President
Ms. Ashley Schumaker, Chief of Staff and Vice President for University Relations
Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia

CALL TO ORDER

Mr. Mark S. Lawrence, Rector, called the Executive Committee meeting to order at 8:00 a.m. in the President's Conference Room in Martin Hall.

APPROVAL OF AGENDA

Rector Lawrence asked for a motion to approve the May 10, 2019 agenda, as published. Dr. Debra McMahan so moved, Mr. Robert A. Archer seconded, and the motion carried unanimously.

APPROVAL OF MINUTES

Rector Lawrence asked for a motion to approve the February 8, 2018 minutes of the Executive Committee. Dr. McMahan so moved, Vice Rector Robert A. Archer seconded, and the motion carried unanimously.

PRESIDENT'S REMARKS

President Brian O. Hemphill, Ph.D. briefed the Committee on the recent activities related to the Jefferson College of Health Sciences merger, including announcing the name of Radford University Carilion, the national search for the Associate Provost for Health Sciences, and potential changes to the organizational structure. The President expressed the importance of having the right people in place to not only move the merger forward, but also position the University to be an innovative leader in health sciences now and into the future. In closing, the President stated that he looked forward to a productive Board Retreat in July.

Rector Lawrence expressed his gratitude to President Hemphill for his leadership resulting in a productive and successful year.

UPDATES FROM STANDING COMMITTEES

The following provided a brief verbal summary of the respective Committee meetings held on May 9, 2019:

- Dr. Rachel D. Fowlkes, Vice Chair, Academic Excellence and Research Committee;
- Dr. Jay A. Brown, Vice Chair, Business Affairs and Audit Committee;
- Dr. Rachel D. Fowlkes, Chair, Governance, Administration and Athletics Committee;
- Dr. Debra McMahon, Chair, Student Success Committee; and
- Ms. Krisha Chachra, Chair, University Advancement, University Relations and Enrollment Management Committee.

CLOSED SESSION

Rector Lawrence requested a motion to move into closed session. Vice Rector Archer made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 (A) Items 1, 7 and 11 under the Virginia Freedom of Information Act for the discussion of personnel matters; consultation with legal counsel and briefings by staff pertaining to a current EEOC complaint; consultation with legal counsel regarding specific legal matters; and discussion or consideration of honorary degrees or special awards. Dr. McMahon seconded the motion. The Executive Committee went into closed session at 8:35 a.m.

RECONVENED SESSION

On the motion made by Dr. Fowlkes and seconded by Dr. McMahon, the following resolution of certification was approved by a roll call vote.

Resolution of Certification

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

<u>Roll Call</u>	<u>Vote</u>
Mr. Mark Lawrence, Rector	Yes
Mr. Robert A. Archer, Vice Rector	Yes
Dr. Jay A. Brown	Yes

Ms. Krisha Chachra	Yes
Dr. Rachel D. Fowlkes	Yes
Dr. Debra McMahan	Yes

The resolution of certification was unanimously adopted.

RECOMMENDATION FOR APPROVAL OF EVALUATION AND COMPENSATION

Rector Lawrence asked for a motion to recommend to the Board of Visitors resolutions for the approval of the following: Performance Plan Update for 2018-2019 and Performance Plan Approval for 2019-2020. Mr. Archer so moved, Dr. McMahan seconded, and the motion carried unanimously. Copies are attached hereto as *Attachments A and B respectively* and are made a part hereof.

ADJOURNMENT

With no further business to come before the Executive Committee, Rector Lawrence requested a motion to adjourn. Vice Rector Archer so moved, Ms. Chachra seconded, and the motion carried unanimously. The meeting adjourned at 8:55 a.m.

Respectfully submitted,

Ms. Karen Castele
Secretary to the Board of Visitors and Special Assistant to the President

**Performance Plan Update for 2018-2019
President Brian O. Hemphill**

Radford University Board of Visitors Resolution

Now Therefore Be it Resolved, that the Board of Visitors hereby approves payment for President Brian O. Hemphill's Performance Plan for 2018-2019, as discussed in closed session on May 10, 2019, and that said performance plan pursuant to Section E of the Employment Agreement of Brian O. Hemphill, Ph.D., dated December 7, 2018, is considered a personnel record.

Adopted: May 10, 2019

Mark S. Lawrence
Rector
Radford University Board of Visitors

Karen Castele
Secretary to the Board of Visitors
Radford University

**Performance Plan Approval for 2019-2020
President Brian O. Hemphill**

Radford University Board of Visitors Resolution

Now Therefore Be it Resolved, that the Board of Visitors hereby approves President Brian O. Hemphill's Performance Plan for 2019-2020, as discussed in closed session on May 10, 2019, and that said performance plan pursuant to Section E of the Employment Agreement of Brian O. Hemphill, Ph.D., dated December 7, 2018, is considered a personnel record.

Adopted: May 10, 2019

Mark S. Lawrence
Rector
Radford University Board of Visitors

Karen Castele
Secretary to the Board of Visitors
Radford University

End of Board of Visitors Materials



RADFORD UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE
JULY 15, 2019
THE CAVALIER
4200 ATLANTIC AVENUE, VIRGINIA BEACH, VIRGINIA**

DRAFT MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Robert A. Archer, Rector
Mr. James R. Kibler, Vice Rector
Dr. Thomas Brewster
Dr. Jay A. Brown
Mr. Gregory Burton
Ms. Krisha Chachra
Dr. Debra McMahon

OTHER BOARD MEMBERS PRESENT

Mr. Mark S. Lawrence

OTHERS PRESENT

President Brian O. Hemphill
Ms. Audrey Burges, Assistant Attorney General, Commonwealth of Virginia
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President
Ms. Ashley Schumaker, Chief of Staff and Vice President for University Relations

CALL TO ORDER

Mr. Robert A. Archer, Rector, called the meeting to order at 8:30 a.m. in the Saber Room of The Cavalier in Virginia Beach, Virginia. Rector Archer welcomed members of the Executive Committee and thanked them for their willingness to serve in a leadership role during the upcoming 2019-2020 year.

APPROVAL OF AGENDA

Rector Archer asked for a motion to approve the agenda. Vice Rector James R. Kibler so moved, Dr. Deb McMahon seconded, and the agenda was unanimously approved.

COMMITTEE CHAIRS

Rector Archer began by discussing the Board of Visitors Committee structure and asked the Committee chairs to review the roles of the Committees as outlined in the Bylaws. Rector Archer continued by leading a discussion of the members' views of the year ahead, ideas for increasing effectiveness of meetings and thoughts for better serving students, families and the University.

OTHER BUSINESS

Rector Archer stated that, over the past month, he had talked individually with members of the Board of Visitors who may be assuming leadership roles during the upcoming year. He stated that, during these discussions, he inquired about what could make the Executive Committee stronger. He added that he and others believed that having access to the experience and knowledge of the past Rector would bring great value to the Committee's considerations. Following additional discussion, Vice Rector Kibler made a motion to recommend to the full Board that the Bylaws be amended to include the immediate past Rector as an ex-officio member of the Executive Committee. Dr. Jay Brown seconded, and the motion passed unanimously.

ADJOURNMENT

With no further business to come before the Executive Committee, Rector Archer asked for a motion to adjourn. Vice Rector Kibler so moved, and Mr. Greg Burton seconded. The meeting adjourned at 9:05 a.m.

Respectfully submitted,

Ms. Karen Castele
Secretary to the Board of Visitors/Special Assistant to the President

End of Board of Visitors Materials

