

Executive Committee

October 2018

RADFORD UNIVERSITY

Board of Visitors

RADFORD UNIVERSITY

Board of Visitors

EXECUTIVE COMMITTEE MEETING
8:00 A.M. **
OCTOBER 3, 2018
EXECUTIVE CONFERENCE ROOM
SECOND FLOOR, MARTIN HALL, RADFORD, VA

DRAFT
AGENDA

- **CALL TO ORDER** Mr. Mark S. Lawrence, *Chair*
- **APPROVAL OF AGENDA** Mr. Mark S. Lawrence, *Chair*
- **APPROVAL OF MINUTES** Mr. Mark S. Lawrence, *Chair*
 - May 4, 2018 and July 11, 2018
- **PRESIDENT'S REMARKS** Dr. Brian O. Hemphill, *President*
- **UPDATES FROM COMMITTEE CHAIRS** Mr. Mark S. Lawrence, *Chair*
- **CLOSED SESSION** Mr. Mark S. Lawrence, *Chair*
 - Virginia Freedom of Information Act
 - §2.2-3711 (A) (1), (3), (7), (8), (9) and (16)
- **OTHER BUSINESS** Mr. Mark S. Lawrence, *Chair*
- **ADJOURNMENT** Mr. Mark S. Lawrence, *Chair*

****All start times for committees are approximate only. Meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.**

Executive Committee

Mr. Mark S. Lawrence, Chair and Rector
Mr. Robert A. Archer, Vice Rector
Mr. Gregory A. Burton (BAAC)
Ms. Krisha Chachra (UAUREM)
Dr. Rachel D. Fowlkes (GAAC)
Dr. Susan Whealler Johnston (AAC)
Dr. Debra K. McMahon (SA)
Dr. Brian O. Hemphill, University President

May 2018 Minutes

RADFORD UNIVERSITY

Board of Visitors

RADFORD **UNIVERSITY**

Board of Visitors

EXECUTIVE COMMITTEE

7:30 A.M.

MAY 4, 2018

**PRESIDENT'S CONFERENCE ROOM
THIRD FLOOR, MARTIN HALL, RADFORD, VA**

DRAFT **MINUTES**

COMMITTEE MEMBERS PRESENT

Mr. Mark S. Lawrence, Chair and Rector

Mr. Randy J. Marcus, Vice Rector

Mr. Robert A. Archer

Ms. Krisha Chachra

Dr. Rachel D. Fowlkes

Dr. Susan Whealler Johnston

Dr. Debra McMahon

President Brian O. Hemphill

OTHERS PRESENT

Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President

Ms. Ashley Schumaker, Chief of Staff, Office of the President

Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia

CALL TO ORDER

Mr. Mark S. Lawrence, Rector, called the meeting to order at 7:35 a.m. in the President's Conference Room on Third Floor, Martin Hall at Radford University, Radford, Virginia.

APPROVAL OF AGENDA

Rector Lawrence asked for a motion to approve the May 4, 2018 agenda, as published. Mr. Randy Marcus so moved, Mr. Robert Archer seconded and the agenda was approved unanimously, as published.

APPROVAL OF MINUTES

Rector Lawrence asked for a motion to approve the February 16, 2018 minutes of the Executive Committee, as published. Mr. Marcus so moved, Mr. Archer seconded and the minutes were unanimously approved, as published.

PRESIDENT'S REMARKS

President Brian O. Hemphill provided updates on recent campus activities, including a senior leadership change with the retirement of Vice President for Finance and Administration and Chief Financial Officer Richard Alvarez and the selection of Chad Reed, the University's current Associate

Vice President for Budget and Financial Planning, effective June 25, 2018. He also updated the Committee on the unveiling of the Vinod Chachra IMPACT Lab and the Jefferson College of Health Sciences merger.

REPORTS OF STANDING COMMITTEE CHAIRS

The following Standing Committee Chairs provided a brief verbal summary of their respective Committee meetings held on May 3, 2018:

- Mr. Robert A. Archer, Business Affairs and Audit Committee;
- Ms. Krisha Chachra, University Advancement, University Relations and Enrollment Management Committee;
- Dr. Rachel D. Fowlkes, Governance, Administration and Athletics Committee;
- Dr. Susan Whealler Johnston, Academic Affairs Committee; and
- Dr. Debra McMahon, Student Affairs Committee.

CLOSED SESSION

Rector Lawrence requested a motion to move into closed session. Mr. Randy Marcus made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 (A) Item (1) under the Virginia Freedom of Information Act for discussion of personnel matters, more specifically relating to the performance evaluation, compensation of certain Radford University employees and evaluation of performance of certain departments of Radford University which will require performance evaluations of specific individuals in those departments. Mr. Archer seconded the motion. The Executive Committee went into closed session at 8:20 a.m.

RECONVENED SESSION

Following closed session, the public was invited to return to the meeting. Rector Lawrence called the meeting to order at 8:50 a.m. On motion made by Dr. Johnston and seconded by Mr. Marcus, the following resolution of certification was approved by a roll call vote.

Resolution of Certification

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

<u>Roll Call</u>	<u>Vote</u>
Mr. Mark Lawrence, Rector	Yes
Mr. Randy J. Marcus, Vice Rector	Yes
Mr. Robert A. Archer	Yes
Ms. Krisha Chachra	Yes
Dr. Rachel D. Fowlkes	Yes
Dr. Susan Whealler Johnston	Yes
Dr. Debra McMahon	Yes

The resolution of certification was unanimously adopted.

RECOMMENDATION FOR APPROVAL OF EVALUATION AND COMPENSATION

Rector Lawrence asked for a motion to recommend to the Board of Visitors resolutions for the approval of the following: performance plan update for 2017-2018; performance plan approval for 2018-2019; and contract extension discussion authorization for President Hemphill. Mr. Archer so moved and Ms. Krishna Chachra seconded. The motion was approved unanimously.

Copies are attached hereto as *Attachments A, B and C respectively* and are made a part hereof.

ADJOURNMENT

With no further business to come before the Executive Committee, Rector Lawrence requested a motion to adjourn. Dr. Johnston made the motion, Mr. Archer seconded and the motion carried unanimously. The meeting adjourned at 8:55 a.m.

Respectfully submitted,

Ms. Karen Castele
Secretary to the Board of Visitors and Special Assistant to the President

**Performance Plan Update for 2017-2018
President Brian O. Hemphill**

Resolution for Executive Committee and Board of Visitors

Now Therefore Be it Resolved, that the Board of Visitors hereby approves payment for President Brian O. Hemphill's Performance Plan for 2017-2018, as discussed in closed session on May 4, 2018, and that said performance plan pursuant to Section E of the Employment Agreement of Brian O. Hemphill, Ph.D. dated December 15, 2015, and amended November 11, 2016 and May 5, 2017, is considered a personnel record.

**Performance Plan Approval for 2018-2019
President Brian O. Hemphill**

Resolution for Executive Committee and Board of Visitors

Now Therefore Be it Resolved, that the Board of Visitors hereby approves President Brian O. Hemphill's Performance Plan for 2018-2019, as discussed in closed session on May 4, 2018, and that said performance plan pursuant to Section E of the Employment Agreement of Brian O. Hemphill, Ph.D. dated December 15, 2015, and amended November 11, 2016 and May 5, 2017, is considered a personnel record.

**Contract Extension Discussion Authorization
President Brian O. Hemphill**

Resolution for Executive Committee and Board of Visitors

Now Therefore Be it Resolved, that the Board of Visitors hereby authorizes contract extension discussion to begin by Mark Lawrence and Bob Archer, on behalf of the full Board, related to Brian O. Hemphill's employment as President of Radford University in accordance with discussion in closed session on May 4, 2018, and pursuant to Section B of the Employment Agreement of Brian O. Hemphill, Ph.D. dated December 15, 2015, and amended November 11, 2016 and May 5, 2017, which is considered a personnel record. Such discussion shall result in an update to be provided to the Board as part of the December 2018 meetings of both the Executive Committee and full Board and possible consideration of new terms and a contract extension.

July 2018 Minutes

RADFORD UNIVERSITY

Board of Visitors

RADFORD UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE
JULY 10, 2018
THE HOMESTEAD
7696 SAM SNEAD HIGHWAY, HOT SPRINGS, VIRGINIA**

DRAFT MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Mark S. Lawrence, Rector
Mr. Robert A. Archer, Vice Rector
Mr. Gregory Burton
Ms. Krisha Chachra
Dr. Rachel D. Fowlkes
Dr. Susan Whealler Johnston
Dr. Debra McMahon
President Brian O. Hemphill

OTHER BOARD MEMBERS PRESENT

Mr. Randy J. Marcus

OTHERS PRESENT

Ms. Ashley Schumaker, Chief of Staff, Office of the President
Ms. Karen Castele, Secretary to the Board of Visitors/Special Assistant to the President
Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia

CALL TO ORDER

Mr. Mark S. Lawrence, Rector, called the meeting to order at 9:00 a.m. in the Lexington Room at The Homestead in Hot Springs, Virginia. Rector Lawrence welcomed members of the Executive Committee and thanked them for their willingness to serve in a leadership role during the upcoming 2018-2019 year.

APPROVAL OF AGENDA

Rector Lawrence asked for a motion to approve the agenda. Mr. Robert Archer, Vice Rector, so moved, and Mr. Gregory Burton seconded. The agenda was approved unanimously, as published.

PRESIDENT'S REMARKS

President Brian O. Hemphill began by expressing his appreciation to the Board members for their dedication and expertise they bring to the University and his enthusiasm for the opportunities and possibilities in the year ahead. The President updated the Committee on recent

activities on campus and around the Commonwealth as the University continues with the process of the Jefferson College merger and other innovative planning to benefit the campus community.

COMMITTEE CHAIRS

Rector Lawrence shared that the 2018-2019 committee assignments are almost identical to the prior year in an attempt to continue the synergy and progress already created. He shared that the expertise of Board members and the alignment of the Board committees with the Strategic Plan sets the stage for a strong year with much being accomplished,

ADJOURNMENT

With no further business to come before the Executive Committee, Rector Lawrence asked for a motion to adjourn. Vice Rector Archer made the motion, and Mr. Greg Burton seconded. The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Ms. Karen Castele
Secretary to the Board of Visitors/Special Assistant to the President

End of Board of Visitors Materials

