



**RADFORD UNIVERSITY BOARD OF VISITORS
ACADEMIC AFFAIRS COMMITTEE**

3:00 P.M

NOVEMBER 12, 2015

CHRISTOPHER NEWPORT ROOMS A & B

THE BERKELEY HOTEL

1200 E. CARY STREET

RICHMOND, VIRGINIA

DRAFT

MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Randolph "Randy" J. Marcus, Chair

Ms. Mary Waugh Campbell

Dr. Javaid Siddiqi

Dr. Jerry M. Kopf, faculty representative (non-voting, advisory member)

COMMITTEE MEMBERS ABSENT

Ms. Ruby W. Rogers, Vice Chair

Ms. Krisha Chachra

OTHER BOARD MEMBERS PRESENT

Mr. Anthony R. Bedell, Rector

Mr. Christopher Wade, Vice Rector

Dr. Susan Whealler Johnston

Ms. Hannah Gullickson, student representative (non-voting, advisory member)

OTHERS PRESENT

President Penelope W. Kyle

Mr. Richard Alvarez, Vice President for Finance & Administration and Chief Financial Officer

Mr. Joe Carpenter, Vice President for University Relations & Chief Communications Officer

Mr. Danny M. Kemp, Vice President for Information Technology & Chief Information Officer

Dr. Joe Scartelli, Interim Provost & Vice President for Academic Affairs

Ms. Margaret McManus, University Auditor

Radford University faculty and staff

Mr. Ronald Forehand, Senior Assistant Attorney General, Commonwealth of Virginia

Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia

Ms. Michele N. Schumacher, Secretary to the Board of Visitors

CALL TO ORDER

Mr. Randolph “Randy” J. Marcus, Chair, formally called the meeting to order at 3:38 p.m. in the Christopher Newport Rooms A & B, The Berkeley Hotel, 1200 E. Cary Street, Richmond, Virginia and noted that pursuant to the draft Agenda as published “All start times for committees are approximate only. Committees meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.”

APPROVAL OF AGENDA

Mr. Marcus asked for a motion to approve the November 12, 2015 agenda, as published. Dr. Javaid Siddiqi so moved, and Ms. Mary W. Campbell seconded and the agenda, as published, was unanimously adopted.

APPROVAL OF MINUTES

Mr. Marcus asked for a motion to approve the minutes of the September 17, 2015 meeting of the Academic Affairs Committee, as published. Ms. Campbell so moved and Dr. Siddiqi seconded the motion, and the September 17, 2015 minutes were unanimously approved. A copy of the approved minutes can be found at <http://www.radford.edu/content/bov/home/meetings/minutes.html>.

REPORT FROM THE PROVOST

Dr. Joseph Scartelli, Interim Provost and Vice President for Academic Affairs, provided a PowerPoint presentation on the cost-benefit analysis for each program as selected by the Board of Visitors or the College Deans, specifically: Languages & Literature; Accounting in the Department of Accounting, Finance and Business Law; Special Education in the School of Teacher Education and Leadership; the BSN Program in the School of Nursing; the Department of Information Technology; and the Department of Design in the College of Visual and Performing Arts. A copy of Dr. Scartelli’s written report and PowerPoint presentation are attached hereto as ***Attachment A*** and ***Attachment B*** and are made a part hereof.

Dr. Scartelli also updated the Committee on the undergraduate enrollment as of November 10, 2015; an update on the allocation of the approved additional 2% increase for teaching and research faculty; a graduate recruitment report; an update on Rufalo Noel Levitz Student Survey; a review of the retention efforts on high-achieving freshman; and updates on high-impact practices noting that two new learning communities are currently in development.

Mr. Marcus thanked Dr. Scartelli for his reports. He also thanked the Deans of each college and Mr. Alvarez for the work that went into the cost-benefit analysis report, noting that it was evident that the report was truly a team effort across a number of departments.

REPORT FROM THE FACULTY SENATE PRESIDENT

Dr. Jerry M. Kopf, Faculty Senate President provided a report on the faculty perspective of the Academic Affairs Committee goals, specifically the cost –benefit analyses of all academic programs. He reviewed the process by which a university looks at developing, implementing and managing

academic programs, and noted that the process looks at strategic decisions, quality decisions and investment decisions. Dr. Kopf noted that this review is a complex process that goes to the core of the shared governance concept. A copy of Dr. Kopf's presentation is attached hereto as *Attachment C* and is made a part hereof.

Mr. Marcus thanked Dr. Kopf for his report.

ADJOURNMENT

With no further business to come before the Committee, Mr. Randolph "Randy" J. Marcus, Chair, adjourned the meeting at 5:15 p.m.

Respectfully submitted,

Ms. Michele N. Schumacher
Secretary to the Board of Visitors