



**RADFORD UNIVERSITY BOARD OF VISITORS
ACADEMIC AFFAIRS COMMITTEE
BOARD ROOM
MARTIN HALL – THIRD FLOOR
RADFORD, VIRGINIA
10:30 A.M.
SEPTEMBER 17, 2015**

DRAFT

MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Randolph “Randy” J. Marcus, Chair
Ms. Ruby W. Rogers, Vice Chair
Ms. Mary Waugh Campbell
Ms. Krisha Chachra
Dr. Javaid Siddiqi
Dr. Jerry M. Kopf, faculty representative (non-voting, advisory member)

OTHER BOARD MEMBERS PRESENT

Mr. Anthony R. Bedell, Rector
Dr. Susan Whealler Johnston

OTHERS PRESENT

President Penelope W. Kyle

Radford University faculty and staff

Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia
Dr. James Burke, Performance Management Group
Ms. Linda Pierce, Performance Management Group

Ms. Michele N. Schumacher, Secretary to the Board of Visitors

CALL TO ORDER

Mr. Randolph “Randy” J. Marcus, Chair, formally called the meeting to order at 10:20 a.m. in the Board Room in Martin Hall on the campus of Radford University, Radford, Virginia.

APPROVAL OF AGENDA

Mr. Marcus asked for a motion to approve the September 17, 2015 agenda, as published. Ms. Ruby W. Rogers so moved, and Dr. Javaid Siddiqi seconded and the agenda, as published, was unanimously adopted.

APPROVAL OF MINUTES

Mr. Marcus asked for a motion to approve the minutes of the May 7, 2015 meeting of the Academic Affairs Committee, as published. Dr. Siddiqi so moved and Ms. Rogers seconded the motion, and the May 7, 2015 were unanimously approved. A copy of the approved minutes can be found at <http://www.radford.edu/content/bov/home/meetings/minutes.html>.

REPORT FROM THE PROVOST

Dr. Joseph Scartelli, Interim Provost and Vice President for Academic Affairs, informed the Committee that eight faculty members have been approved for emeriti status by President Kyle. A copy of the list of Emeritus Faculty is attached hereto as **Attachment A** and is made a part hereof. Dr. Scartelli also provided an oral report that included an update on the organizational structure of the Academic Affairs division which is being revised to improve the efficiency and logical reporting lines in all offices. He noted one significant change - the elimination of the position of Vice Provost for Academic Affairs. He also provided an update on the search for the Director of Career Services, explaining that the initial search ended in a failed search and that a new search committee has been formed and the position is expected to be filled by the 2016 spring semester.

Dr. Scartelli introduced Mr. James Pennix, Dean of Admissions, who reported on new freshman and transfer student enrollment for the 2015 fall semester, noting that new freshman enrollment was 1,962 and new transfer student enrollment was 732. Mr. Pennix stated that of the 1,962 new freshman 41% were male, 38% were first generation, and 92% were Virginia residents. In addition, he reported that of the 723 new transfer students, 49% were male. Mr. Pennix also updated the Committee on the new enrollment initiatives for 2015-2016 year which include an increased focus on Hispanic/Latino recruitment and creating marketing and communication plans for these communities. He also updated the committee on staffing changes in the Admissions Department.

Dr. Dennis Grady, Dean of the College of Graduate Studies and Research, also discussed graduate student enrollment, noting that the overall numbers for fall 2015 were 863 graduate students versus 913 in the fall 2014. He reported that new student enrollment has remained relatively constant over the last few years but there has been a decline in returning students. He also informed the Committee of several initiatives that the graduate college has put in place to increase enrollment.

Dr. Scartelli then introduced Dr. Jeanne Mekolichick who provided a brief report on Maker Spaces or Innovative Labs (iLabs). Dr. Mekolichick explained that this is a faculty-driven initiative emerging out of an interest in deepening cross-disciplinary, problem-based educational experiences that focus on applications of knowledge and foster independence.

Mr. Marcus thanked Dr. Scartelli, Mr. Pennix, Dr. Grady, and Dr. Mekolichick for their reports.

REPORT FROM THE FACULTY SENATE PRESIDENT

Dr. Jerry M. Kopf, Faculty Senate President provided a report that highlighted the faculty senate goals and reviewed faculty compensation. A copy of Dr. Kopf's presentation is attached hereto as **Attachment B** and are made a part hereof.

Mr. Marcus thanked Dr. Kopf for his report.

ACTION ITEMS

Teaching and Research Faculty Handbook Amendments

Dr. Scartelli stated that there was one action item which is approval of amendments to two sections of the Teaching & Research Faculty Handbook, specifically Section 1.4.1.4.1: Evaluation Procedures for Tenured and Tenure-track Faculty and Section 1.4.3.1: Faculty Evaluation of College Deans. Dr. Scartelli noted that these amendments were tabled at the November 2014 Academic Affairs Committee pending the Board's receipt of detailed information regarding tenure. Mr. Marcus asked for a motion to recommend to the Board of Visitors approval of the resolution amending Section 1.4.1.4.1 and 1.4.3.1 of the Teaching and Research Faculty. Dr. Javaid Siddiqi so moved and Ms. Campbell seconded, and the motion was unanimously adopted. A copy of the resolution is attached hereto as *Attachment C* and is made a part hereof.

Approval of Committee Goals

Mr. Marcus stated that the Committee needed to formally approve the Committee goals for the 2015-2016 academic year, and asked for a motion to approve the following committee goals:

(1) in conjunction with the Business Affairs & Audit Committee, the Academic Affairs Committee will conduct a program assessment to include a cost/benefit analysis of all academic programs offered at Radford University to ensure Radford's academic programs are maximizing resources, meeting needs of current and prospective students and preparing our graduates for future success;

(2) the Academic Affairs Committee will conduct a student learning outcome assessment that includes information on how student learning assessment occurs at Radford University, how the information on the Learning Outcome Assessment is utilized by the faculty and administration at Radford University, and how those assessments are used to improve teaching and learning; and

(3) in conjunction with the Business Affairs & Audit Committee, the Academic Affairs Committee will review faculty compensation levels and structures.

Ms. Campbell so moved and Ms. Rogers seconded, and the goals were unanimously adopted. A copy of the resolution is attached hereto as *Attachment D* and is made a part hereof.

OTHER BUSINESS

Mr. Marcus indicated that he would like the Committee goal regarding academic program assessment including the cost/benefit analyses be discussed at the next Committee meeting in November and that the student learning assessment goal be discussed at the February 2016 meeting. Discussion then ensued and it was decided that at the November Committee meeting, five or six academic programs and the assessment process will be reviewed.

ADJOURNMENT

With no further business to come before the Committee, Mr. Randolph “Randy” J. Marcus, Chair, adjourned the meeting at 12:10 p.m.

Respectfully submitted,

Ms. Michele N. Schumacher
Secretary to the Board of Visitors