

# RADFORD UNIVERSITY

**RADFORD UNIVERSITY BOARD OF VISITORS  
GOVERNANCE, ADMINISTRATION & ATHLETICS COMMITTEE MEETING  
BOARD ROOM – MARTIN HALL  
RADFORD UNIVERSITY  
12:30 P.M.  
SEPTEMBER 17, 2015**

**DRAFT**

## **MINUTES**

### **COMMITTEE MEMBERS PRESENT**

Ms. Alethea “A.J.” Robinson, Chair  
Dr. Susan Whealler Johnston, Vice Chair  
Dr. Kevin R. Dye  
Ms. Mary Ann Hovis

### **COMMITTEE MEMBERS ABSENT**

Mr. Steve A. Robinson

### **OTHER BOARD MEMBERS PRESENT**

Mr. Anthony R. Bedell, Rector  
Mr. Christopher Wade, Vice Rector  
Ms. Mary Campbell  
Ms. Krisha Chachra  
Ms. Callie M. Dalton  
Mr. Mark Lawrence  
Mr. Randolph “Randy” J. Marcus  
Ms. Ruby W. Rogers  
Dr. Javaid Siddiqi  
Ms. Georgia Anne Snyder-Falkinham  
Dr. Jerry M. Kopf, faculty representative (non-voting, advisory member)

### **OTHERS PRESENT**

President Penelope W. Kyle

Mr. Joe Carpenter, Vice President for University Relations and Chief Communications Officer

Mr. Danny M. Kemp, Vice President for Information Technology and Chief Information Officer  
Dr. Joe Scartelli, Interim Provost and Vice President for Academic Affairs  
Dr. Mark Shanley, Vice President for Student Affairs  
Ms. Melissa Wohlstein, Vice President for University Advancement  
Radford University faculty and staff

Mr. Mike F. Melis, Assistant Attorney General, Commonwealth of Virginia  
Mr. Allen Wilson, Assistant Attorney General, Commonwealth of Virginia

Dr. James Burke, Performance Management Group  
Ms. Linda Pierce, Performance Management Group

Ms. Michele N. Schumacher, Secretary to the Board of Visitors

### **CALL TO ORDER**

Ms. Alethea “A.J.” Robinson, Chair, formally called the meeting to order at 12:36 p.m. in the Board Room in Martin Hall and noted that pursuant to the draft Agenda as published “All start times for committees are approximate only. Committees meet sequentially in the order appearing. Meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.”

### **APPROVAL OF AGENDA**

Ms. Robinson asked for a motion to approve the September 17, 2015 meeting agenda, as published. Dr. Kevin R. Dye so moved and Ms. Mary Ann Hovis seconded the motion and the motion carried unanimously.

### **APPROVAL OF MINUTES**

Ms. Robinson asked for a motion to approve the minutes of the May 7, 2015 meeting of the Governance, Administration and Athletics Committee, as published. Dr. Johnston so moved and Dr. Dye seconded the motion, and the motion carried unanimously. A copy of the approved minutes can be found at <http://www.radford.edu/content/bov/home/meetings/minutes.html>.

### **INFORMATION TECHNOLOGY REPORT**

Mr. Danny M. Kemp, Vice President for Information Technology and Chief Information Officer, provided highlights of the activities of the Information Technology Division and noted that the CRM project is now complete and was both on time and within budget. Mr. Kemp also updated the committee on the computer lab strategic direction and explained that the Information Technology Division continues to analyze data from computer lab usage to ensure appropriate software, computers and spaces are being provided to meet the instructional needs of the university community. He also reviewed risk management activities at the university and explained that each division/department/committee at the University understands its role and

responsibilities and operates to achieve particular objectives and mitigate risk. A copy of Mr. Kemp's report is attached hereto as ***Attachment A*** and is made a part hereof.

Ms. Robinson thanked Mr. Kemp for his presentation.

### **INTERCOLLEGIATE ATHLETICS REPORT**

Mr. Robert Lineburg, Director of Athletics, provided an update on the Athletic Strategic Plan, noting that it includes a review of six key areas: the Student-Athlete Experience; Academic Excellence; Culture ; Athletic Excellence; Resource Development; and Branding/Marketing. Mr. Lineburg also showed a video that featured Radford University student-athletes sharing their experiences as well as interviews with a few Radford University coaches. A discussion ensued concerning the impact that recent legislation passed by the 2015 Session of the Virginia General Assembly which caps the use of student fees for university athletic programs would have on Radford's athletic programs. It was decided that Mr. Lineburg will provide at an upcoming Committee meeting an analysis of the impact that the legislation will have on Radford University Athletics. A copy of the Athletic Strategic Plan is attached hereto as ***Attachment B*** and is made a part hereof.

Ms. Robinson thanked Mr. Lineburg for his presentation.

### **TITLE IX UPDATE**

Ms. Brooke Chang, Title IX Coordinator, provided an update on the efforts the University has taken to ensure compliance with all mandated Title IX provisions, noting that the University has hired a Deputy Title IX Coordinator, Geoffrey Gabriel, implemented and rolled out a mandatory on-line training program for all faculty and staff, and has undertaken, in conjunction with the Office of the Attorney General, a review of Radford University's Discrimination, Harassment, Sexual Misconduct & Retaliation Policy ("Policy") to comply with legislation enacted by the 2015 Session of the Virginia General Assembly. Ms. Chang noted that as a result of the review of the Policy, there are several changes that are required to be made to bring the Policy into compliance with the recently passed legislation, and proposed that the revisions to the Policy, as set forth in the Committee materials, be approved.

Ms. Robinson asked for a motion to recommend to the Board for its approval the amendments to the Radford University Discrimination, Harassment, Sexual Misconduct and Retaliation Policy as set forth in the Committee materials. Dr. Susan Whealler Johnston so moved, and Dr. Kevin R. Dye seconded, and the motion was unanimously adopted. A copy of the Resolution entitled Approval of the Amendments to the Radford University Discrimination, Harassment, Sexual Misconduct and Retaliation Policy together with the Policy is attached hereto as ***Attachment C*** and is made a part hereof.

Ms. Robinson thanked Ms. Chang for her presentation.

## **ACTION ITEMS**

### **Bylaw Amendments**

Ms. Robinson stated that upon a review of the Bylaws and in consultation with the Office of the Attorney General, there are several amendments to the Radford University Board of Visitors Bylaws that have been proposed. The proposed amendments (1) adopt language required by the 2015 Session of the Virginia General Assembly concerning removal of board members; (2) amend the Academic Affairs section so that the Board will no longer hear faculty appeals of negative tenure recommendations or negative faculty employment decisions and delegate to the President of the University the final adjudication of such appeals; (3) clarify when the Rector's and Vice Rector's terms begin; and (4) clarify the term of the faculty non-voting representative to the Board of Visitors in the circumstances where that individual resigns before the end of the term. Ms. Robinson asked for a motion to recommend to the Board for its approval these amendments to the Radford University Board of Visitors Bylaws. Dr. Johnston so moved and Dr. Dye seconded and the motion was unanimously adopted. A copy of the resolution is attached hereto as *Attachment D* and is made a part hereof.

### **Resolutions Honoring Student Athletes**

Ms. Robinson stated that the second action item is recommending that the Board adopt resolutions honoring the Big South 2014-2015 Female Athlete of the Year, Ms. Teresa Williamson, and the Big South 2014-2015 Male Athlete of the Year, Mr. Stephen Hudgens. Ms. Robinson asked for a motion to approve the resolutions honoring Ms. Williamson and Mr. Hudgens and that these resolutions be submitted to the Board of Visitors for its approval. Dr. Dye so moved and Dr. Johnston seconded, and the motion was unanimously adopted. A copy of the resolution is attached hereto as *Attachment E* and is made a part hereof.

### **Approval of Committee Goals**

Ms. Robinson stated that the Committee needed to formally approve the Committee goals for the 2015-2016 academic year, and asked for a motion to approve the committee goals as follows:

- (1) the Governance, Administration and Athletics Committee will request that a heat map with the top ten risks that could impact the mission of Radford University be developed and presented to the Committee,
- (2) the Governance, Administration and Athletics Committee will continue the review and update of existing computer lab strategy that is underway by the Division of Information Technology,
- (3) the Governance, Administration and Athletics Committee continue review of the Radford University Board of Visitors Bylaws,
- (4) the Governance, Administration and Athletics Committee will create a Presidential Transition Committee to ensure a smooth and effective transition for the next president of

Radford University and to recognize the accomplishments of Penelope W. Kyle, Radford University's sixth president,

- (5) the Governance, Administration and Athletics Committee will conduct a review of the Radford University New Board Member Orientation Program.

Dr. Johnston so moved and Dr. Dye seconded, and the goals were unanimously adopted. A copy of the resolution is attached hereto as *Attachment F* and is made a part hereof.

### **ADJOURNMENT**

With no further business to come before the Committee, Mr. Bedell, Chair, adjourned the meeting at 1:51 p.m.

Respectfully submitted,

Michele N. Schumacher  
Secretary to the Board of Visitors