

# RADFORD UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE MEETING  
8:00 A.M.  
SEPTEMBER 27, 2019  
PRESIDENT'S CONFERENCE ROOM  
THIRD FLOOR, MARTIN HALL, RADFORD, VA**

**DRAFT  
MINUTES**

**COMMITTEE MEMBERS PRESENT**

Mr. Robert A. Archer, Vice Rector  
Dr. Jay A. Brown  
Mr. Gregory A. Burton  
Ms. Krisha Chachra  
Dr. Susan Whealler Johnston  
Dr. Debra K. McMahon  
Mr. Mark S. Lawrence, Ex-officio

**OTHERS PRESENT**

President Brian O. Hemphill  
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President  
Ms. Ashley Schumaker, Chief of Staff and Vice President for University Relations  
Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia

**CALL TO ORDER**

Mr. Robert A. Archer, Rector, called the Executive Committee meeting to order at 8:00 a.m. in the President's Conference Room in Martin Hall.

**APPROVAL OF AGENDA**

Rector Archer asked for a motion to approve the September 27, 2019 agenda, as published. Mr. Gregory A. Burton so moved, Dr. Susan Whealler Johnston seconded, and the motion carried unanimously.

**APPROVAL OF MINUTES**

Rector Archer asked for a motion to approve the May 10, 2019 minutes of the Executive Committee. Mr. Burton so moved, Dr. Debra K. McMahon seconded, and the motion carried unanimously. Rector Archer asked for a motion to approve the July 15, 2019 minutes of the Executive Committee. Mr. Burton so moved, Dr. McMahon seconded, and the motion carried unanimously.

Rector Archer welcomed the Committee members and shared his enthusiasm for the upcoming year. He expressed his appreciation for the Reception with Honors Students and is confident that the students have a bright future ahead of them. Rector Archer led a discussion regarding best practices

for more efficient meetings. The Committee chairs agreed that identifying their respective Committee members with a roll call prior to starting their meeting will be beneficial and potentially avoid confusion.

### **PRESIDENT'S REMARKS**

President Brian O. Hemphill, Ph.D. briefed the Committee on recent University activities occurring during the opening of Fall 2019 semester. He provided an update on his legislative visits throughout the Commonwealth during the summer and added a general outlook for visits in the months ahead. President Hemphill informed the Committee members of personnel updates, including the anticipated hiring of the Associate Provost for Health Sciences.

President Hemphill then asked Assistant Attorney General Allen T. Wilson to share with the Committee information regarding legislation passed during the 2019 General Assembly session requiring higher education institutions to permit public comment prior to taking a vote on a proposed tuition increase. Mr. Wilson provided an overview of the thoughts being discussed in order to best provide an opportunity for public comment and how to formalize the process. A recommendation for consideration is that two weeks following the notification of a tuition and fee increase vote and approximately two weeks prior to the Board of Visitors meeting, the University will hold a forum, which will include a budget presentation followed by public comment. Additionally, based on the Board of Visitors governance structure, an amendment to the bylaws will be recommended. He asked the Committee members to think about the suggested process, ask questions and a resolution will be presented at the December meeting.

### **UPDATES FROM STANDING COMMITTEES**

Committee chairs deferred updates to be made at the Board of Visitors meeting.

University Advancement, University Relations and Enrollment Management Committee Chair Krisha Chachra shared her appreciation to the President and his staff for their careful attention and integrity in their fundraising efforts and recognizes that these qualities will continue to be important and essential.

### **ADJOURNMENT**

With no further business to come before the Executive Committee, Rector Archer requested a motion to adjourn. Dr. Johnston so moved, Mr. Burton seconded, and the motion carried unanimously. The meeting adjourned at 8:55 a.m.

Respectfully submitted,

Ms. Karen Castele  
Secretary to the Board of Visitors and Special Assistant to the President