



RADFORD UNIVERSITY
BOARD OF VISITORS
MEETING
Martin Hall - Board Room
Radford, Virginia
May 10, 2013

APPROVED

MINUTES

MEMBERS PRESENT

Ms. Linda K. Whitley-Taylor, Rector
Mr. Milton C. Johns, Vice Rector
Ms. Nancy E. Artis
Mr. Anthony R. Bedell
The Honorable J. Brandon Bell
Ms. Mary Waugh Campbell
Mr. Stephan Q. Cassaday
Mr. Matthew B. Crisp
Ms. Sandra C. Davis
Dr. Kevin R. Dye
Mr. Darius A. Johnson
Ms. Ruby W. Rogers
Ms. Georgia Anne Snyder-Falkinham
Mr. Michael A. Wray
Dr. Laura J. Jacobsen, non-voting faculty advisory member
Ms. Emily Redd, non-voting student advisory member

MEMBERS ABSENT

Ms. Wendy S. Tepper

OTHERS PRESENT

President Penelope W. Kyle
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration
Mr. Joe Carpenter, Chief Communications Officer and Vice President for University Relations
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology
Dr. Sam Minner, Provost and Vice President for Academic Affairs
Dr. Deborah J. Robinson, Vice President for University Advancement

Dr. Mark R. Shanley, Vice President for Student Affairs
Ms. Lisa H. Ridpath, Associate Vice President for Finance and Administration
Ms. Margaret D. McManus, University Auditor
Mr. Ronald C. Forehand, Senior Assistant Attorney General, Commonwealth of Virginia
Ms. Michele Nieroda Schumacher, Secretary to Board of Visitors
Faculty, staff, students, and guests

CALL TO ORDER

Ms. Linda K. Whitley-Taylor, Rector of the Board, called the meeting to order at 10:22 a.m. in the Board Room in Martin Hall.

APPROVAL OF AGENDA

Ms. Whitley-Taylor asked for a motion to approve the agenda as presented. After motion made by Mr. Matthew Crisp and seconded by Mr. Anthony Bedell, the Agenda was approved.

APPROVAL OF MINUTES

Ms. Whitley-Taylor asked for a motion to approve the minutes of January 29, 2013, Board of Visitors meeting as distributed. Ms. Nancy E. Artis made the motion and Ms. Ruby W. Rogers seconded, the minutes were unanimously approved. A copy of the minutes are attached hereto as *Attachment A* and is made a part hereof.

PRESENTATIONS FROM THE STUDENT GOVERNMENT ASSOCIATION

Mr. James S. Lawrence, Senior Class President, presented President Kyle with a resolution from the Senior Class commemorating the Class of 2013 as the 100th graduating class at Radford University, a copy of which is attached hereto as *Attachment B* and made a part hereof. President Kyle and the Board thanked Mr. Lawrence. Then, Mr. Lawrence presented Linda Whitley-Taylor, the Rector of the Board, with a resolution from the Student Government Association expressing a vote of confidence in the Radford University Board of Visitors' September 2012 decision to prohibit the concealed carry of firearms on campus, a copy of which is attached hereto as *Attachment C* and made a part hereof.

REPORT FROM THE FACULTY REPRESENTATIVE TO THE BOARD

Dr. Laura J. Jacobsen, non-voting faculty advisory member of the Board reported on the activities of the Faculty Senate during the 2012-2013 school year, including status updates on the COACHE survey, the 2013 faculty morale survey, and the various task forces of the Faculty Senate. Dr. Jacobsen also reported on key efforts that the Faculty Senate will pursue in the 2013-2014 school year. A copy of Dr. Jacobsen's report is attached hereto as *Attachment D* and is made a part hereof.

Ms. Whitley-Taylor thanked Dr. Jacobsen for her report.

REPORT FROM THE STUDENT REPRESENTATIVE TO THE BOARD

Ms. Emily Redd, non-voting, student advisory member of the Board, reported to the Board on the various activities and special accomplishments of the Student Government Association during 2012-2013. A copy of the report is attached hereto as *Attachment E* and is made a part hereof. In addition Ms. Redd also updated the Board on the three goals that she worked on this year as student representative to the Board, specifically developing and enhancing student traditions, examining off-campus student housing, and core curriculum 201 and 202 course reform. A copy of Ms. Redd's update is attached hereto as *Attachment F* and is made a part hereof.

Ms. Whitley-Taylor thanked Ms. Redd for her report, and offered Ms. Redd, on behalf of the Board, congratulations on her graduation from Radford University and wished her success in all her future endeavors.

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

The Honorable J. Brandon Bell, Chair of the Academic Affairs Committee, reported that the Committee met on Thursday, May 9, 2013. Mr. Bell noted that the Committee received a report from Dr. Laura Jacobsen, non-voting faculty advisory member of the Board. He reported that there were several items that came before the Committee for informational purposes: first, there were 43 faculty members who were promoted with an effective date of August 10, 2013, and there was one faculty member, Dr. Sylvester Thompson, who had been awarded Emeritus status upon his retirement. Mr. Bell stated that the Committee also heard a year-end report from Dr. Sam Minner, Provost and Vice President for Academic Affairs, as well as a report from Mr. James Pennix, Dean of Admissions, on enrollment, and a report from Dr. Ebenezer Kolajo, Assistant Vice Provost for Academic Assessment, who provided a brief report on measuring institutional effectiveness.

Mr. Bell also reported that there were several action items that needed to be approved by the Board. Mr. Bell stated that the first action item was the approval of faculty tenure. Mr. Bell moved on behalf of the Committee that the following recommendation to award faculty tenure be approved:

Approval of the Resolution to Award Faculty Tenure

The motion was seconded by Mr. Stephan Q. Cassaday, and the resolution was approved unanimously. A copy of the Resolution is attached hereto as *Attachment G* and is made a part hereof. Mr. Bell and Ms. Artis then read the names of the faculty members who were granted tenure.

Mr. Bell stated that second action item was an amendment to the Teaching and Research Faculty Handbook. Mr. Bell recommended, on behalf of the Committee, that the following Resolution be approved:

Approval of the Resolution for Revisions to the Teaching and Research Faculty Handbook

The motion was seconded by Ms. Mary W. Campbell. After discussion, the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as *Attachment H* and is made a part hereof.

Mr. Bell stated that the last action items were to approve leaves of absence for several faculty members, and he recommended, on behalf of the Committee, that the following three Resolutions be approved:

Approval of the Resolution for Recommendation for Extended Professional Leave for Dr. Moira Baker

Approval of the Resolution for Personal Leave without Pay for Dr. Wei-Chi Yang

Approval of the Resolution for Personal Leave without Pay for Dr. Jim Minnick

Mr. Cassaday seconded the motion and the Resolutions were unanimously adopted. Copies of the Resolutions are attached hereto as *Attachment I, Attachment J and Attachment K* and are made a part hereof.

Ms. Whitley-Taylor thanked Mr. Bell for his report.

REPORT FROM THE BUSINESS AFFAIRS AND MARKETING COMMITTEE

Mr. Darius A. Johnson, Chair of the Business Affairs and Marketing Committee, reported that the Committee had met and that there were several action items that needed Board approval. Mr. Johnson stated that the first action item was the approval to write-off past due accounts, and he recommended, on behalf of the Committee, that the following Resolution be approved:

Approval of the Resolution to Write-Off Past Due Accounts

Mr. Cassaday seconded the motion and the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as *Attachment L* and is made a part hereof.

Mr. Johnson stated that the next item was approval of the Six-year Capital Outlay Plan for 2014-2020, and he moved to recommend, on behalf of the Committee, that the following Resolution be approved:

Approval of the Resolution for the Six-Year Capital Outlay Plan for 2014-2020

Mr. Bell seconded the motion and the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as *Attachment M* and is made a part hereof.

Mr. Johnson stated that the next item was approval of the recommendation to approve the financing for the student fitness and wellness center, and he moved to recommend, on behalf of the Committee, that the following Resolution be approved:

Approval of the Resolution to Approve the Financing Authorization for the Construction of the Student Fitness and Wellness Center (Project Code 17563)

Mr. Bell seconded the motion and the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as ***Attachment N*** and is made a part hereof.

Mr. Johnson said that the next item was the approval of the renovation of residence halls with the issuance of general obligation 9(c) financing, and he moved to recommend, on behalf of the Committee, that the following Resolution be approved:

Approval of Resolution to Renovate Residence Halls through General Obligation 9(c) Financing

Mr. Wray seconded the motion and the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as ***Attachment O*** and is made a part hereof.

Mr. Johnson also noted that at the meeting of the Radford University Board of Visitors on December 4, 2006, the Board adopted a resolution delegating to the President of Radford University the authority to hire, set the compensation for and implement any state decreed increases for all university employees of a rank below that of Vice President or Provost. Mr. Johnson moved to amend the resolution adopted on December 4, 2006, to delegate further authority to the President to approve all requests for faculty leave, with or without pay, in addition to those delegations of authority previously granted on December 4, 2006. Mr. Johns seconded the motion and the motion was unanimously adopted. A copy of the Resolution is attached hereto as ***Attachment P*** and is made a part hereof.

Ms. Whitley-Taylor thanked Mr. Johnson for his report.

REPORT FROM THE GOVERNANCE AND ADMINISTRATION COMMITTEE

Ms. Nancy E. Artis, Chair of the Governance and Administration Committee reminded the Board that the Governance and Administration Committee met after the January 29, 2013 Board Meeting and met again on May 9, 2013.

Ms. Artis noted that at the January 29, 2013 meeting, the Committee received an update on information technology from Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology, who informed the Committee that Radford University introduced a new optimized website that was compatible with mobile devices.

Ms. Artis also reported that the Committee's recent meeting, Mr. Kemp provided an update to the Committee on the revised Information Security Policy that is required for Level II Operating Authority, and reported on the benefits that are being achieved from new and enhanced technology that is being implemented at Radford University.

Ms. Artis stated that the Committee also received a year-end report on athletics from Mr. Robert Lineburg, Director of Athletics, who reported that Radford University had 21 all conference individual honorees this current academic year and continues to rank among the top schools in the

Big South Conference earning Presidential Honor Roll status. Ms. Artis reported that the Committee heard an athletic financial report from Mr. Randall Butt, Associate Athletic Director.

Ms. Artis also reported that in connection with the current audit being conducted by the Auditor of Public Accounts there does not appear to be any issues or deficiencies regarding the Information Technology Division or with Radford's Intercollegiate Athletic Program.

Ms. Artis also noted that Ronald C. Forehand, Senior Assistant Attorney General, provided a report on the legislation passed by the 2013 Session of the General Assembly that affects the Bylaws for Virginia Boards of Visitors. She recommended that these amendments to the Bylaws be on the Agenda for the Board retreat in July.

Ms. Whitley-Taylor thanked Ms. Artis for her report.

REPORT FROM THE STUDENT AFFAIRS COMMITTEE

Mr. Matthew B. Crisp, Chair of the Student Affairs Committee, reported that the Committee met on Thursday, May 9, 2013. Mr. Crisp noted that Dr. Mark Shanley, Vice President for Student Affairs, provided a year-end summary report on the Student Affairs division, and provided a presentation on the University's Step-Up Bystander Intervention Program.

Mr. Crisp also reported that Ms. Redd provided a year-end report to the Committee on the significant achievements of the SGA during 2012-2013.

Ms. Whitley-Taylor thanked Mr. Crisp for his report.

REPORT FROM THE UNIVERSITY ADVANCEMENT AND ALUMNI RELATIONS COMMITTEE

Mr. Stephan Q. Cassaday, Chair of the University Advancement and Alumni Relations Committee, reported that the Committee met on Thursday, May 9, 2013, noting that Dr. Deborah Robinson, Vice President for University Advancement provided third quarter results. Mr. Cassaday noted that that the University raised \$3.3 million toward its fundraising goal of \$6 million for fiscal year 2013, a difference of \$2.7 million dollars. He pointed out that this gives the University until June 30, 2013, to raise an additional \$2.7 million in order to reach the goal that was set.

Mr. Cassaday reported that the Committee also heard from Tracy Savage and Penelope Scarpucci representatives from Marts and Lundy Consulting, who were hired, consistent with the Board's directive at the November 2012 meeting, to analyze and make recommendations to the Board that will bolster the University's private fundraising efforts. In accordance with the Board's goal and commitment to significantly increase the University's private fundraising, he stated that the discussions at the Committee meeting were centered on the concept of dramatically increasing the University's private fundraising efforts. Mr. Cassaday also remarked that successful private fundraising will solve many of the ongoing and recurring funding problems that the University faces.

Mr. Cassaday also reported that Ms. Laura Turk has been appointed to the new position of Executive Director of Alumni Relations effective July 1, 2013.

Ms. Whitley-Taylor thanked Mr. Cassaday for his report.

REPORT ON THE RADFORD UNIVERSITY FOUNDATION

Ms. Georgia Anne Snyder-Falkinham, liaison to the Radford University Foundation (Foundation), reported that the total assets in the Foundation are \$64.5 million and the largest portion is invested with Spider Management Group in Richmond. Ms. Snyder-Falkinham reported that the Foundation is also looking to hire a new comptroller, as the current comptroller is relocating out of the area.

Ms. Whitley-Taylor thanked Ms. Snyder-Falkinham for her report.

ANNUAL NOTIFICATION TO THE BOARD OF VISITORS REGARDING INDEBTEDNESS OF STATE AGENCIES

Ms. Lisa H. Ridpath, Associate Vice President for Finance and Administration, provided the annual notification of the indebtedness of state agencies as required by state law. Under this provision, the Governor directs agency heads with governing boards to provide each board member with a copy of the notice and Section 4-3.01 of the current appropriations act. Ms. Ridpath provided an overview of the materials and stated the University is in compliance with this requirement. A copy of the notification is attached hereto as *Attachment Q* and is made a part hereof.

Ms. Whitley-Taylor thanked Ms. Ridpath.

PROPOSAL REGARDING CLIMATE ACTION PLAN

President Kyle introduced Dr. Dennis Grady, Dean of Graduate/Professional Studies. Dr. Grady introduced Dr. Richard Roth, Professor in the Geospatial Science Department, and Mr. William “Julio” Stephens, Sustainability Coordinator. Dr. Grady, Dr. Roth and Mr. Stephens then presented a power point presentation regarding the Climate Action Plan, which is attached hereto as *Attachment R* and is made a part hereof.

Ms. Whitley-Taylor thanked Dr. Grady, Dr. Roth and Mr. Stephens for their presentation.

CLOSED SESSION

Mr. Bell moved, pursuant to Section 2.2-3711(A)(1) of the Freedom of Information Act, that the Radford University Board of Visitors go into “Closed Session” for the discussion of personnel matters, more specifically relating to the performance evaluation, compensation, resignation and/or appointment of specific university employees. Ms. Artis seconded the motion. The motion was unanimously approved. President Kyle, faculty and staff, all guests and non-voting advisory Board members left the meeting at this point. President Kyle joined the closed session at 1:00 p.m.

RECONVENED SESSION

Following the closed session, the public was invited to return to the meeting. Rector Whitley-Taylor called the meeting to order and asked Mr. Bell to make the motion to return to open session. Mr. Bell made the following motion:

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Radford University Board of Visitors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

A roll call vote was taken:

Vote: yes	Ms. Linda K. Whitley-Taylor	yes	Mr. Matthew B. Crisp
yes	Mr. Milton C. Johns	yes	Ms. Sandra C. Davis
yes	Ms. Nancy E. Artis	yes	Dr. Kevin R. Dye
yes	Mr. Anthony R. Bedell	yes	Mr. Darius A. Johnson
yes	Honorable J. Brandon Bell	yes	Ms. Ruby W. Rogers
yes	Ms. Mary W. Campbell	yes	Ms. Georgia Anne Snyder-Falkinham
yes	Mr. Stephan Q. Cassaday	yes	Mr. Michael A. Wray

After closed session, Ms. Artis recommended that, following discussions had in the Closed Session, the Board adopt the following resolution:

Approval of the Resolution for the Annual Deferred Compensation Contribution for 2012-2013 for President Penelope Ward Kyle

The motion was seconded by Mr. Johnson and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as ***Attachment S*** and made a part hereof.

ELECTION OF NON-VOTING STUDENT ADVISORY MEMBER OF THE RADFORD UNIVERSITY BOARD OF VISITORS FOR 2012-2013

Mr. Crisp made a motion to elect Ms. Katrina Koussis, Chief Financial Officer of the Student Government Association, as the non-voting student advisory member to the Board for the 2013-

2014 term, following discussions in the Closed Session. Ms. Snyder-Falkinham seconded the motion and the motion was approved unanimously.

ELECTION OF NON-VOTING FACULTY ADVISORY MEMBER OF THE RADFORD UNIVERSITY BOARD OF VISITORS FOR 2012-2013

Ms. Campbell made a motion to re-elect, Dr. Laura Jacobsen, as the non-voting faculty advisory member of the Board for the 2013-2014 term, following discussions in the Closed Session. Mr. Michael Wray seconded the motion and the motion was approved unanimously.

PRESIDENT'S REPORT

President Penelope W. Kyle reported to the Board on events and activities that had occurred at Radford University since the February Board meeting. President Kyle also reviewed some scheduling items regarding the commencement activities occurring over the next two days. She then reminded the Board that the Board Retreat will be held on July 17 and 18, 2013, at The Mason Inn on the campus of George Mason University. President Kyle then updated the Board on her activities as President of the Big South Conference, and noted that her term ends July 1, 2013. President Kyle informed the Board that the State Council of Higher Education of Virginia (SCHEV) has requested that she serve on a working group implementing the recent legislative changes concerning the new requirements for Board of Visitors' training and orientation.

Ms. Whitley-Taylor thanked President Kyle for her report.

OTHER BUSINESS

Ms. Whitley-Taylor updated the Board on the 2013 National Conference on Trusteeship of the Association of Governing Boards of Universities and Colleges (AGB). She informed the Board that Radford sent four individuals: the Rector, Ms. Whitley-Taylor, Vice-Rector, Mr. Johns, President Kyle, and Ms. Schumacher, Secretary to the Board of Visitors. Ms. Schumacher attended the Board Professionals training session held during the AGB Conference. Ms. Whitley-Taylor noted that the conference was very informative; the sessions were excellent but just as important were the networking opportunities among board members.

Mr. Johns added that the two general sessions were excellent and that there were representatives from small independent colleges to the large land-grant schools, and that it was time well spent.

ADJOURNMENT

With no further business to come before the Board, Ms. Linda K. Whitley-Taylor, Rector, adjourned the meeting at 1:55 p.m.