



**RADFORD UNIVERSITY
BOARD OF VISITORS
MEETING
ONE JAMES CENTER
901 E. CARY STREET, 2ND FLOOR CONFERENCE ROOM 2-G
RICHMOND, VIRGINIA
11:00 A.M.
FEBRUARY 4, 2014**

APPROVED

MINUTES

BOARD MEMBERS PRESENT

Ms. Linda K. Whitley-Taylor, Rector
Ms. Mary W. Campbell, Vice Rector
Mr. Anthony R. Bedell (*left the meeting at 12:00 and returned at 1:30 p.m., left meeting at 2:57*)
Ms. Callie M. Dalton
Dr. Kevin R. Dye
Mr. Michael S. Hurt (*left the meeting at 1:47 p.m. and returned to the meeting at 2:56 p.m.*)
Mr. Milton C. Johns
Mr. Randy J. Marcus (*left the meeting at 11:55 p.m. and returned to the meeting at 1:30 p.m.*)
Ms. Alethea "A.J." Robinson
Ms. Georgia Anne Snyder-Falkinham
Mr. Michael A. Wray
Dr. Jerry M. Kopf, faculty representative (non-voting, advisory member) (*left meeting at 1:47 pm*)
Ms. Katrina Koussis, student representative (non-voting, advisory member)

BOARD MEMBERS ABSENT

Mr. Stephan Q. Cassaday
Mr. Steve A. Robinson
Ms. Ruby W. Rogers

OTHERS PRESENT

President Penelope W. Kyle

Mr. Richard Alvarez, Vice President for Finance & Administration and Chief Financial Officer
Mr. Joe Carpenter, Vice President for University Relations and Chief Communications Officer
Mr. Danny M. Kemp, Vice President for Information Technology and Chief Information Officer
Dr. Sam Minner, Provost and Vice President for Academic Affairs (*left meeting at 1:47 p.m.*)
Ms. Lisa H. Ridpath, Associate Vice President for Finance & Administration
Dr. William R. Kennan, Vice Provost for Academic Affairs (*left meeting at 1:47 p.m.*)

Dr. Matthew Dunleavy, Interim Director of Academic Affairs (*left meeting at 1:47 p.m.*)

Mr. Ronald Forehand, Senior Assistant Attorney General, Commonwealth of Virginia (*entered meeting at 12:00 p.m.*)

Ms. Stephanie Hamlett, Senior Assistant Attorney General, Commonwealth of Virginia

Dr. James Burke, Performance Management Group

Ms. Linda Pierce, Performance Management Group

Ms. Michele N. Schumacher, Secretary to the Board of Visitors

CALL TO ORDER

Ms. Linda K. Whitley-Taylor, Rector of the Board, called the meeting to order at 11:00 a.m. in Conference Room 2-G, One James Center, 901 E. Cary Street, 2nd Floor, Richmond, Virginia.

APPROVAL OF AGENDA

Ms. Whitley-Taylor asked for a motion to approve the February 4, 2014 meeting agenda as published. Mr. Anthony R. Bedell made a motion to amend the Agenda to have the report of the Governance, Administration and Athletics Committee be provided first before approval of the minutes and any other reports. Ms. Mary W. Campbell seconded the motion, and the motion passed unanimously.

REPORT FROM THE GOVERNANCE, ADMINISTRATION & ATHLETICS COMMITTEE

Dr. Kevin R. Dye, Chair of the Governance, Administration & Athletics Committee, reported that the Committee had met this morning, and that there was one action item that needed Board approval. Dr. Dye recommended on behalf of the Committee, that the proposal by Mr. Robert Lineburg, Director of Intercollegiate Athletics, to realign the Athletics offerings at Radford University by discontinuing the University's sponsorship of the field hockey, swimming and diving, men's indoor track and field, and men's outdoor track and field Division I athletic programs and adding women's lacrosse as a Division I, Big South Conference athletic sport, effective at the conclusion of their 2013-14 seasons, respectively, be approved. Ms. Georgia Anne Snyder-Falkinham seconded and the motion was unanimously adopted.

APPROVAL OF MINUTES

Ms. Whitley-Taylor asked for a motion to approve the minutes of the November 8, 2013 Board meeting, as published. Mr. Michael A. Wray so moved and Ms. Mary W. Campbell seconded, and the motion carried unanimously.

REPORT FROM THE STUDENT REPRESENTATIVE TO THE BOARD

Ms. Katrina Koussis, non-voting student advisory member of the Board, updated the Board on the two initiatives on which she has worked this year, (1) enhancing student retention and graduation through the use of providing mid-term grades for all students, and (2) creating a club hub, a dedicated centralized location on campus where all clubs can maintain offices, hold meetings and collaborate. Ms. Koussis noted that she had sent a survey to the student body concerning her two initiatives and she has received from 1,110 responses from the student population and reviewed the results with the Board. In addition Ms. Koussis also provided the Board with a brief review of various happenings around campus. A copy of Ms. Koussis' report is attached hereto as *Attachment A* and is made a part hereof.

Ms. Whitley-Taylor thanked Ms. Koussis for her report.

REPORT FROM THE FACULTY REPRESENTATIVE TO THE BOARD

Dr. Jerry M. Kopf, non-voting faculty advisory representative, provided a report to the Board which reviewed two items from the COACHE survey, specifically, faculty workload balance, and faculty compensation. He reviewed the actions taken by the Radford University Faculty Senate for addressing those items and indicated that the main focus is on the faculty compensation issue. He then reviewed with the Board a proposal from the Faculty Senate to begin to address the compensation issue. A copy of Dr. Kopf's report is attached hereto as *Attachment B* and is made a part hereof.

After discussion the Board recommended to Dr. Kopf that he work with Dr. Sam Minner, Provost and Vice President for Academic Affairs, along with Mr. Richard Alvarez, Vice President for Finance & Administration and Chief Financial Officer, and Ms. Lisa H. Ridpath, Associate Vice President for Finance & Administration, to produce a proposal to address the issue of faculty salaries and make a recommendation to President Kyle.

Ms. Whitley-Taylor thanked Dr. Kopf for his report.

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

Milton C. Johns, Chair, of the Academic Affairs Committee reported that Dr. Sam Minner, Provost and Vice President for Academic Affairs, provided updates to the Committee on student enrollment, student retention, Wintermester, high impact practices such as undergraduate research, the scholar-citizen initiative, international programs, and career services. Mr. Johns also noted that Dr. Minner informed the Committee that the University has complied with all monitoring reports for the Southern Association of Colleges and Schools (SACS) and no further monitoring reports are required, and that the Commission on Accreditation in Physical Therapy Education (CAPTE) had their on-site review for the Doctorate in Physical Therapy program and it is anticipated that they will recommend the program be accredited.

Mr. Johns stated that there were no action items.

Ms. Whitley-Taylor thanked Mr. Johns for his report.

REPORT FROM THE BUSINESS AFFAIRS AND AUDIT COMMITTEE

Mr. Matthew B. Crisp, Chair of the Business Affairs and Audit Committee, reported that the Committee heard reports from Ms. Margaret McManus, University Auditor, and Ms. Karen Helderman, Information Systems Development Specialty Team Director for the Commonwealth of Virginia and the Audit Project Manager assigned to Radford University. He noted that the Committee also received a report from Ms. Lisa Ridpath, Associate Vice President, on the Governor McDonnell's introduced 2014-2016 Biennial Executive Budget, as well as an update on the 2014 General Assembly Session.

Mr. Crisp also reported that Dr. Sam Minner, Provost and Vice President for Academic Affairs, gave a presentation on three areas of academic priorities of the Academic Affairs division identified by the Provost, specifically, an expansion of the chemistry program, an expansion of the Criminal Justice BA/BS program, and an expansion of the online Bachelor of Science in Nursing program. He noted that this presentation was a continuation of Dr. Minner's presentation at the November 2013 and January 2014 Committee meetings, and there was considerable discussion concerning Dr. Minner's presentation.

Mr. Crisp reported that there were several action items that needed Board approval. Mr. Crisp stated that the first action item is a resolution certifying compliance with the Debt Management Policy, and he recommended, on behalf of the Committee, that the following Resolution be approved by the Board:

Resolution certifying compliance with the Debt Management Policy

Ms. Mary W. Campbell seconded the motion and it was unanimously adopted. A copy of the Resolution is attached hereto as *Attachment C* and is made a part hereof.

Mr. Crisp stated that the second action item seeks approval from the Board of Visitors to transfer two parcels of land that were received by the University through a bequest to the Radford University Foundation in order to fulfill a donor's wishes as outlined in his Last Will and Testament, and he recommended, on behalf of the Committee, that the following Resolution be approved by the Board:

Resolution authorizing the transfer of land

Mr. Michael S. Hurt seconded the motion, and the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as *Attachment D* and is made a part hereof.

Mr. Crisp reported that the final action item was in connection with Dr. Minner's presentation on the three areas of academic priority for the Academic Affairs Division, and he recommended, on behalf of the Committee, that the following Resolution be approved by the Board:

Resolution regarding three areas/programs of distinction (chemistry program, criminal justice BA/BS program, and on-line Bachelor of Science in Nursing program)

Ms. Georgia Anne Snyder-Falkinham seconded the motion and the Resolution was unanimously adopted. A copy of the Resolution is attached hereto as *Attachment E* and is made a part hereof.

Ms. Whitley-Taylor thanked Mr. Crisp for his report.

DR. GEORGE LOW, INCOMING DEAN OF THE COLLEGE OF BUSINESS AND ECONOMICS (EFFECTIVE JULY 1, 2014)

President Penelope W. Kyle introduced Dr. George Low, incoming Dean of the College of Business and Economics (effective July 1, 2014). Dr. Low made a few remarks highlighting what he envisions as the opportunities for innovation which will leverage the strengths of the Radford University College of Business & Economics. A copy of Dr. Low's presentation is attached hereto as *Attachment F* and is made a part hereof.

REPORT FROM THE ADVANCEMENT/ALUMNI AFFAIRS & COMMUNICATIONS/MARKETING COMMITTEE

Ms. Linda K. Whitley-Taylor, Rector and Acting Chair of the Advancement/Alumni Affairs & Communications/Marketing Committee, reported that Mr. Joe Carpenter, Vice President for University Relations and Chief Communications Officer, provided an update to the Committee on the Branding and Marketing RFP, together with a media relations update. Ms. Whitley-Taylor also reported that President Penelope W. Kyle and Mr. Richard Alvarez, Vice President for Finance and Administration, updated the Committee on the status of Advancement/Alumni Relations activities. President Kyle provided an update on the work being conducted by Marts & Lundy, the advancement consultants, and the status of the search of for a Vice President of Advancement. Mr. Alvarez updated the Committee on the fundraising results to date noting that fundraising efforts were down at quarter end September 30, 2013, but that at quarter end December 31, 2013, totals in key areas were now above those for the same period last year.

REPORT ON THE RADFORD UNIVERSITY FOUNDATION

Ms. Georgia Anne Snyder-Falkinham, liaison to the Radford University Foundation (Foundation), reported that the total assets in the Foundation are in excess of \$70 million with the largest portion invested with Spider Management Group in Richmond. Ms. Snyder-Falkinham reported that the Foundation is still in the process of appraising the University art collection.

Ms. Whitley-Taylor thanked Ms. Snyder-Falkinham for her report.

PRESIDENT'S REPORT

President Penelope W. Kyle reported on the events and activities that had occurred since the Board's last meeting including Winter Commencement 2013 and the week-long series of community relations events, lectures and seminars that honored Dr. Martin Luther King Jr.'s legacy. President Kyle also shared that Radford University's was named in The Princeton Review's "The Best Value Colleges: 2014 edition" for the second consecutive year. President Kyle also announced that the University has received authorization from the state to commence construction on a planned 143,600 square-foot \$52.8 million academic facility that will serve as the new home to the College of Humanities and Behavioral Sciences (CHBS).

OTHER BUSINESS

Ms. Whitley-Taylor informed the Board that the Executive Committee met on January 10, 2014, and at that time adopted a Statement on Governance as required by the legislation passed by the 2013 General Assembly. Ms. Whitley-Taylor recommended on behalf of the Committee that the Board ratify and adopt the Statement on Governance. Mr. Bedell seconded the motion and the Statement on Governance was unanimously adopted. A copy of the Statement on Governance is attached hereto as *Attachment G* and made a part hereof.

CLOSED SESSION

Ms. Whitley-Taylor called for the Board to go into Closed Session and asked Dr. Kevin R. Dye to make the motion. Dr. Dye moved, pursuant to Section 2.2-3711(A)(1) of the Freedom of Information Act, that the Radford University Board of Visitors go into "Closed Session" for the discussion of personnel matters, more specifically relating to the performance evaluation or compensation of certain Radford University employees and the evaluation of performance of certain departments or schools of the University which will require performance evaluations of specific individuals in those departments, and pursuant to Section 2.2-3711(A)(8) for the discussion of gifts, bequests, and fund-raising activities of Radford University. Mr. Johns seconded the motion and the motion passed unanimously. Ms. Whitley-Taylor asked President Kyle, Stephanie Hamlett, Senior Assistant Attorney General, Commonwealth of Virginia, and Ronald Forehand, Senior Assistant Attorney General, Commonwealth of Virginia, Dr. James Burke, Performance Management Group, and Ms. Linda Pierce, Performance Management Group to attend the Closed Session. The staff and guests left the meeting at this point. President Kyle left the closed session at 2:41 p.m. Dr. Burke and Ms. Pierce left the closed session at 4:09 p.m.

RECONVENED SESSION

Following the closed session, the public was invited to return to the meeting. Ms. Whitley-Taylor, Chair and Rector, called the meeting to order. Ms. Whitley-Taylor asked Dr. Dye to make the motion to return to open session. Mr. Johns seconded.

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

A roll call vote was taken:

Vote: yes	Ms. Linda K. Whitley-Taylor	yes	Mr. Randy J. Marcus
yes	Ms. Mary W. Campbell	yes	Mr. Milton C. Johns
yes	Mr. Matthew B. Crisp	yes	Ms. Alethea "AJ" Robinson
yes	Ms. Callie M. Dalton	yes	Ms. Georgia Anne Snyder-Falkinham
yes	Dr. Kevin R. Dye	yes	Mr. Michael A. Wray
yes	Mr. Michael S. Hurt		

Mr. Anthony Bedell left the meeting prior to the end of the closed session.

Ms. Whitley-Taylor reported that as a result of the closed session there was one action item that needed to be reported out and voted on in Open Session and that was the approval, adoption, and ratification of the contractual arrangement with the Board's consultants, Performance Management Group. Mr. Johns made a motion that the Board approve, adopt and ratify the January 2014 contractual arrangement entered into with the Board's consultants, Performance Management Group. Mr. Crisp seconded and the motion was unanimously approved.

ADJOURNMENT

With no further business to come before the Board, Ms. Linda K. Whitley-Taylor, Rector, adjourned the meeting at 4:19 p.m.

Respectfully submitted

Michele N. Schumacher
Secretary to the Board of Visitors