

**RADFORD UNIVERSITY
BOARD OF VISITORS**

February 17, 2006

MINUTES

Members present:

Mrs. Mary Ann Hovis, Rector
Mr. Bob Blake
Mr. Thomas E. Fraim, Jr.
Mr. Randal J. Kirk
Mr. R. Scott LaRose
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Dr. Cora S. Salzberg
Ms. Karen H. Waldron
Dr. Claire Waldron (non-voting, advisory faculty representative)
Ms. Stephanie Harmon (non-voting, advisory student representative)

Members absent:

Ms. Nancy H. Agee
Mr. David N. Smith

CALL TO ORDER

Mrs. Mary Ann Hovis, Rector of the Board, called the meeting to order at 9:00 a.m., Friday, February 17, 2006 in the Martin Hall Board Room.

APPROVAL OF MINUTES

Mr. Fraim made the motion that the minutes for the November 14-15, 2005 meeting of the Board of Visitors be approved. Seconded by Mr. Blake, the motion carried.

PRESENTATIONS

2004-05 Audit

Ms. Margaret McManus, University Auditor, introduced Mr. William Cole, Deputy Auditor of Public Accounts. Mr. Cole presented the report on the APA's audit of the university's financial statements for the year ending June 30, 2005, on which the university received a clean opinion. He also distributed and discussed certain communications required by the Statements on Auditing Standards. Lastly, Mr. Cole

presented the report on the agreed-upon procedures of engagement for the university's Intercollegiate Athletics Programs for the year ending June 30, 2005.

2006 Legislative Update

President Kyle reported that we currently only know what the Governor submitted in his budget. The House and Senate versions will be released on Sunday, February 19. President Kyle thanked those Board members who participated in Radford University's Advocacy Day on February 9 and declared it a success.

Faculty Salary Issues

As requested, Wil Stanton presented information on Faculty Salary Issues including comparisons of Radford University's peer institutions and other selected Virginia institutions with their peer institutions. The presentation also included information about the process of selecting peer institutions by the State Council of Higher Education and the importance of the relationship between our peer institutions and the ability for Radford University to adequately fund faculty salaries and University programs.

Budget Allocation to Academic Affairs

As requested by the Board at the August 2005 meeting, David Burdette reported on the internal allocation of funds for fiscal year 2005-2006.

STUDENT GOVERNMENT ASSOCIATION REPORT

Ms. Stephanie Harmon presented the Student Government Association Report which included information concerning the SGA's petition to Radford City Council. The students of Radford University want to make the city council formally aware of their intent to enhance their relationship with the City which has been demonstrated by thousands of students signing the petition. She also reported on the success of the Student Advocacy Day in Richmond, Virginia on February 9, 2006. Rector Hovis stated that the students "represented themselves well in Richmond."

FACULTY SENATE REPORT

Dr. Claire Waldron presented the Faculty Senate Report by thanking the Board of Visitors for their service to the university, particularly their enthusiastic participation in RU Advocacy Day. She stated that it is crucial for the success of RU and President Kyle, that each Board member advocate for RU with the Executive & Legislative Branch of government and with SCHEV.

STUDENT AFFAIRS REPORT AND RECOMMENDATIONS

Mr. Pace made the motion that the Student Affairs Salary Increases as detailed on page 6 of the Agenda Book be approved. Seconded by Mr. Reynolds, the motion carried.

Mr. Pace made the motion that Radford University Intercollegiate Athletic Program remain in the Big South Conference. Seconded by Mr. Blake, the motion carried.

Mr. Pace made the motion that having received and reviewed the independent study of Radford University's Intercollegiate Athletics Program conducted by Carr Sports Associates, the Radford University Board of Visitors asks President Kyle to use the Carr report as the basis for developing a strategic plan with options for the improvement of athletics at RU. This plan should be a part of the overall strategic planning of the University. Seconded by Mr. Fraim, the motion carried.

ACADEMIC AFFAIRS REPORT AND RECOMMENDATIONS

I. Personnel Issues

Dr. Salzberg made the motion that Recommendation 1.A as detailed on page 7 of the Agenda Book be approved. Seconded by Mr. Fraim, the motion carried.

Dr. Salzberg made the motion that Recommendation 1.B as detailed on page 8 of the Agenda Book be approved. Seconded by Mr. Pace, the motion carried.

Dr. Salzberg made the motion that Recommendation 1.C as detailed on page 8 of the Agenda Book be approved. Seconded by Mr. Fraim, the motion carried.

Dr. Salzberg made the motion that Recommendation 1.D as detailed on page 9 of the Agenda Book be approved. Seconded by Mr. Musselwhite, the motion carried.

Dr. Salzberg made the motion that Recommendation 2 as detailed on pages 8-12 of the Agenda Book be approved. Seconded by Mr. Pace, the motion carried.

Dr. Salzberg made the motion that Recommendation 3 as detailed on page 11 of the Agenda Book be approved. Seconded by Mr. Musselwhite, the motion carried.

Dr. Salzberg made the motion that Recommendation 4 as detailed on page 12 of the Agenda Book be approved. Seconded by Mr. Pace, the motion carried.

Dr. Salzberg made the motion that Recommendation 5 as detailed on pages 13-14 of the Agenda Book be approved. Seconded by Mr. Pace, the motion carried.

Dr. Salzberg made the motion that Recommendation 6 as detailed on page 14 of the Agenda Book be approved. Seconded by Ms. Waldron, the motion carried.

Dr. Salzberg made the motion to approve Recommendation 7 changing it to read as follows: *It is recommended that full-time faculty receive 3.00 percent of their annual salary per credit hour taught, with a minimum of \$1,200 and a maximum of \$2,700,*

and that the per student stipend for “special” classes be increased to \$300.

Seconded by Mr. Musselwhite, the motion carried.

UNIVERSITY ADVANCEMENT REPORT AND RECOMMENDATIONS

Mr. Kirk made the motion that the University Advancement appointments as detailed on page 18 of the Agenda Book be approved. Seconded by Mr. Musselwhite, the motion carried.

BUSINESS AFFAIRS REPORT AND RECOMMENDATIONS

Mr. Blake made the motion that the write-offs of past due accounts receivables as detailed on page 19 of the Agenda Book be approved. Seconded by Mr. Pace, the motion carried.

PRESIDENT’S REPORT AND RECOMMENDATIONS

President Kyle thanked the Board for attending the dinner at Hickory Hill on February 16.

She reported that Greenwood and Associates had been chosen to be the consulting firm for the Provost Search Committee and that Dr. Paul Sale would be Chair of the Committee.

President Kyle stated that she was Chair of the Commission for the Future of Radford University and had appointed Dr. Jack Call and Mr. Charles Hayes as Vice Co-Chairs. The Commission will be establishing a Strategic Plan and will try to finish by the end of December. There are seven task forces within the Commission for the Future of Radford University Committee.

President Kyle announced the RFP for the Real Estate Plan and Analysis Contract for RU West is due next month.

President Kyle confirmed that Mr. David Burdette, Vice President for Business and Governmental Affairs will be starting a new position as Vice President for Administration and Finance at Indiana University of Pennsylvania on March 20, 2006. His last day with Radford University will be March 17, 2006. The University will be actively searching for a new Chief Financial Officer.

President Kyle stated that the Site Visit Team met on February 14-15, 2006 to consider the request for a higher degree granting authority and to consider the specific doctoral degree being proposed.

Board of Visitors member, David Smith, has been chosen to be Deputy Secretary of Commerce for the Governor and will no longer be able to serve on Radford University’s Board. President Kyle asked for recommendations from the Board to fill the vacant position.

President Kyle reported that the next Board of Visitors meeting will be on May 5, 2006 and Commencement will be May 6, 2006.

RECTOR'S REPORT

Rector Hovis discussed the Student Advocacy Day and commented on how well the students had represented Radford University.

Rector Hovis announced the formation of an Inaugural Committee for President Kyle.

EXECUTIVE COMMITTEE

The Executive Committee met to discuss possible changes to the Board of Visitors Bylaws.

CLOSED SESSION

Mr. Pace made a motion, pursuant to Sections 2.2-3711-1 of the Freedom of Information Act, that the Board go into "Executive Session" for the purpose of "Discussion of Personnel Matters." Seconded by Mr. Fraim, the motion carried.

Open session

Motion: Mr. Pace
Second: Mr. Fraim

Resolution No. 1
Meeting Date: February 17, 2006

Certification of Closed Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE: yes – Mr. Bob Blake
 yes – Mr. Thomas Fraim
 yes – Mrs. Mary Ann Hovis
 yes – Mr. R. Scott LaRose
 yes – Mr. Stephen A. Musselwhite
 yes – Mr. Mark R. Pace
 yes – Dr. Cora s. Salzberg
 yes – Ms. Karen Waldon

ADJOURNMENT

The meeting adjourned at 12:45 pm.

Linda W. Kipps, Secretary
Radford University Board of Visitors