

RADFORD UNIVERSITY BOARD OF VISITORS
Radford, Virginia

March 3, 2005

MINUTES

Members present:

Mrs. Mary Ann Hovis, Rector
Mrs. Elizabeth B. Davis, Vice Rector
Ms. Nancy H. Agee
Mr. Thomas E. Fraim, Jr.
Mr. Joseph E. Freeman, III
Mr. Randal J. Kirk
Mr. Anthony Moore
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Dr. Doug Woolley (non-voting, advisory faculty representative)
Ms. Kenda DeLeon (non-voting, advisory student representative)

Members absent:

Mr. R. Scott LaRose
Dr. Cora S. Salzberg

CALL TO ORDER

Mrs. Mary Ann Hovis, Rector of the Board, called the meeting to order at 2:00 p.m., Thursday, March 3, 2005 in Lounges A&C, Heth Hall. She thanked Ms. Beth Davis, Chair of the Presidential Search Committee, as well as the others members of the committee for their hard work and dedication during the process.

APPOINTMENT OF PRESIDENT

Ms. Davis gave a brief overview of the search process. She presented a summary of the final candidate's background.

Ms. Davis made the motion that the Board of Visitors approve the appointment of Ms. Penelope Ward Kyle as President of Radford University, effective June 1, 2005, at an annual salary of \$250,000, for a five-year term. Seconded by Mr. Tom Fraim, the motion carried unanimously.

Mrs. Hovis introduced Ms. Kyle to the Board of Visitors, campus community, and others in attendance. She recognized Ms. Kyle’s family and introduced Dr. Claire Waldron, President of the Faculty Senate.

Ms. Waldron, on behalf of the campus community, welcomed Ms. Kyle and her family to Radford University. Ms. Waldron introduced Ms. Kenda DeLeon, President of the Student Government Association. Ms. DeLeon presented Ms. Kyle and her family with gifts.

Ms. Hovis read a congratulatory letter from Governor Warner and introduced the sixth president of Radford University. After Ms. Kyle’s remarks, Ms. Hovis announced that Ms. Kyle would be available for questions and interviews from the media. She also invited those in attendance to attend a reception for Ms. Kyle in the Cardinal Ballroom, Heth Hall from 3:00-4:30 p.m.

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

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**RADFORD UNIVERSITY BOARD OF VISITORS
Radford, Virginia**

March 4 2005

MINUTES

Members present:

- Mrs. Mary Ann Hovis, Rector
- Mrs. Elizabeth B. Davis, Vice Rector
- Ms. Nancy H. Agee
- Mr. Thomas E. Fraim, Jr.
- Mr. Anthony Moore
- Mr. Stephen A. Musselwhite
- Mr. Mark R. Pace
- Dr. Doug Woolley (non-voting, advisory faculty representative)
- Ms. Kenda DeLeon (non-voting, advisory student representative)

Members absent:

- Mr. Joseph E. Freeman, III
- Mr. Randal J. Kirk
- Mr. R. Scott LaRose
- Dr. Cora S. Salzberg

CALL TO ORDER

Mrs. Mary Ann Hovis, Rector of the Board, called the meeting to order at 10:00 a.m., Friday, March 4, 2005 in the Martin Hall Board Room.

APPROVAL OF AGENDA

Mr. Musselwhite made the motion that the agenda be approved. Seconded by Ms. Davis, the motion carried.

APPROVAL OF MINUTES

Ms. Davis made the motion that the minutes for the November 11-12, 2004 meeting of the Board of Visitors be approved as distributed. Seconded by Mr. Fraim, the motion carried.

PRESIDENT'S QUARTERLY REPORT

Mary Ann Hovis noted that Dr. Covington was unable to attend the Board meeting due to Mrs. Covington being released from the hospital. She noted that the President's Quarterly Report for November 2004- March 2005 had been distributed to the Board members.

EXECUTIVE RECOMMENDATIONS

1. Proposed Board of Visitors Bylaws Amendment

Mr. Fraim made the motion that Article I, Section 7 of the Board of Visitors Bylaws be amended in order to be in compliance with the following legislation enacted in 2004 relating to faculty representation on Boards of Visitors. Seconded by Mr. Pace, the motion carried.

§ 23-9.2:4.1. Faculty representatives to the State Board for Community Colleges, local community college boards, and boards of visitors.

A. The State Board for Community Colleges, local community college boards, and the boards of visitors of any four-year state institution of higher education may appoint one or more nonvoting, advisory faculty representatives to their respective boards. In the case of local community college boards and boards of visitors, the representatives appointed by the boards shall be chosen from individuals elected by the faculty or the institution's faculty senate or other equivalent group of the relevant institution. In the case of the State Board for Community Colleges, representatives appointed by the Board shall be chosen from individuals elected by the Chancellor's Faculty

Advisory Committee. Such representatives shall be appointed to serve terms of not less than one 12-month period, which shall be coterminous with the institution's fiscal year, or for such terms as may be mutually agreed to by the State Board for Community Colleges and the Chancellor's Faculty Advisory Committee, or by the local community college board or the board of visitors, as the case may be, and the institution's faculty senate or other equivalent group.

B. Nothing in this section shall prohibit the State Board for Community Colleges, local community college boards, or any boards of visitors from excluding such representatives from discussions of faculty grievances, faculty or staff disciplinary matters, or salaries, or other matters, at the discretion of the relevant board.

(2004, cc. 499, 519.)

Proposed Amendment:

Section 7 - Non-voting, Advisory Members of the Board of Visitors

The Board of Visitors shall appoint all non-voting, advisory members. The terms of office for all non-voting, advisory members shall be one year, beginning with the August meeting of the Board of Visitors. Non-voting, advisory members of the Board of Visitors may be reappointed for one additional term. The term of membership may be reduced at the request of the non-voting, advisory member or at the discretion of the Board of Visitors.

In Keeping with the Code of Virginia, 23-9.2:4.1., enacted in 2004, the boards of visitors of four-year public institutions of higher education, including Radford University, may appoint one or more nonvoting, advisory faculty representative to their respective boards.

A. Appointment Process

~~Nominations for the appointment of any non-voting, advisory members of the Board of Visitors that the Board of Visitors is required to appoint in accord with statutes or that the Board elects to appoint shall come directly to the Board of Visitors from the President.~~

Faculty representatives to the Boards of Visitors shall be chosen from those persons elected by the faculty, faculty senate, or other equivalent group of the institution. Such representatives shall be appointed to serve terms of not less than one 12-month period, which is coterminous with the institution's fiscal year, or for terms mutually agreed to by the board of visitors and the institution's faculty senate or other equivalent group. The Board of Visitors may exclude the faculty representative from discussions of faculty grievances, faculty or staff disciplinary matters, salaries, or other matters, in their discretion.

~~The President shall present to the Board of Visitors at least two nominees and no more than three nominees for each non-voting, advisory appointment. The slate(s) of nominees submitted by the President shall be unranked. The President shall provide the Board of~~

~~Visitors with information about each nominee that will allow the Board of Visitors to understand the experiences and qualifications that each nominee can bring to the position for which he or she is being nominated.~~

In the case of student representation on the Board of Visitors, the President shall consult with Internal Governance bodies, such as ~~Senates and~~ the Student Government Association, and solicit from them potential nominees. The President shall also consult with Vice Presidents and solicit from them potential nominees. ~~The President may consult and confer with others as he or she deems appropriate in order to develop a slate of potential nominees for all non-voting, advisory positions on the Board of Visitors.~~

The President shall ~~transmit~~ ~~present~~ the nominees for all non-voting, advisory members to the Board of Visitors at the spring meeting of the Board, a meeting that is usually held in May prior to Commencement. The slate(s) of nominees and all materials about each nominee shall be sent to the members of the Board of Visitors in advance of that meeting.

At the spring meeting of the Board of Visitors, the members of the Board of Visitors shall elect from the nominees the non-voting, advisory member(s).

Election of a non-voting, advisory member shall require at least a two-thirds vote of the quorum of the voting members of the Board of Visitors. In the event that no nominee for a non-voting, advisory position receives a two-thirds vote of the quorum of the voting members of the Board of Visitors, that position shall remain vacant. The President shall, in turn, be instructed to develop another slate of nominees and submit those nominees at the next meeting of the Board of Visitors. If during the subsequent meeting of the Board of Visitors no nominee for that non-voting, advisory position receives the necessary vote to be seated, that non-voting, advisory position shall remain vacant for the remainder of that academic year.

ANNOUNCEMENT OF SPRING COMMENCEMENT SPEAKER

Mary Ann Hovis noted that Dr. Covington had asked her to announce that Congressman Rick Boucher will be the guest speaker at the spring commencement ceremony.

ACADEMIC AFFAIRS COMMITTEE

Mr. Musselwhite made the motion that Academic Affairs Recommendations #1-7 as detailed on pages 7-17 of the Report to the Board of Visitors, be approved. Seconded by Mrs. Agee, the motion carried.

BUSINESS AFFAIRS COMMITTEE

Mrs. Agee made the motion that the Business Affairs Recommendations #1-2 as detailed on pages 18-20 of the Report to the Board of Visitors be approved. Seconded by Mr. Fraim, the motion carried.

STUDENT AFFAIRS COMMITTEE

Mr. Pace made the motion that the following Student Affairs Recommendations #1-2 as detailed on page 21 of the Report to the Board of Visitors be approved. Seconded by Mr. Moore, the motion carried.

UNIVERSITY ADVANCEMENT COMMITTEE

Mr. Fraim made the motion that the following University Advancement Recommendations #1-2 as detailed on page 22 of the Report to the Board of Visitors be approved. Seconded by Mr. Musselwhite, the motion carried.

Mrs. Hovis congratulated Jenny Doud on her appointment. Mr. Charles Wood introduced Mr. Mike Westfall, Associate Vice President for University Advancement.

PLANNING AND RESEARCH COMMITTEE

Mr. Moore made the motion that Planning and Research Committee Recommendation #1 as detailed on page 23 of the Report to the Board of Visitors be approved. Seconded by Mr. Fraim, the motion carried.

BUDGET BRIEFING AND FLEXIBILITY LEGISLATION

Mr. David Burdette presented a budget briefing and report on the Restructured Higher Education Financial and Administrative Operations Act.

The Restructured Higher Education Financial and Administrative Operations Act offers three levels of autonomy in which public colleges and universities may qualify. For RU to be considered in the restructured financial and operational authority, the Board of Visitors must take specific action. By August 1, 2005, through adoption of a formal resolution, the BOV shall commit to meeting the state goals as specified and shall be responsible for ensuring such goals are met, in addition to such other responsibilities as may be prescribed by law.

The Business Affairs Committee will work on a preliminary plan to be presented to the Board at its May meeting. If the plan requires further work prior to the August 1 deadline for submission,

the Business Affairs Committee will present a final proposal to the Board's Executive Committee for approval. The full Board will ratify the action at the August meeting.

BUSINESS TECHNOLOGY PARK REPORT

Dr. Wil Stanton noted that a report had been distributed to the Board outlining the progress of development of RU's Business Technology Park.

EXECUTIVE SESSION

Mr. Fraim made a motion, that pursuant to Sections 2.2-3711-1 of the Freedom of Information Act, that the Board go into "Executive Session" for the purposes of "Discussion of Personnel Matters". Seconded by Mrs. Davis, the motion carried.

Open Session

Motion: Ms. Davis

Second: Mr. Fraim

Resolution No. 1

Meeting Date: 3/04/05

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by this chapter, and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE:

yes – Mrs. Nancy H. Agee
yes – Mr. Thomas E. Fraim, Jr.
yes – Mr. R. Scott LaRose
yes – Mr. Mark R. Pace

yes – Ms. Elizabeth B. Davis
yes – Mrs. Mary Ann Hovis
yes – Mr. Stephen A. Musselwhite

PRESIDENT EMERITUS STATUS

Ms. Davis made the motion that the title of President Emeritus be bestowed upon Dr. Douglas Covington effective upon his retirement on June 1, 2005 and that a letter be presented to him at the retirement celebration on April 15, 2005. Seconded by Mr. Musselwhite, the motion carried.

NAMING OF FINE ARTS BUILDING

Mr. Musselwhite made a motion that the following resolution naming the fine arts building the Douglas and Beatrice Covington Fine Arts Center be approved. Seconded by Ms. Agee, the motion carried.

RESOLUTION

Whereas, Dr. Douglas Covington has served as Radford University's fifth president since June 1, 1995; and

Whereas, Dr. Covington has led the University for ten years during which time the University has seen increased enrollment, higher retention and graduation rates, more academically prepared students, a challenging academic curriculum, and a rich campus environment; and

Whereas, Dr. Covington led an inclusive process for developing Radford University's first Strategic Plan, "A Shared Commitment to Excellence," by providing opportunities for all constituents to participate in the planning process; and

Whereas, under Dr. Covington's leadership Radford University established the Waldron College of Health and Human Services; reorganized academic programs to include a School of Social Work, School of Nursing, and School of Allied Health; created the College of Information Science and Technology; and established the College of Graduate and Extended Education; and

Whereas, Dr. Covington spearheaded Radford University's first two capital campaigns, "Investing in Lifetimes" and "Building a Legacy," with gifts and expectancies projected to total more than \$66,000,000; and

Whereas, both Dr. Covington and his wife and life partner, Beatrice Covington, have cultivated the arts at Radford University by displaying works from the permanent collection at the president's residence and participating in and supporting cultural events; and

Whereas, Beatrice Covington has been an enthusiastic supporter of the university, its students, faculty, and staff by graciously hosting many events, and serving as a role model consistent with the values of Radford University; and

Whereas, both Dr. and Mrs. Covington have devoted their time and energies to the enhancement of the Radford University community; be it therefore

Resolved, that the Radford University fine arts building be named in honor of Dr. and Mrs. Douglas Covington and henceforth be known as the Douglas and Beatrice Covington Fine Arts Center; and be it further

Resolved, that the Board of Visitors present a copy of this Resolution to Dr. and Mrs. Covington as an expression of the University's sincere appreciation to them for their invaluable service to Radford University, to higher education, and to the Commonwealth of Virginia, and maintain a copy of the Resolution as a part of its permanent record.

PRESIDENTIAL TRANSITION

Mr. Fraim made the motion that the appointment of the following presidential transition team be approved. Seconded by Mr. Musselwhite, the motion carried.

Ms. Beth Davis (Vice Rector and Alumni), Co-Chair

Ms. Nancy Agee, Co-Chair

Charlie Wood - Staff

Warren Self – Advisor

Other committee members to be named from the Board of Visitors, faculty, AP faculty, alumni, staff, and students.

Rector Hovis informed the Board that Charlie Wood has been asked to delay his retirement for a term not to exceed a year in order to assist with the transition.

STRATEGIC PLAN

Dr. Doug Woolley distributed a copy of the Strategic Plan “Working Draft” as prepared by the University Planning and Budget Advisory Committee. Dr. Woolley noted the efforts of all committee members and stressed that the Strategic Plan is a collaborative effort and has included involvement and review of all constituents.

BOARD MEETING CALENDAR

Friday, May 6, 2005 - *Spring Meeting*

Saturday, May 7, 2005 – *Spring Commencement*

Monday & Tuesday, August 29 & 30, 2004 – *Annual Meeting*

ADJOURNMENT

The meeting adjourned at 11:37 a.m.

Doris M. Bratton, Secretary
Radford University Board of Visitors