

**DRAFT**

**RADFORD UNIVERSITY  
BOARD OF VISITORS**

**May 5, 2006**

**MINUTES**

**Members present:**

Mrs. Mary Ann Hovis, Rector  
Ms. Nancy H. Agee  
Mr. Bob Blake  
Mr. Thomas E. Fraim, Jr.  
Mr. Randal J. Kirk  
Mr. R. Scott LaRose  
Mr. Stephen A. Musselwhite  
Mr. Mark R. Pace  
Dr. Cora S. Salzberg  
Ms. Karen H. Waldron  
Dr. Claire Waldron (non-voting, advisory faculty representative)  
Ms. Stephanie Harmon (non-voting, advisory student representative)

**CALL TO ORDER**

Mrs. Mary Ann Hovis, Rector of the Board, called the meeting to order at 12:30 p.m., Friday, May 5, 2006 in the Martin Hall Board Room.

**APPROVAL OF AGENDA**

Rector Hovis asked for a motion that the agenda for the May 5, 2006 meeting be approved. Mr. Fraim motioned, Mr. Pace seconded, the motion carried.

**APPROVAL OF MINUTES**

Mr. Fraim made the motion that the minutes for the February 17, 2006 meeting of the Board of Visitors be approved. Seconded by Mr. Kirk, the motion carried.

**STUDENT GOVERNMENT ASSOCIATION REPORT**

Ms. Stephanie Harmon presented the Student Government Association Report which included the results of the SGA elections for 2006-2007. It was reported that the Executive Board for

2006-2007 include Mr. Martin Mash, SGA President; Ms. Andrea Alaownis, Legislative Vice President; Mr. Regis McKoy, Vice President of Student Finance, and Ms. Jen Weber, Executive Vice President. Ms. Harmon asked Mr. Mash to report on the Student Finance Committee (SFC) budget.

The graduating Student Government Association officers for 2005-06 individually addressed the Board and thanked them by expressing how much they had learned.

## **FACULTY SENATE REPORT**

Dr. Claire Waldron presented the Faculty Senate Report. She congratulated Stephanie Harmon and praised both she and the Student Government Association on doing an excellent job.

She thanked the Faculty Senate Officers for 2005-06 individually, Dr. Jack Call, Vice President; Ms. Lisa Tucker, Secretary; and Dr. Ned Okie, Vice President At-Large.

## **ACADEMIC AFFAIRS REPORT AND RECOMMENDATIONS**

### **I. Personnel Issues**

Dr. Salzberg made the motion that Recommendation 1.A as detailed on pages 5-7 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 1.B as detailed on page 7 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 1.C as detailed on pages 7-8 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 2 as detailed on pages 8-10 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 3 as detailed on pages 10-12 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 4 as detailed on pages 12-13 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 5 as detailed on pages 13-17 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 6 as detailed on pages 17-18 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 7 as detailed on pages 18-19 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 8 as detailed on page 19 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 9 as detailed on page 19 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 10 as detailed on page 20 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

Dr. Salzberg made the motion that Recommendation 11 as detailed on page 20-21 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

## **BUSINESS AFFAIRS REPORT AND RECOMMENDATIONS**

Mr. Fraim made the motion that the write-offs of the accounts as detailed on page 23 of the Agenda Book be approved. The Board approved and the motion was passed.

Mr. Fraim reported the recommendation from the Business Affairs Committee for tuition and fees and room and board increases for 2006-2007. The Board approved and the recommendation was adopted.

## **UNIVERSITY ADVANCEMENT REPORT AND RECOMMENDATION**

Mr. Charles Wood made the motion that the University Advancement appointment as detailed on page 25 of the Agenda Book be approved. The Board approved and the recommendation was adopted.

## **STUDENT AFFAIRS REPORT**

Dr. Pomerantz introduced Mr. David Kraus, Director of Admissions, who gave a report on student enrollment.

### **PRESIDENT'S REPORT AND RECOMMENDATION**

President Kyle reported the progress of the Provost and Chief Financial Officer Search Committees. She updated the Board on the Commission for the Future of Radford University and the development of RU West.

President Kyle made the recommendation to approve the appointment as detailed on page 26 of the Agenda Book. The Board approved and the recommendation was adopted.

### **RECTOR'S REPORT**

Rector Hovis thanked Ms. Nancy Agee and Mr. Joseph Lawhorne for their work on the revisions to the By-Laws for the Board of Visitors.

Mr. Fraim made the motion to suspend the notice of requirement for amending the By-Laws of the Board of Visitors. Mr. Pace seconded and the motion passed by unanimous vote.

Mr. Fraim made the motion to accept the draft of the new By-Laws for the Board of Visitors. Mr. Pace seconded and the motion passed by unanimous vote.

Rector Hovis proposed a Resolution of Appreciation for Ms. Deborah L. Brown:

## *Resolution of Appreciation*

**WHEREAS,** Ms. Deborah L. Brown has provided dedicated and distinguished service to Radford University for 34 years; and

**WHEREAS,** Ms. Brown has been an articulate and passionate advocate for Radford University's mission and has made a noteworthy contribution to its growth and success; and

**WHEREAS,** during Ms. Brown's career as Associate Vice President for University Relations, Assistant Vice President for Communications and Director of Public Relations, she has served as the creative force behind a highly-respected operation that has won more than 250 national, regional and state writing, publication and public relations awards; and

**WHEREAS,** Ms. Brown has also served the university as Acting Director of Development from 1975-1980, playing a key role in the establishment of the RU Athletic Association and Freshman Scholars Program; and

**WHEREAS,** Ms. Brown has provided supervisory leadership to the departments of alumni affairs, and radio, television and communication services; and

**WHEREAS,** Ms. Brown has served as role model and mentor to numerous students as an adjunct professor and intern supervisor; and

**WHEREAS,** Ms. Brown has played an integral role in university fundraising, communications, marketing, constituent relations, graphic design and media relations; now be it therefore

**RESOLVED,** that the Board of Visitors of Radford University commends Ms. Brown for exceptional leadership and accomplishment and expresses its sincere gratitude to her for investing her professional lifetime in extraordinary service to this institution; and be it further

**RESOLVED,** that this resolution be made a part of the official record of Radford University, and that a copy be maintained as part of the permanent record.

The Board approved and the Resolution was adopted.

Rector Hovis proposed a Resolution of Appreciation for Mr. Charles A. Wood, Jr.:

## *Resolution of Appreciation*

**WHEREAS,** Mr. Charles A. Wood, Jr., has served Radford University with distinction in a variety of leadership positions for more than three decades; and

**WHEREAS,** as Executive Assistant to the President from 1974-1994, Mr. Wood provided guidance to a number of university offices, including Intercollegiate Athletics, Internal Audit, Development, Public Information and the Dedmon Center Sports Complex; and

**WHEREAS,** Mr. Wood served as chairperson of the University Planning Council, which developed a strategic plan for the university and provided oversight to the Institutional Self Study for national accreditation; and

**WHEREAS,** Mr. Wood also served in an interim capacity as Vice President for Business Affairs on two occasions during his career at RU; and

**WHEREAS,** Mr. Wood played a key role in the development of such university initiatives as the Distinguished Visiting Professor program, the Center for Brain Research, and the Athletic Association; and

**WHEREAS,** Mr. Wood became the first Vice President for University Advancement in 1994 and has ably directed the Division's Departments of Alumni Affairs, Development, Public Relations, Radio/Television and Communication

Services and the Business Assistance Center/Business Technology Park, and in addition, has served as the RU Foundation's Executive Director; and

**WHEREAS,** Under Mr. Wood's astute leadership the Division has spearheaded two successful Capital Campaigns to raise more than \$71 million for the University and has played a major role in the development of RU West; and

**WHEREAS,** Mr. Wood has provided assistance and mentoring to countless university students, thus leading by example in keeping students at the forefront of the university's mission, now therefore be it

**RESOLVED,** that the Board of Visitors expresses its heartfelt appreciation and profound gratitude to Mr. Charles A. Wood for his principled and steadfast leadership and dedication to the University; and be it further

**RESOLVED,** that this resolution be made a part of the official record of Radford University, and that a copy be maintained as part of the permanent record.

The Board approved and the Resolution was adopted.

### **CLOSED SESSION**

Dr. Cora Salzberg made a motion, pursuant to Sections 2.2-3711-1 of the Freedom of Information Act, that the Board go into "Executive Session" for the purpose of "Discussion of Personnel Matters." Seconded by Mr. Fraim, the motion carried.

### **Open session**

Motion: Dr. Salzberg  
Second: Mr. Fraim

Resolution No. 1  
Meeting Date: May 5, 2006

### **Certification of Closed Meeting**

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business

matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE:    yes – Mr. Bob Blake  
          yes – Mr. Thomas Fraim  
          yes – Mrs. Mary Ann Hovis  
          yes – Mr. R. J. Kirk  
          yes – Mr. R. Scott LaRose  
          yes – Mr. Stephen A. Musselwhite  
          yes – Mr. Mark R. Pace  
          yes – Dr. Cora S. Salzberg  
          yes – Ms. Karen Waldron

Mr. Kirk made a motion to appoint Dr. Jack Call as the Non-Voting Advisory Faculty Representative on the Board of Visitors for 2006-2007. Mr. Fraim seconded.

Mr. Pace made a motion to appoint Mr. Martin Mash as the Non-Voting Advisory Student Representative on the Board of Visitors for 2006-2007. Dr. Salzberg seconded.

#### **ADJOURNMENT**

The meeting adjourned at 3:20 pm.

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Linda W. Kipps, Secretary  
Radford University Board of Visitors