

RADFORD UNIVERSITY  
BOARD OF VISITORS  
SEPTEMBER 3, 2008

MINUTES

**APPROVED**

Members present:

Mr. Randal J. Kirk, Rector  
Mr. Thomas E. Fraim, Jr., Vice-Rector  
Ms. Nancy H. Agee  
Ms. Nancy E. Artis  
Mr. C. Nelson Harris  
Mrs. Mary Ann Hovis  
Mr. Darius A. Johnson  
Mr. Stephen A. Musselwhite  
Mr. Mark R. Pace  
Mr. Walter Rugaber  
Dr. Cora S. Salzberg

Members absent:

Mr. Ronald Wesley  
Ms. Juliann Abercrombie (non-voting advisory student representative)

Others present:

President Penelope W. Kyle  
Ms. Cathy Greenberg, Vice President for University Advancement  
Ms. Jo Ann Kiernan Special Assistant to the President  
Dr. Norleen Pomerantz, Vice President for Student Affairs  
Dr. Rick Slavings, Vice Provost for Academic Admin. & Institutional Effectiveness  
Ms. Donna VanCleave, Vice President for Finance and Administration  
Mr. Greg Needles, Attorney with Morgan, Lewis & Bockius, LLP  
Ms. Greer Saunders, Assistant Attorney General, Attorney General's Office  
Faculty, staff, students, guests, and media

CALL TO ORDER

Mr. R. J. Kirk, Rector of the Board, called the meeting to order at 9:08 a.m.,  
Wednesday, September 3, 2008, in the Martin Hall Board Room.

CLOSED SESSION

Ms. Nancy Agee moved that the Board convene in a closed meeting, pursuant to Sections 2.2-3711-(A) (1) and 2.2-3711(A) (7) of the Freedom of Information Act, for the purpose of “Discussion of Personnel Matters that involve the hiring, promotion, performance, and/or compensation of certain University employees and Consultation with legal counsel pertaining to actual litigation that has been filed.” Mrs. Mary Ann Hovis seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, members of the public were invited to return to the meeting. Rector Kirk called the meeting to order and asked Ms. Nancy Agee to make the motion to return to open session.

Ms. Nancy Agee made the following motion:

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

<b>VOTE:</b>	yes – Ms. Nancy Agee	yes – Mr. R. J. Kirk
	yes – Ms. Nancy Artis	yes – Mr. Stephen A. Musselwhite
	yes – Mr. Thomas Fraim, Jr.	yes – Mr. Mark R. Pace
	yes – Mr. Nelson Harris	yes – Mr. Walter Rugbaer
	yes – Mrs. Mary Ann Hovis	yes – Dr. Cora S. Salzberg
	yes – Mr. Darius Johnson	

Upon a motion by Mr. Thomas Fraim and seconded by Mr. Mark Pace, unanimous approval was given to ratify the appointment of Ms. Catherine Greenberg as Vice President for University Advancement.

Upon a motion by Mr. Thomas Fraim and seconded by Mr. Mark Pace, unanimous approval was given to appoint Dr. Wayne Saubert as the non-voting faculty advisory representative to the Board for the 2008-2009 term.

Upon a motion by Mrs. Mary Ann Hovis and seconded by Mr. Mark Pace, unanimous approval was given to adopt a Resolution recognizing Ms. Karen Waldron for her service on the Radford University Board of Visitors. (A copy of the resolution shall be attached hereto as attachment A and made a part of these minutes.)

ADJOURNMENT

Rector Kirk announced that the meeting would reconvene at 9:00 am on Thursday, September 4, 2008. The Rector adjourned the meeting at 11:00 am.

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RADFORD UNIVERSITY  
BOARD OF VISITORS  
SEPTEMBER 4, 2008

MINUTES

**APPROVED**

Members present:

- Mr. Randal J. Kirk, Rector
- Mr. Thomas E. Fraim, Jr., Vice-Rector
- Ms. Nancy E. Artis
- Mrs. Mary Ann Hovis
- Mr. Darius A. Johnson
- Mr. Stephen A. Musselwhite
- Mr. Mark R. Pace
- Mr. Walter Rugaber
- Dr. Cora S. Salzberg
- Dr. Wayne Saubert (non-voting advisory faculty representative)
- Ms. Juliann Abercrombie (non-voting advisory student representative)

Members absent:

- Ms. Nancy Agee
- Mr. Nelson Harris
- Mr. Ronald Wesley

Others present:

President Penelope W. Kyle  
Ms. Cathy Greenberg, Vice President for University Advancement  
Mr. Danny Kemp, CEO and Vice President for Information Technology  
Ms. Jo Ann Kiernan, Special Assistant to the President  
Dr. Norleen Pomerantz, Vice President for Student Affairs  
Dr. Rick Slavings, Vice Provost for Academic Admin. & Institutional Effectiveness  
Dr. Wil Stanton, Provost and Vice President for Academic Affairs  
Ms. Donna VanCleave, Vice President for Finance and Administration  
Mr. Greg Needles, Attorney with Morgan, Lewis & Bockius, LLP  
Ms. Greer Saunders, Assistant Attorney General, Attorney General's Office  
Faculty, staff, students, guests, and media

CALL TO ORDER

Mr. R. J. Kirk, Rector of the Board, called the meeting to order at 9:03 a.m., Thursday, September 4, 2008, in the Martin Hall Board Room.

RECOGNITION OF NEWLY APPOINTED BOARD MEMBERS

Rector Kirk introduced the newly appointed members of the Board of Visitors: Darius A. Johnson, senior vice-president of Consolidated Bank & Trust in Richmond and Walter Rugaber, former president and publisher of *The Roanoke Times*. Rector Kirk also announced the appointment of Mr. Ronald R. Wesley, principal of Reynolds Wesley, PC in Richmond, who could not attend the meeting.

RECOGNITION OF REAPPOINTED BOARD MEMBERS

Rector Kirk announced that Mr. Thomas Fraim, Jr., Mr. Stephen Musselwhite, and Mr. Mark Pace were reappointed by Governor Tim Kaine to the Board of Visitors for a second four- year term.

INTRODUCTION OF GUESTS

Rector Kirk asked President Penelope Kyle to introduce any special guests. President Kyle called on Ann Hillenbrand Brown, from the RU University Relations department, who informed the Board that Ms. Heather Bell with the Radford News Journal was present and that Mr. Tim Thornton with the Roanoke Times was expected.

Rector Kirk introduced Dr. Wayne Saubert, Professor of Accounting, Finance and Business Law, as the newly appointed non-voting faculty representative to the board for the 2008-2009 term.

President Kyle introduced the new Radford University Chief of Police, Colleen Roberts, who joined RU on August 31. Chief Roberts had been the Deputy Chief of the Christopher Newport University police department.

President Kyle called upon Dean of Students, Trae Cotton, to introduce Dr. Michael Marion, interim Assistant Dean of Students. Dr. Marion will be overseeing some of the functions of the Multicultural & International Student Services office.

Rector Kirk introduced Ms. Julianne Abercrombie, the non-voting student representative to the board for the 2008-2009 term.

President Kyle announced that she has asked three members of the RU community to lead the University's Centennial efforts - Dr. Claire Waldron, chair of the group, will be representing the faculty and staff and the campus community, Dr. Gary Ellerman, representing the local community and retired faculty, and Mrs. Barbara-lyn Morris, representing RU alumni. Mrs. Morris could not attend the meeting.

President Kyle introduced the four new deans: Dr. Brian Conniff, founding dean of the College of Humanities and Behavioral Sciences, from the University of Dayton; Dr. Faye Gilbert, dean of the College of Business and Economics, who was previously dean of the J. Whitney Bunting School of Business at Georgia College and State University; Dr. Dennis Grady, dean of the College of Graduate and Professional Studies, who is from Appalachian State; and Dr. Orion Rogers, founding dean of the College of Science and Technology and who was most recently, the interim associate dean of the College of Science and Technology.

President Kyle also introduced Ms. Greer Saunders, Assistant Attorney General, from the Office of the Attorney General, who has been assigned to Radford University as legal counsel.

President Kyle announced some special news affecting two of the university's academic programs. She introduced Charlie Robbins, Regional President of BB&T and Allan Funk, Area City Executive for BB&T. The College of Business and Economics at Radford University has just been named the recipient of a \$750,000 contribution from BB&T, which will be used to encourage a thorough discussion of the moral foundations of capitalism at both the undergraduate and graduate level. The College of Business and Economics at Radford University now joins 38 other business schools, including Duke, Virginia Tech, Wake Forest, North Carolina State and Clemson University, which offer BB&T -funded programs in capitalism.

The contribution will be used to fund a Radford University proposal, which details several new courses, a BB&T Global Capitalism Reading Area in the library, and a BB&T Global Distinguished Lecture series. President Kyle thanked John Allison, CEO of BB&T and Charlie Robbins for this spectacular gift.

President Kyle introduced Karen Waldron, former rector and member of the Radford University Board of Visitors, who is also Vice Chairman and Senior Vice President of Medical Facilities of America (MFA). The new Department of Physical Therapy within the Waldron College of Health and Human Services is the recipient of an endowed chair from MFA. This is truly an historic gift as this is the first endowed chair at Radford University. This endowed chair has been established with a \$500,000 contribution from MFA. Endowed chairs are used to fund the recruitment and/or retention of faculty of stellar quality. The funds for the MFA Chair in Physical Therapy will be used to provide salary supplements to a new or existing position and may be used to provide research and/or program support for the Chair holder. President Kyle thanked Heywood Fralin, Chief Executive Officer of MFA, Karen Waldron, Vice Chairman and Senior Vice President, and Novel Martin, Chief Financial Officer of MFA, for their support of Radford University.

#### MOTION TO AMEND AGENDA

Mr. Fraim made a motion to amend the agenda for the September 4, 2008, Board of Visitors meeting to include a "Closed Session," in accordance with Section 2.2-3711-1. Mr. Pace seconded the motion and the motion carried unanimously.

#### APPROVAL OF MEETING AGENDA

Mrs. Mary Ann Hovis made a motion to approve the amended agenda for the September 3-4, 2008, Board of Visitors meeting. Mr. Mark Pace seconded the motion, and the motion carried unanimously.

#### APPROVAL OF MINUTES

Rector Kirk asked for a motion to approve the minutes of the June 25, 2008, meeting of the Board of Visitors, as distributed. Ms. Nancy Artis made the motion; Mr. Stephen Musselwhite seconded and the motion carried unanimously.

### REPORT FROM THE NOMINATING COMMITTEE

Upon a motion by Ms. Mary Ann Hovis, Chair of the Nominating Committee, and seconded by Dr. Cora Salzberg, unanimous approval was given for the election of Mr. Thomas Fraim, Jr. as Rector of the Radford University Board of Visitors and Ms. Nancy Artis as Vice Rector of the Radford University Board of Visitors for the 2008-09 fiscal year.

### REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE OF THE BOARD

Ms. Nancy Artis, Chair of the Academic Affairs Committee, made the Committee's report. She advised the Board that there is a new sense of school pride. All new freshmen received "Dread the Red" shirts and all new parents were encouraged to buy and wear RU colors and RU logos.

Ms. Artis reported there are 33 new teaching and research faculty. These faculty are from 15 states and three countries.

Ms. Artis updated the Board on the progress made this summer in the development of the new Core Curriculum. The work of two committees over the summer will be presented to the Faculty Senate for discussion and debate at its first meeting on September 11. Ms. Artis formally recognized faculty and staff for the dedicated work that has been done over the past year and summer. She offered a special "thank you" to Dr. Susan Van Patten for her leadership of GECAC, and to Ms. Candice Benjes-Small for her leadership of the Core A subcommittee.

Ms. Artis reported that a total of 20 senior faculty have elected and been approved to retire, effective at the end of the fall semester under the Workforce Transition Option (WTO). These faculty represent more than 548 years of combined service.

Ms. Artis reported on the results of RU's first certification process regarding the SCHEV Institutional Performance Standards (IPS). It was reported that RU was the only senior institution in the Commonwealth to meet all of its targets this year. Of particular note was the fact that RU was second in the number of degrees produced per FTE faculty member, and that survey results regarding our initiatives with K-12 partners were outstanding.

Ms. Artis reported on faculty/student collaboration and, as an example, noted that, seven students joined faculty members, Cliff Boyd, Donna Boyd and Rhett Herman last month on a research trip to the Solomon Islands. This trip was a part of Radford University's Forensic Science Institute field school in archaeology and geophysical survey and was an attempt to locate the remains of members of a US Marine Patrol killed during the August 1942 Battle for Guadalcanal.

Ms. Artis noted that RU continues to provide opportunities for students to learn foreign languages not often taught in high school, and this year, services of a graduate instructor obtained through the Fulbright Program allowed RU to offer Arabic for the first time.

#### RECTOR FRAIM RECOGNIZED FORMER RECTOR KIRK

Rector Fraim personally thanked R.J. Kirk for his service as rector for the past two years. Mr. Kirk worked side by side with President Kyle during what has been a wonderful two years for the University. Rector Fraim added that from every report presented so far, it is evident that for the first time Radford University is becoming a leader in higher education in the Commonwealth of Virginia.

#### REPORT FROM THE BUSINESS AFFAIRS COMMITTEE OF THE BOARD

As part of the Business Affairs Committee report, Mr. Mark Pace, Chair, moved that the following resolutions be adopted. The resolutions were approved unanimously.

Resolution for Adoption of the National Incident Management System (NIMS) approach to emergency management (A copy of the Resolution shall be attached hereto as Attachment B and made a part of these minutes.)

Resolution for Adoption of Radford University's Emergency Preparedness Plan (A copy of the Radford University Emergency Operations Plan Summary shall be attached hereto as Attachment C and made a part of these minutes.)

Resolution for Approval of Policies and Procedures for Level II Operating Authority for Information Technology (A copy of the Radford University Policies and Procedures for Level II Operating Authority for Information Technology shall be attached hereto as Attachment D-G and made a part of these minutes.)

Resolution for Approval of revisions to University Related Foundations Policy (A copy of the Radford University Related Foundations Policy shall be attached hereto as Attachment H and made a part of these minutes.)

#### REPORT FROM THE STUDENT AFFAIRS COMMITTEE OF THE BOARD

Dr. Cora Salzberg, a member of the Student Affairs Committee called on Dr. Pomerantz to report on the following:

Dr. Pomerantz reported that she informed the committee about recent presentation to the Governor's Conference on Campus Safety & Security regarding admissions screening of prospective students as a security measure. She discussed some of the strategies that relate to security screening pre- and post-Virginia Tech's incident of April 16, 2007, and reviewed some of her research findings.

Dr. Pomerantz reported that Barbara Porter, Director of Financial Aid, gave a presentation about the process for identifying lenders for RU students. It was reported that 52% of RU students borrow monies to cover the costs of their education for a total of \$36 million last year. She explained that nation-wide, "lists of lenders" that students use have come under scrutiny. Recently, the Commonwealth of Virginia developed legislation for SCHEV regarding lenders lists. At this time, RU plans to develop a lenders list based on financial institutions used by RU students. This list will be available on the web. The Financial Aid Office will process applications regardless of the chosen lender.

Dr. Pomerantz reported that Robert Lineburg, Athletic Director, reviewed the successes in the athletic department over the past year and announced new staff hired in the Athletics Department. Mr. Lineburg also gave an update regarding the Dedmon Center renovation. It is anticipated that Dedmon will be back on-line in January '09. Mr. Joey Beeler, Assistant Athletic Director for Athletic Communications, demonstrated the new Athletic web site, which will be operational later this month. The enhancements include multimedia capabilities, RU TV, the Athletics Newsletter, on-line purchase of tickets, and text alert information relative to RU athletics.

Dr. Pomerantz reported that Matt Williams, SGA President, presented to the committee the goals set for SGA for the new academic year. They include: developing SGA's first five-year plan which will be related to the University's 7-17 Plan, improving the reputation of SGA, improving school spirit, enhancing the recycling program, promoting voter registration and developing First-Year Council to produce future leaders for SGA.

#### REPORT FROM THE RU FOUNDATION LIAISON

Mrs. Mary Ann Hovis made a report to the Board regarding the recent meetings of the Radford University Foundation. The following persons were appointed on June 19, 2008, to serve on the Foundation Board: Mr. Matt Crisp, a 2004 graduate who works for Third Security, LLC.; Mr. Mike Hurt, a 1994 graduate who is with Amentra Inc.; Mr. Kirk Knot a 1985 graduate who is a CPA; Mr. Novel Martin, a 1987 graduate with Medical Facilities of America; and Mrs. Linda Whitney-Taylor, a 1986 graduate with AMERIGROUP Corporation.

Mrs. Hovis reported that the Radford University Foundation Board retreat was held in Roanoke on June 26, 2008. At the retreat, President Kyle updated the Foundation Board on the new academic programs at Radford University and the progress of the University campus master plan and then presented a brief overview of the state funding for the capital projects.

Mrs. Hovis also reported that Ms. Donna VanCleave gave an overview on financial information highlighting total assets, rates of return on investment portfolio, total assets and liabilities, and endowment spending policies.

Mrs. Hovis reported that Ms. Cathy Greenberg updated the board on the refocus of RU's scholarship programs to offer awards that are financially more attractive to students. Ms. Greenberg also outlined the fundraising efforts and the plan for moving forward. An emphasis had been placed on unrestricted gifts, which resulted in a 166% increase.

Mrs. Hovis reported that Ms. Michele McKinnon of McGuire Woods, the Foundations attorney, recommended changes to the By-Laws and the Articles of Incorporation and also recommended that the Foundation obtain a Directors and Officers Liability Insurance policy.

Mr. Walter Rugaber left the meeting at approximately 10:00 am

#### PRESIDENT'S REPORT

President Kyle made the President's report to the Board of Visitors. (A copy of the President's Report shall be attached hereto as Attachment I and made a part of these minutes.)

#### RESOLUTION FOR NAMING THE COVINGTON CENTER

President Kyle and Joseph Scartelli, Dean of the College of Visual and Performing Arts, informed the Board that the academic activities to be conducted in the new Covington Center were in the areas of visual and performing arts, not fine arts. President Kyle reviewed with the Board actions taken by the Radford University Board of Visitors on May 7, 2004 and March 3-4, 2005, naming the new building as a "fine arts center." Dean Scartelli requested that the Board approve a name change to "The Covington Center for Visual and Performing Arts" to more appropriately reflect the academic use of this new structure.

Mr. Musselwhite moved that the name be changed to the "Douglas and Beatrice Covington Center for Visual and Performing Arts." Dr. Salzberg seconded and the resolution was adopted unanimously.

CLOSED SESSION

Mrs. Mary Ann Hovis moved that the Board convene in a closed meeting, pursuant to Sections 2.2-3711-(A) (1) of the Freedom of Information Act, for the purpose of "Discussion of Personnel Matters that involve the hiring, promotion, performance, and/or compensation of certain University employees." Ms. Nancy Artis seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, members of the press, students, and the public were invited to return to the meeting. Rector Fraim called the meeting to order and asked Mrs. Mary Ann Hovis to make the motion to return to open session.

Mrs. Mary Ann Hovis made the following motion:

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

<b>VOTE:</b>	yes – Ms. Nancy Artis	yes - Mr. Stephen A. Musselwhite
	yes – Mr. Thomas Fraim, Jr.	yes –Mr. Mark R. Pace
	yes – Mrs. Mary Ann Hovis	yes – Dr. Cora S. Salzberg
	yes – Mr. Darius Johnson	
	yes – Mr. R. J. Kirk	

Mr. Fraim stated that beginning with the January 2008 meeting, the members of the Board had been having discussions about the compensation of specific university employees, with an emphasis on pay equity and on how the Board can retain and attract the best possible personnel to lead Radford University as it competes at a higher level. He then asked Ms. Artis to present a motion in support of the Board's efforts to continue to move the University forward.

Radford University Board of Visitors  
September 3-4, 2008  
Minutes

Ms. Nancy Artis moved that, based on a study of the compensation of senior academic officers at other public institutions of higher education in the Commonwealth, the base salary of the Provost be increased by twenty percent effective immediately; the motion was seconded by Mr. Musselwhite, and approved unanimously.

#### ADJOURNMENT

The Rector announced that the next meeting of the Board is scheduled for Wednesday and Thursday, November 12-13, 2008. With no further business to come before the Board, the Rector adjourned the meeting at 11:45 am.

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Kathy Thompson, Secretary  
Radford University Board of Visitors