

Radford University Board of Visitors
November 12-13, 2008
Minutes

RADFORD UNIVERSITY
BOARD OF VISITORS
NOVEMBER 12, 2008

MINUTES

APPROVED

Members present:

Mr. Thomas E. Fraim, Jr., Rector
Ms. Nancy E. Artis, Vice-Rector
Ms. Nancy H. Agee
Mr. C. Nelson Harris
Mrs. Mary Ann Hovis
Mr. Darius A. Johnson
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Mr. Walter Rugaber
Dr. Cora S. Salzberg
Mr. Ronald Wesley

Members absent:

Mr. Randal J. Kirk
Ms. Juliann Abercrombie (non-voting advisory student representative)
Dr. Wayne Saubert (non-voting advisory faculty representative)

Others present:

President Penelope W. Kyle
Dr. Wil Stanton, Provost and Vice President for Academic Affairs
Ms. Cathy Greenberg, Vice President for University Advancement
Ms. Jo Ann Kiernan Special Assistant to the President
Dr. Steve Lerch, Vice Provost for Academic Enhancement
Dr. Norleen Pomerantz, Vice President for Student Affairs
Dr. Rick Slavings, Vice Provost for Academic Admin. & Institutional Effectiveness
Ms. Greer Saunders, Assistant Attorney General, Attorney General's Office
Faculty, staff, students, guests, and media

CALL TO ORDER

Mr. Thomas Fraim, Rector of the Board, called the meeting to order at 12:05 p.m., Wednesday, November 12, 2008, in the Martin Hall Board Room.

CLOSED SESSION

Ms. Nancy Artis moved that the Board convene in a closed meeting, pursuant to Sections 2.2-3711-(A) (1) and 2.2-3711(A) (3) of the Freedom of Information Act, for the purpose of “Discussion of Personnel Matters that involve the hiring, promotion, performance, and/or compensation of certain University employees and discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property.”

Mrs. Mary Ann Hovis seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, members of the public were invited to return to the meeting. Rector Fraim called the meeting to order and asked Ms. Nancy Artis to make the motion to return to open session.

Ms. Nancy Artis made the following motion:

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE:	yes – Ms. Nancy Agee	yes – Mr. Stephen A. Musselwhite
	yes – Ms. Nancy Artis	yes – Mr. Mark R. Pace
	yes – Mr. Thomas Fraim, Jr.	yes – Mr. Walter Rugbaer
	yes – Mr. Nelson Harris	yes – Dr. Cora S. Salzberg
	yes – Mrs. Mary Ann Hovis	yes – Mr. Ronald Wesley
	yes – Mr. Darius Johnson	

ADJOURNMENT

Rector Fraim announced that the meeting would reconvene at 9:00 am on Thursday, November 13, 2008. The Rector adjourned the meeting at 1:43 pm.

**RADFORD UNIVERSITY
BOARD OF VISITORS
NOVEMBER 13, 2008**

MINUTES

DRAFT

Members present:

Mr. Thomas E. Fraim, Jr., Rector
Ms. Nancy E. Artis, Vice-Rector
Mrs. Mary Ann Hovis
Mr. Darius A. Johnson
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Mr. Walter Rugaber
Dr. Cora S. Salzberg
Dr. Wayne Saubert (non-voting advisory faculty representative)
Ms. Juliann Abercrombie (non-voting advisory student representative)

Members absent:

Ms. Nancy Agee
Mr. Nelson Harris
Mr. Randal J. Kirk
Mr. Ronald Wesley

Others present:

President Penelope W. Kyle
Dr. Wil Stanton, Provost and Vice President for Academic Affairs
Ms. Cathy Greenberg, Vice President for University Advancement
Mr. Danny Kemp, CIO and Vice President for Information Technology
Ms. Jo Ann Kiernan, Special Assistant to the President
Dr. Steve Lerch, Vice Provost for Academic Enhancement
Dr. Norleen Pomerantz, Vice President for Student Affairs
Dr. Rick Slavings, Vice Provost for Academic Admin. & Institutional Effectiveness
Ms. Evelyn Wilson, Associate Vice President for Finance and Administration
Ms. Greer Saunders, Assistant Attorney General, Attorney General's Office
Faculty, staff, students, guests, and media

CALL TO ORDER

Mr. Fraim, Rector of the Board, called the meeting to order at 9:02 a.m., Thursday, November 13, 2008, in the Martin Hall Board Room.

INTRODUCTION OF GUESTS

Rector Fraim asked President Penelope Kyle to introduce any special guests. President Kyle called on Mr. Michael Hemphill, from the RU University Relations department, who informed the Board that Mr. Tim Thornton with the Roanoke Times was present and Ms. Claudia Brodtkin, a student in the Educational Student Leadership doctoral program at Virginia Tech was in attendance.

APPROVAL OF MEETING AGENDA

Mr. Stephen Musselwhite made a motion to approve the agenda for the November 12-13, 2008, Board of Visitors meeting. Mrs. Mary Ann Hovis seconded the motion, and the motion carried unanimously.

APPROVAL OF MINUTES

Rector Fraim asked for a motion to approve the minutes of the September 13-14, 2008, meeting of the Board of Visitors, as distributed. Mrs. Mary Ann Hovis made the motion; Ms. Nancy Artis seconded and the motion carried unanimously.

RECOMMENDATION FROM THE ACADEMIC AFFAIRS COMMITTEE OF THE BOARD

Ms. Nancy Artis, Acting Chair of the Academic Affairs Committee, made the following committee recommendation.

At the Academic Affairs Committee meeting held earlier today, Dr. Faye Gilbert, Dean of the College of Business and Economics requested that President Penelope W. Kyle be awarded tenure with a corresponding rank of Full Professor. Dean Gilbert made this request on behalf of the faculty in the College of Business and Economics. The request was supported by a unanimous recommendation from the Personnel Committee of the Department of Accounting, Finance and Business Law.

Approval of the recommendation to the Board of Visitors that Penelope W. Kyle, J.D., be awarded tenure and rank of Full Professor of Business Law in the College of Business and Economics effective immediately. Mrs. Mary Ann Hovis seconded the motion, and the motion carried unanimously.

RECOMMENDATIONS FROM THE BUSINESS AFFAIRS COMMITTEE OF THE BOARD

As part of the Business Affairs Committee report, Mr. Stephen Musselwhite, Chair, moved that the following resolutions be adopted. Dr. Salzberg seconded the motion and the resolutions were approved unanimously.

Approval of Radford University's 2008-09 Budget Reduction Plan (A copy of the Resolution shall be attached hereto as Attachment A and made a part of these minutes.)

Adoption of Radford University's SWaM Plan for Level II Procurement Operational Authority (A copy of the Resolution shall be attached hereto as Attachment B and made a part of these minutes.)

Adoption of the "Rules Governing Procurement of Goods, Services, Insurance, and Construction" for Level II Procurement Operational Authority (A copy of the Resolution shall be attached hereto as Attachment C and made a part of these minutes.)

Approval of the Radford University Information Technology Strategic Plan for Level II Information Technology Operational Authority (A copy of the Resolution shall be attached hereto as Attachment D and made a part of these minutes.)

Approval of Radford University's Board of Visitors Delegation of Duties and Responsibilities under the Memoranda of Understanding for Level II Operational Authority to the President of the University (A copy of the Resolution shall be attached hereto as Attachment E and made a part of these minutes.)

Update on the University's Sustainability Efforts

President Kyle reminded the Board of Visitors of the creation of a Sustainability Advisory Committee whose mission is to provide the Board and the administration with recommendations that will cut utility costs and help Radford

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University become a green campus and a leader in resource conservation. President Kyle called upon Dr. Dennis Grady, the chair of the committee, to update the Board on the committee's work to date.

Dr. Grady handed out a status report from the Sustainability Steering Committee and gave a brief overview of the report. (A copy of the report is attached hereto as Attachment F and made a part of these minutes.)

Update on the University's Emergency Preparedness Activities

President Kyle reported that on October 22, Radford University participated in an exercise that simulated a large-scale emergency incident. The exercise featured a simulated train derailment and chemical spill in the city that led to a mock evacuation of four Radford University buildings. President Kyle called upon Dr. Dennie Templeton, the Director of Distance Education and Emergency Preparedness, to give a brief report on Radford University's mock emergency drill on October 22, 2008.

Dr. Templeton reported that Radford University's Office of Emergency Preparedness worked with the City of Radford, the Virginia Department of Emergency Management and other state and regional emergency responders to test existing plans and procedures governing response to an emergency incident. He stated that close to 1,000 students and university personnel were "evacuated." As part of the exercise, more than 40 people were transported to three local hospitals with fake injuries. The Department of Emergency Management gave excellent marks to the University's multi-faceted response to the drill, which featured the activation and use of the RU Alert Notification Technology to deliver messages to RU students, staff and faculty with instructions to be followed as if the incident were real.

Rector Fraim commended all coordinators and participants of the drill for an outstanding job.

PRESIDENT'S REPORT

President Kyle made the President's report to the Board of Visitors. (A copy of the President's Report shall be attached hereto as Attachment G and made a part of these minutes.)

OTHER BUSINESS

Pursuant to the Radford University By-Laws and until such time as the By-Laws are revised, Rector Fraim, in accordance with the power granted to the Rector by

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the By-laws, constituted a special committee called The Governance and Administration Committee. Its duties shall be as follows:

The Governance and Administration Committee shall consider and make recommendations on policy matters pertaining to the administrative operations of the University, including such functions as human resources and shall advise and consult with the President of the University on matters of human resources policy in regard to classified employees, university staff and other non-instructional faculty members employed by the University; and shall further advise and consult with the President on matters affecting information technology; sustainability; governmental relations; fund raising from the private sector; public relations; community relations; and alumni activities.

The committee membership shall be:

GOVERNANCE AND ADMINISTRATION

Ms. Nancy H. Agee, Chair

Mr. Randal J. Kirk

Mrs. Mary Ann Hovis

Mr. Mark R. Pace

Mr. Walter Rugaber

NEXT MEETING

The Rector announced that the next meeting of the Board is scheduled for Tuesday and Wednesday, February 3-4, 2009 in Richmond.

ADJOURNMENT

With no further business to come before the Board, the Rector adjourned the meeting at 10:34 a.m.

Kathy Thompson, Secretary
Radford University Board of Visitors