# MINUTES
## Information Technology Advisory Committee
### April 1, 2019

Attendees:  Adrian Aron, Thomas Asbury (guest), Charley Cosmato, Don Hall (guest), Danny Kemp, Neal Leahy, Elizabeth McCormick, Margaret McManus, Jackie McNabb, Ed Oakes, Bob Phillips, Shannon Phillips, Sean Ramsey, George Santopietro, Rebecca Scheckler (guest), Ken Smith, Meghan Spraker, Matthew Taylor, Andrew Travis, David Underwood, Jeff Willner

Absentees:  Sharon Barrett, Lisa Blackwell, Phillip Hardy, Karen Hill, Jachwan Jeong, Jason Lucas, Randy McCallister, Randa McDonald, Denise Rahmes

Charley Cosmato called the Information Technology Advisory Committee to order at 1:00 pm on April 1, 2019 in the Martin 230 Conference Room.

Charley asked for a motion to approve minutes for the March 7, 2019 meeting.  Elizabeth McCormick motioned, Bob Phillips seconded, motion carried.

I.  Andrew Travis reminded everyone that today is the deadline to complete the SANS Security Awareness training.  As of Friday, March 29, there was an 82% completion rate.  Beginning Monday, accounts will start to be disabled.  Ed Oakes encouraged everyone to complete.  He will also send out lists to departments of those who have not completed.

II. Ed informed the committee of a slight change to the computer replacement cycle noting that the Apples & Windows computers will now have 16 GB of memory.  This will boost performance and longevity of the computer.  Currently, there is not an estimated delivery date on desktops.

III. Shannon Phillips reminded the committee about the Annual DoIT Support Survey.  As of today, 213 responses have been received.  She suggested encouraging others to take as this is still under the 266 responses received last year.  A link will be provided in the DoIT newsletter and on will be on the DoIT home page.

IV. Ed stated that Zoom rooms have been very successful and we are continuing to look at updating spaces across campus.  A Zoom room will be setup this summer in Heth 043 and older Cisco conference rooms in Roanoke will be replaced with Zoom.

V. Ed gave an update on the Cable TV RFP that was issued late last year.  Currently, they are down to two vendors and hope to make a decision by the end of April.  Both vendors offer RF signal and streaming services.

VI. Ed presented a high-level overview of the Jefferson merger.  This outlined the ongoing projects, which included Phase I projects that need to be completed before school begins on August 25, and Phase II projects that will be completed after the merger is complete. Blackboard will be used through August of 2020 with continued support from Carilion TSG. The infrastructure cutover will take place July 26 through August 9.

With no further business to come before the committee Charley motioned to adjourn, Bob Phillips motioned, Adrian Aron seconded, motion carried. The meeting adjourned at 2:03 pm.

Respectfully submitted,
Sharon R. Ratcliffe