MINUTES
Information Technology Advisory Committee
October 21, 2008

Attendees: Bill Abplanalp, John Albano, Jeff Aspelmeier, Charley Cosmato, Patrick Critzer, Monta Elkins, Steve Helm, Maung Htay, Danny Kemp, Jerry Kopf, Wendy Lowe, Randa McDonald, Ted McKosky, Ed Oakes, Sean Ramsey, Rick Rogers, Rebecca Scheckler, Dennie Templeton

Absent: Amber Alcarez

Danny Kemp, the Information Technology Advisory Committee (ITAC) Designated Administrator and Vice President for Information Technology & CIO called the first ITAC meeting to order. The first order of business was to elect a Chair and Vice-Chair for the Committee. By unanimous vote, Ted McKosky was elected Chair and Dennie Templeton was elected Vice-Chair.

Charlie Cosmato asked the status of the Qualtrics survey software. After discussion, Charlie made a motion to table publicizing Qualtrics until a Committee, made up of John Albano, Rebecca Scheckler, and Monta Elkins could meet and discuss it and then report back to the ITAC. Jerry Kopf seconded the motion, the motion passed unanimously.

Charlie Cosmato stated the need for more visibility of the technology training offered at RU. It was suggested that possibly technical training could be included in the University calendar.

Monta Elkins explained encryption options for sensitive information on computers.

Danny Kemp discussed the new Information Technology Strategic Plan. He explained that because of the short timeline to complete the Plan, he and his Director's had developed the Plan and had the Gartner Group review it. He gave a copy of the Strategic Plan to all members of the Committee and asked them to email him their feed back as soon as possible.

John Albano discussed preferred vendors for personal computers for RU. He made a motion to create a subcommittee to discuss vendor options for personal computers at RU. The committee members will be John Albano, Rebecca Scheckler, Steve Helm, Denny Templeton, Sean Ramsey, Charlie Cosmato, and Jeff Aspelmeier. Rebecca Scheckler seconded the motion, the motion passed unanimously.

Rebecca Scheckler made a motion to have the ITAC meetings on Tuesdays, 10 a.m., monthly, or as needed. Jeff Aspelmeier made a friendly amendment to revisit the meeting times next semester since teaching schedules would change. Randa McDonald seconded the motion, the motion passed unanimously.

Jerry Kopf motioned to adjourn, Maung Htay seconded. The first meeting of the Information Technology Committee adjourned.

Respectfully submitted,

Linda W. Kipps