

MINUTES
Information Technology Advisory Committee
November 12, 2012

Attendees: Bill Abplanalp, Adrian Aron, Tim Channell, Charley Cosmato, Axel Grossmann, Glenna Gustafson, Jon Harris, Steve Helm, Maung Htay, Jaime Hunt, Danny Kemp, Wendy Lowe, Randa McDonald, Jackie McNabb, Ed Oakes, Santhosh Parameswaran, Dennie Templeton, Thomas Walter (student representative), Geoff White, Jeff Willner

The Information Technology Advisory Committee was called to order by Danny Kemp since former Chair, Jeff Aspelmeier, is no longer on the Committee, at 10:00 am on November 12, 2012.

Danny asked for nominations for Chair of the Information Technology Advisory Committee for 2012-2013. Ed Oakes nominated Santhosh Parameswaran, Axel Grossman seconded. By unanimous vote, Santhosh Parameswaran was elected Chair. Santhosh, as Chair, asked for nominations for Vice Chair. Adrian Aron volunteered, Jeff Willner seconded. By unanimous vote, Adrian Aron was elected Vice-Chair.

Ed Oakes provided information on the h:drive enhancements that are being phased in. He stated that Phase I isn't for migrating websites yet. He encouraged anyone needing additional space to migrate to the new h:drive.

Ed announced that extended support for Desire2Learn (D2L) will be provided using the D2L call center after 5pm during the week and also on weekends. He also said that if the Help Desk is called for assistance with D2L after normal work hours, you would need to choose option2 on the automated answering service.

Ed stated that Windows 8 has been released. Clean Access will need to be updated in order for it to work with Windows 8. Ed requested feedback from the Committee on Windows 8, problems, needs, etc.

Ed said that several classrooms now have lecture capture capabilities including recording audio and thumbnail video of professors and classroom presentations. Walker room 279 is set up for individuals to see how this system works. If people are interested in viewing a demo of the system they need to contact Charley Cosmato, Director of the Innovative Teaching/Learning Center. Here is a list of the lecture capture classrooms:

- Walker 279 (training facility)
- Waldron 200
- Young 302 and 313
- McGuffey 203
- Peters 143
- COBE 137,165,204,275, and 320

Ed asked for input on communicating problems in classrooms and requested that Committee members email him with their suggestions. He also asked for input on what kind of computers we want to recommend for the coming year. A subcommittee was formed to discuss computer model selection. The committee consists of Charley Cosmato, Glenna Gustafson, Adrian Aron, Axel Grossman and Ed Oakes.

Santhosh Parameswaran asked the committee members to email their Spring schedules to Linda Kipps so that the January ITAC meeting can be scheduled.

Maung Htay motioned to adjourn, Axel Grossmann seconded. The meeting adjourned at 11:35 am.

Respectfully submitted,

Linda W. Kipps