

**MINUTES**  
**Information Technology Advisory Committee**  
**December 14, 2010**

Attendees: John Albano, Jeff Aspelmeier, Bruce Buskill (for Steve Helm), Erin Cruise, Dave Falletta, Axel Grossman, Jaime Hunt, Danny Kemp, Randa McDonald, Jackie McNabb, Michael Moore, Ed Oakes, Santhosh Parameswaran, Bill Shorter, Dennie Templeton, Brad Tilley, Monica Weinzapfel

Absent: Charlie Cosmato, Maung Htay, Cathy Greenberg, Christy Jackson, Emily Radcliffe, Patrick Reed

The Information Technology Advisory Committee was called to order by Jeff Aspelmeier, Chair, at 9:00 am on December 14, 2010. Jeff asked for approval of the November 16, 2010 minutes. Dave Falletta motioned to approve, Randa McDonald seconded, motion carried.

Ed Oakes reported that the Student Computer Recommendations sub-committee has met twice. Maung Htay distributed a survey to his ITEC 110 class and the sub-committee will be reviewing the results. Ed asked the committee to email him feedback by 12/21 regarding making a computer a requirement for students.

Ed Oakes stated that the Faculty/Staff Computer Recommendations sub-committee has met once. They are still looking at specific needs and plan to meet again the week before classes start back.

Brad Tilley discussed a secure wireless timeline. He asked the committee to email him to identify areas that should not be considered "hot spots" on campus so those areas could be encrypted first. Some initial areas identified by Brad were the Allen Building and the Armstrong Complex. Danny Kemp stated that we will need to implement encrypted wireless campus-wide aggressively – with a timeline. Danny asked the committee to email Brad Tilley with their concerns.

Dennie Templeton explained to the committee how the RU Alert system is set up. He stated that the alert system will eventually be used for announcements other than emergencies, example: the university closing early because of weather. Dennie announced that there would be a full blown test alert in early March.

The committee will meet again the week of January 18. Jeff Aspelmeier asked the committee to email their class schedules to Linda Kipps.

Ed Oakes requested that people be aware of costs, etc. when ordering iPads. The committee discussed what should be considered when buying iPads. A committee was formed to review a process for these purchases. The committee members will be Jeff Aspelmeier, Erin Cruise, Bill Shorter, and Dennie Templeton.

Monica Weinzapfel motioned to adjourn, John Albano seconded. The meeting adjourned at 11:00 am.

Respectfully submitted,

Linda W. Kipps