

MINUTES
Information Technology Advisory Committee
March 26, 2010

Attendees: Bill Abplanalp, John Albano, Jeff Aspelmeier, Charlie Cosmato, Dave Falletta, Axel Grossmann, Steve Helm, Maung Htay, Danny Kemp, Janice Linkous (for Wendy Lowe), Randa McDonald, Jackie McNabb, Ed Oakes, Sean Ramsey, Lisa Ridpath, Brad Tilley, Monica Weinzapfel

Absent: Erin Cruise, Brandon Hall, Twynyer Jones (student representative), Jackie McNabb, Rick Rogers, Dennie Templeton, Monica Weinzapfel

The Information Technology Advisory Committee was called to order by Bill Abplanalp, Chair, at 2:30 pm on March 26, 2010. Bill asked for approval of the February 26, 2010 minutes. Steve Helm asked that the minutes be changed to read "Steve Helm requested that the subcommittee be reconvened to discuss hosted..." instead of the current wording in the second paragraph. Lisa Ridpath stated that her name needed to be moved to the Absent list instead of the Attendee list. Dave Falletta motioned to approve the minutes with these changes, Jeff Aspelmeier seconded, motion carried.

Charlie Cosmato provided an update on Distance Education. He stated that the new nursing program will be completely online this fall. They are creating an orientation for their students and meeting with those on campus who can contribute to that. Charlie is hoping this will provide good practices for programs to follow that will be online.

Steve Helm asked for an update on the Learning Management System (LMS) Charlie stated that he understands negotiations with Desire to Learn are stalled due to a new salesperson and contract. Krista Terry is working to get a revised quote from the vendor and waiting to see if the Virginia Tech contract is a possible vehicle for us to utilize to purchase Desire to Learn.

Ed Oakes gave an update on student email. He stated that the subcommittee met and discussed the pros and cons to different options. The subcommittee feels like outsourcing will provide a benefit to RU. Regardless of which option is chosen there will be technical challenges. The subcommittee will meet over the next several weeks to look at GMU RFP data, and are planning to make a presentation to the SGA on April 12th. An email sub domain will need to be determined – mail.radford.edu or something similar. If the technical obstacles can be worked out, it would be ideal to create new freshmen mailboxes on the new system in June 2010 and convert current students Fall semester. The subcommittee will bring a justification document for ITAC to review. Faculty/staff email will remain hosted at RU.

Ed motioned that the subcommittee move forward with review of the RFP documentation, make the presentation to the SGA, and bring their findings back to ITAC at the next meeting. Jackie McNabb seconded, motioned carried.

John Albano announced that the faculty/staff computer recommendations are complete and an order was placed a week ago. He stated that the specifications for the student computer recommendations are still under review. Currently, Technology Support Services is trying to get models of each of the computers they are considering recommending to test before deciding on the final recommendations.

Ed Oakes stated that during the audit review it was reported that our current Account Management Policy states that we disable accounts after six (6) months of inactivity. RU Express disables cards after one (1) year of inactivity. Ed asked for the committee to give approval to change the policy to read “if not used within twelve (12) months.” Steve Helm made a motion to change the policy to read “if not used within twelve (12) months”, Jeff Aspelmeier seconded, motioned carried.

Ed announced that the modem pool would be disabled on May 15th.

Jeff Aspelmeier motioned to adjourn, Charlie Cosmato seconded.

Respectfully submitted,

Linda W. Kipps