

MINUTES
Information Technology Advisory Committee
December 6, 2013

Attendees: Bill Abplanalp, Bruce Buskill, Tim Channell, Glenna Gustafson, Jon Harris, Jaime Hunt, Danny Kemp, Wendy Lowe, Randa McDonald, Ed Oakes, Santhosh Parameswaran, Carly Grubbs (student representative), Hui Wang (for Bob Phillips), Jeff Willner

The Information Technology Advisory Committee was called to order by Danny Kemp at 3:00 pm on December 6, 2013.

Danny asked for nominations for Chair of the Information Technology Advisory Committee for 2013-2014. Jaime Hunt nominated Santhosh Parameswaran, Bruce Buskill seconded. By unanimous vote, Santhosh Parameswaran was elected Chair. Santhosh, as Chair, asked for nominations for Vice Chair. Ed Oakes nominated Tim Channell, Jaime Hunt seconded. By unanimous vote, Tim Channell was elected Vice-Chair.

Randa McDonald passed out copies of the IT Strategic Plan 2013-2018 and stated that it had been updated. She asked the Committee to send her feedback on the plan by the end of the day, Monday, 12/16.

Ed Oakes discussed the previous process to create a subcommittee for computer recommendations which worked well for initial identification of specs, models, etc. He made a motion to form a subcommittee to work on the wording and specs again this year. Jeff Willner seconded, motion carried. Ed will chair the subcommittee and Carly Grubbs, Tim Channel and Jeff Willner will serve on the committee.

Bill Abplanalp updated the Committee on Identity Management. He said that we are moving closer to implementing the user facing functions, hopefully by Spring semester. The first functions to be implemented will be account activation and password reset. Santhosh asked if all users will see changes and Bill responded that eventually yes, for activations and password changes.

Jaime Hunt stated the new MyRU portal rolled out on September 16. An open house was held for feedback, questions, etc. The feedback was largely positive and there were fewer questions than expected. On November 18 the links on the website were changed to the new portal. The last component to implementation is to reset the club/custodial accounts. Once that is completed a date will be set to decommission the old portal. Santhosh reported that PeopleAdmin continues to require login credentials each time.

Danny Kemp discussed CRM (Customer (or Constituent) Relationship Management). He stated that at the last Board of Visitors (BOV) meeting the CRM was presented as an IT visionary project. The impact a CRM could have on enrollment management and fundraising caused the BOV to support moving forward with the review and implementation of a comprehensive integrated solution. The research and requirement gatherings are in the early stages.

Ed Oakes explained that Clean Access (CA) is a tool that checks wireless and residence halls. It includes antivirus software, makes sure software is up-to-date and that the latest version of Windows is updated. The current tool that the University uses ends in a year and a half. The replacement would be a summer project and would hopefully include help with gaming, tablets, and making connecting to the network easier. More information will be reported to the committee at future meetings.

Ed Oakes reported that the Windows 8.1 image is developed and will deploy to a small group in the next few weeks to test. The rollout of new computers this Spring will probably be Windows

8. Classrooms and labs may be a little longer getting updated because of not wanting to disrupt teaching.

Santhosh Parameswaran noted that in previous minutes a subcommittee on Document Sharing and Collaboration was mentioned. Ed Oakes stated that the subcommittee has not met.

Ed Oakes informed the committee that IT is working on an agreement for service for students to be able to download Office from the website and hope to have it in place next year. Faculty/Staff would still have to purchase Office for personal use.

The committee discussed the next meeting and Santhosh stated that he would prefer setting up meeting times for January-April and if the meeting is not needed it can be cancelled.

Jeff Willner motioned to adjourn, Carly Grubbs seconded. The meeting adjourned at 3:45 pm.

Respectfully submitted,

Linda W. Kipps