

MINUTES
Information Technology Advisory Committee
April 4, 2018

Attendees: Adrian Aron, Tom Asbury (guest), Charley Cosmato, Jachwan Jeong, Todd Joyce (guest), Rick Keiffer (for Bob Phillips), Neal Leahy, Lisa McDaniel (guest), Randy McCallister, Randa McDonald, Margaret McManus, Ed Oakes, Shannon Phillips (guest), Laura Quesenberry (for Chad Reed), George Santopietro, Rebecca Scheckler (guest), Ken Smith, Andrew Travis

Absentees: Lisa Blackwell, Bruce Buskill, Grady DeVilbiss, Regan Guggolz, Phillip Hardy, Jonathan Harris, Karen Hill, Danny Kemp, Jason Lucas, Jackie McNabb, Sean Ramsey, Jeff Willner

Charley Cosmato called the Information Technology Advisory Committee to order at 9:00 am on April 4, 2018 in the Martin 230 Conference Room.

Charley Cosmato asked for a motion to approve minutes for the February 2, 2018 meeting. Bruce Buskill motioned, Adrian Aron seconded, motion carried.

I. Shannon Phillips, D2L Email Changes – This email change is intended to simplify the email process within D2L by automatically forwarding emails created within D2L to Radford.edu email and allow users to reply without error messages. The change is proposed for May 7. An announcement will be posted in D2L along with the DoIT newsletter so that all faculty and students will have this information when they log into the system.

II. Charley Cosmato, D2L Change: Portfolium – The LTI access to Portfolium tool allows for logged-in access from D2L and Faculty member creation of ePortfolio assignments from within D2L, secure storage of scores in D2L gradebook, and saves a private (course-owned) copy of assignment submitted artifacts. You can link your course to a new assignment, the student then can decide if they want to make it public. Training sessions will be offered during OurTurn in May or August.

Adrain asked when ePortfolium D2L would go away. Ed stated that we are currently looking at cost saving options. Internet2 was finalized last month and a number of other contracts are being looked at in order to save the institution money. Internet2 has negotiated good prices with D2L. Procurement and DoIT is currently working on terms with an enhanced package for the same price with additional reporting.

III. Shannon Phillips, Office 365 Groups Update – Office 365 Groups is now available to faculty and staff by request. The requests will be forwarded to Todd or Shannon with all the information for the group to be set-up. Once set-up you will get an email about best practices, security, etc. Training sessions are available for department meetings or one-on-one.

IV. Shannon Phillips, Banner 9 – A short video was played reviewing the changes from Banner 8 to Banner 9. Banner 9 will have a clean new look, is mobile friendly, browser independent, and has new communication tools and personalized views. Some of the products are add on modules. A staged rollout planned for this fall or spring. A heavy plan is in place for communication and training. More information will be available during OurTurn in May and targeted training for power users but will be opened up for everyone.

V. Ed Oakes, Campus Copier Update – The current contract for the copier bizhubs on campus will expire in July 2018. A competitive bid process took place last week in procurement with intent to award. Four to six models will be on display for testing in Walker. Each

department will have the opportunity to look at their cost and features to choose the model based on their specific needs. The cost could be the same, increase or decrease. Included with the new contract, will be a sustainability effort called print relief. For every 8,000 pages that the University prints, they will pay plant relief to plant a tree.

VI. Ed Oakes, Duo Update - Duo Two-Factor Authentication is now available for everyone to register. With phishing emails continuing, we are encouraging everyone to sign up for this. It covers anything that is web-based and we can meet with departments to provide an overview session. Danny will be taking back to SGA and cabinet for review. As of now, it is not mandatory but hope to have this made mandatory by this fall.

VII. Todd Joyce, H Drive Changes – H drive changes transitioning students and web user to new storage will take place in May. Directions are currently being created to explain changes. Students will have the biggest impact. The change will take place the week after graduation and it will be an overnight process.

VIII. Randa McDonald, Identity Management – Radford's current identity management provider filed bankruptcy in January. Fischer international central system was selected as our new provider for how we manage your account and identity, the contract with Fischer was signed in February. Fischer's architect was on campus last week finalizing design specs. Testing will begin in May, with transitioning taking place over this summer. You may see a few changes on the interfaces. Updates will be provided in DoIT's newsletter with anticipated go live date in June or July.

VIII. Andrew Travis, SANS Training Update – SANS cyber security training has been loaded to half of the campus and the remaining will be loaded by the end of next month. Everyone will need to complete the training by April 1 each year.

V. Charley Cosmato, Faculty requests for new Academic Software Licensing – Charley asked about funding for new Academic Software. Ed stated that if it is a recurring cost, requests for funding from departments are due in December. Shannon suggested asking IT before a purchase is made to see if it's something that we already own. If not, IT could recommend something else we already have. George recommended creating a webpage that lists current software the university already has.

With no further business to come before the committee Charley Cosmato motioned to adjourn, Neal Leahy motioned, Ken Smith seconded, motion carried. The meeting adjourned at 10:23 am.

Respectfully submitted,
Sharon R. Ratcliffe