

**MINUTES
Information Technology Advisory Committee
February 21, 2017**

Attendees: Adrian Aron, Brad Asbury, Lisa Blackwell, Bruce Buskill, Tim Channell, Charley Cosmato, Jonathan Harris, Todd Joyce (guest), Jachwan Jeong, Neal Leahy, Ben Litvak, Wendy Lowe, Allison MacFarlan, Randa McDonald, Margaret McManus, Jackie McNabb, Ed Oakes, Shannon Phillips, Sean Ramsey, George Santopietro, Meghan Viet, Jeff Willner

Absentees: Grady DeVilbiss, Danny Kemp, Randy McCallister, Bob Phillips, Chad Reed

Adrian Aron called the Information Technology Advisory Committee to order at 9:02 am on February 21, 2017 in the McConnell 170 Conference Room.

Adrian asked for a motion to approve minutes for the January 17, 2017 meeting noting a last name change to be edited. Ed Oakes motioned, Sean Ramsey seconded, motion carried.

I. Todd Joyce gave an update on wireless authentication and Radford's current state of Wi-Fi giving an overview of the history since 2005. On March 6, 2017, Eduroam will be opened up for everyone and Radford_Wireless will eventually be removed. This will allow Radford affiliates to use Eduroam without Cisco Anyconnect Client. Anyconnect will still be needed for Banner and Cogno's.

II. Ed updated everyone on the online test-proctoring tool. A committee was formed with a representative from each college approving the RFP that should be completed right after spring break and demos by early May. The goal is to have something in place by August. Ed suggested creating a survey to find how many online courses faculty would use this tool for and how many students would be using. Danny Kemp received feedback from Al Wilson and he recommended the course catalog include information about online test proctoring and have it included in the course syllabus.

III. An update on ePortfolio was given by Shannon Phillips. She indicated a group of faculty met on February 3, 2017 and the recommendation was to move forward to purchase another tool. She is currently pursuing a reduced rate for D2L, which will help the transition. The plan is to transition out of ePortfolio by May 2018. This would not put a hold on the new tool.

IV. Allison MacFarlan discussed changes to filtering remote desktop. This change would allow available access to remote desktop to only a small number of people. In doing this, it will help cut down on phishing problems. The target date for the changes would be the week after spring break. Jon Harris questioned one machine that was set-up for remote access and Allison noted that exceptions would be made in such cases.

V. Adrian asked for an update on plagiarism and grammar software. Ed stated that no new funding sources have been identified. The current plan is to use the cost savings from ePortfolio to pay for online proctoring. Any money left over will be used for purchasing a plagiarism tool. If a department offered a funding source, we could move forward at this time.

VI. Jeff Willner asked the committee about other options for a learning platform program instead of D2L. He was curious as to why we are still using D2L and is interested in sending out a survey about satisfaction of the platform. Charley Cosmato stated that this question usually comes up about every five years. The most current platform is "Canvas" that is super easy to use and adapts well with third party tools.

Ed went over the history of D2L and noted that we are working towards a new interface change effective May 9 and that it will be announced in the next DoIT newsletter. Ed also suggested we do an open forum sometime in March with the new interface offering two different dates and times. In addition, create a survey asking what other features you wish D2L could do and what do you need more training on.

With no further business to come before the committee, Adrian motioned to adjourn, Jeff Willner seconded the motion. The meeting adjourned at 9:54 am.

Respectfully submitted,
Sharon R. Ratcliffe