

# EVACUATION

**Evacuate in the event of an emergency, such as a fire or chemical spill reported in the building.**



- **ACTIVATE THE FIRE ALARM IF YOU SEE SMOKE OR FIRE AND CALL RUPD/911.**
- **CALMLY EXIT THE BUILDING AND ALERT OTHERS AS YOU LEAVE.**
- **AVOID USING THE ELEVATORS IN THE BUILDING.**
- **ASSIST INDIVIDUALS WITH DISABILITIES OUT OF THE BUILDING IF SAFE TO DO SO, OR ASSIST THEM INTO AN AREA OF REFUGE.**
- **NOTIFY FIRST RESPONDERS IF INDIVIDUALS ARE STILL IN THE BUILDING.**
- **AWAIT FURTHER INSTRUCTION FROM FIRST RESPONDERS.**
- **DO NOT GO BACK INTO THE BUILDING UNLESS YOU HAVE BEEN TOLD YOU CAN DO SO SAFELY BY EMERGENCY RESPONSE PERSONNEL.**