

RADFORD UNIVERSITY

FACULTY SENATE

2018-2019

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April 26, 2018—Election of 2018-2019 Officers

MINUTES
2017-2018 Faculty Senate Meeting
April 26, 2017
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Joshua Carroll, Tim Channell, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Johnny Morre, Matthis Naleppa, Roby Page, Mashooq Slehin, Ryan Sincavage, Allison Wisecup, Dan Woods

Members absent: Jeff Chase, Jim Gumaer, Blas Hernandez, Sekyung Jang, Abhay Kaushik, Sheila Krajnik, Jean Mistele, Hyegin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Cheri Triplett

- I. The meeting was called to order at 4:50 p.m. by Dr. Jake Fox, outgoing president of the 2017-2018 Faculty Senate.
- II. Elections were held for officers for the 2018-2019 Faculty Senate.
 - a. Dr. Jake Fox was elected President.
 - b. Dr. Stockton Maxwell was elected Vice President
 - c. Dr. Tim Channell was elected Secretary.
 - d. Drs. Katie Hilden and Danylle Kunkle were elected as at-large members of the Faculty Senate Executive Council.
 - e. Dr. Ian Barland was elected Parliamentarian.
- III. The meeting adjourned at 5:10 p.m.

August 30, 2018

MINUTES
2018-2019 Faculty Senate Meeting
August 30, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Sekyung Jang, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup

Members absent: Jim Gumaer, Blas Hernandez, Jean Mistele, Dan Woods

- I. The meeting was called to order at 3:30 pm by President Jake Fox
- II. Minutes of the April 26, 2018 meeting were approved as presented.
- III. President's Report: Dr. Brian O. Hemphill
 - a. The President announced that the Academic Governance document has been approved by the administration and is to move forward to the Board of Visitors
 - b. Quadrennial review for department chairpersons--Leadership Council will discuss at their 8/31/18 meeting the motion that was forwarded from the Faculty Senate. FS President Jake Fox will share information about the motion with the intent to move it forward to the BOV.
 - c. Announcement regarding the open forum with the President on 9/5 at 10:00 am in the Bonnie Auditorium. A presentation is not planned, it will simply be an open forum/Q&A.
 - d. The President reminded everyone of the faculty reception at 5:00 pm hosted by the President at his home on 9/10.
 - e. September 6, 2018 the president will host the first all student cookout at the his home.
- IV. Provost's Report: Interim Provost Dr. Kenna Colley
 - a. The provost expressed appreciation to FS President, Jake Fox, for his work with the Academic Affairs Leadership Team and on the academic value team
 - b. Deans are encouraged to attend the academic value team
 - c. Harvey Knowledge Center and CITL in the library were briefly discussed

- V. Faculty Senate President's Reports-Dr. Jake Fox
 - a. Reminder about the President's forums
 - b. Next week are the values forums and faculty are encouraged to attend
 - i. The forums will also be talking about next steps in the process
 - c. Dalton Eminent Scholar award was announced
 - d. CHUBS Brown bag series was announced
 - b. Committee Reports
 - i. Campus Environment
 - i. No Report
 - ii. Curriculum
 - i. No Report
 - iii. Faculty Issues
 - i. No Report
 - iv. Governance
 - i. Working on a couple of motions that will come up in the next couple of meetings
 - v. Resource Allocation
 - i. No Report
- VI. Old Business:
 - i. None
 - VII. New Business
 - a. 8-19.01 Motion for the Creation of Radford University General Education Principle and Model Team
 - VIII. Announcements
 - a. A question concerning the difference between CITL and Faculty Development center in the library
 - i. Within the strategic plan there are specific references to faculty development.
 - ii. CITL has a focus on teaching
 - b. A question was asked about an email that was send appearing from the President's office with an attachment.
 - i. The President will not send an attachment on a blast email to the campus.
 - ii. The President discussed strategies to determine if an email is from his office
 - c. A question was posed to the President and Provost concerning the process if a faculty member fails to submit a Faculty Annual Report.
 - i. We don't have a policy. It should be handled at the Chair/Dean's Level.
 - d. Senator Alyssa Archer Invited the Faculty Senate to the Library Welcome Back reception held in Kyle Hall immediately following the meeting.
 - IX. Adjournment at 3:56 p.m.

September 20, 2018

MINUTES
2018-2019 Faculty Senate Meeting
September 20, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn (West Bowers, substitute), Daniel Farhat, Jake Fox, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz (Jerusalem Walker, substitute), Abhay Kaushik, Sheila Krajnik, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Roby Page, Hyejin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Ian Barland, Jim Gumaer, Pam Frasier, Ji-Eun Lee, Sekyung Jang, Matthias Naleppa, Mashooq Salehin

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the April 30, 2018 meeting approved as presented.
- III. Special Guest: Mr. Mike Biscotte, Director of Facilities Planning & Construction
 - a. Mr. Biscotte updated the senate on the progress of the 10-year campus master plan for facilities.
- IV. President's Reports—Dr. Jake Fox
 - a. No Report
- V. Committee Reports
 - a. Campus Environment
 - i. The committee has invited a few individuals to their next meeting to address charges/concerns.
 - b. Curriculum
 - i. No Report
 - c. Faculty Issues
 - i. No Report
 - d. Governance
 - i. No Report
 - e. Resource Allocation
 - i. The committee has met to review charges and library allocation.

VI. Old Business:

- a. 8-19.01 Motion for the Creation of Radford University General Education Principle and Model Team, Referred by FSEC
 - i. President Fox steps aside to take part in the discussion. Vice-president Maxwell presides.
 - ii. Dr. Jake Fox overviews the motion.
 - iii. Motion was made and seconded to amend the members of the committee to include a member of the Jefferson College in a non-voting capacity
 1. Vote, by show of hands: Yes = 13, No = 24, motion failed.
 - iv. Voting on the motion—Motion Carries
 - v. Vice-President Maxwell steps aside and President Fox presides.

VII. New Business

- a. 18-19.02 Motion to Create Ad Hoc Team for Civic Engagement, Referred by FSEC
- b. 18-19.03 Motion to Adopt the Academic Values Recommended by the Academic Values Exploration Team (AVET), Referred by FSEC

VIII. Announcements

- c. The senate recognizes the members of the AVET team for their work.
- d. Question: How are non-academic committees being populated with faculty who might share an interest in the charge?
 - i. Committees were given an opportunity to opt in to the call for committee membership, most agreed to continue allowing faculty senate to help populate, some chose not to have faculty senate take part in their committee assignments.

IX. Adjournment at 4:34 p.m.

October 4, 2018

MINUTES
2018-2019 Faculty Senate Meeting
October 4, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Jim Gumaer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz Abhay Kaushik, Sheila Krajnik, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Sekyung Jang

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the September 20, 2018 meeting approved as presented.
- III. President's Reports—Dr. Jake Fox
 - a. Introduction of Dr. Jessica Beckett, the new director of the Harvey Knowledge Center. An announcement/invitation was made for the open house in the center held on October 5, 2018, from 2-4:30.
 - b. Announcement of the historic Sandra C Davis and William C. Davis gift to the university.
 - c. Reminder of the Highlander Chat program for faculty and students.
 - d. The Board of Visitors meetings were being held and they expressed their appreciate to faculty
 1. A minor word amendment is being proposed to the University mission statement to change the word "Baccalaureate" to the word "Undergraduate".
 2. Approval of senate motion 17-18.29 that eliminates the quadrennial review of department chairperson.
 - e. The new general education team was elected earlier in the week. A note of appreciate for those that voted and to those that were nominated. Further, appreciation to Nichole Hendrix for her work in organizing the process of the election.
 - f. Announcement of current status of the Associate Provost for Global education and Engagement and the Executive Director of Faculty Development.
- c. Committee Reports
 - a. Campus Environment
 - i. Still working on the charges presented at the beginning of the year.
 - ii. Invited John Saunders, Interim Associate Vice President for Human Resources, to the October 25, meeting.

- b. Curriculum
 - i. No Report
- c. Faculty Issues
 - i. Continue to work on Charges and currently looking at awards for faculty that are not T&R faculty and reviewing Title IX policies.
- d. Governance
 - i. The committee is bringing forward a motion today.
 - ii. Working on updating of the bylaws. The last revision was in 2015 and the committee is reviewing them to make certain the document is in line with current practice and policies.
 - iii. The committee is also reviewing the bylaw charges for senate committees for congruency of current practice.
- e. Resource Allocation
 - i. The committee has met with the library committee to look at allocation of resources
 - ii. The committee has begun the process of examination of work-load data.

IV. Old Business:

- a. 18-19.02 Motion to Create Ad Hoc Team for Civic Engagement, Referred by FSEC
 - i. Discussion
 - ii. Motion Approved

- b. 18-19.03 Motion to Adopt the Academic Values Recommended by the Academic Values Exploration Team (AVET), Referred by FSEC
 - i. Discussion
 - ii. Motion Approved

V. New Business

- a. 18-19.04 Motion to Change Handbook Language Regarding Composition of Faculty Appeals and Faculty Grievance Committees, Referred by the Governance Committee

VI. Announcements

- a. None

VII. Adjournment at 4:05pm

October 18, 2018

MINUTES
2018-2019 Faculty Senate Meeting
October 18, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz Abhay Kaushik, Sheila Krajnik, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Jim Gumaer, Nicole Hendrix, Blas Hernandez, Ji-Eun Lee, Sekyung Jang

- I. The meeting was called to order at 3:32 pm by President Jake Fox
- II. Minutes of the October 4, 2018 meeting approved as presented.
- III. Provost's Report: Interim Provost Dr. Kenna Colley
 - a. Listening/learning tours of departments continue
 - b. Update on Jefferson College merger
 - c. Announcement concerning the Open Educational Resources bill passed last year by the Commonwealth. The bill will be posted on the faculty senate website for review. Discussion concerning the creation of guidelines to use OER and an ad hoc committee will be created by the provost's office to develop guidelines.
 - d. Internal governance committees are now populated.
 - i. The Academic policy and procedure committee will be meeting on 10/19 to review Jefferson student population, credit hours, transfer credits and exploratory conversation about a retention effort related to mid-term grades for undergraduates.
 - e. Update on the new academic software that is in place for faculty
 - f. Continue to work on community college articulation agreements
- IV. President's Reports—Dr. Jake Fox
 - a. Reminder of the State of the University Address (10/19)
 - b. Announcement regarding the rescheduling of interviews for the candidates for the Dean of Graduate Studies and Research
 - c. The General Education Team is now up and running.
 - d. The college deans are being asked to populate the community engagement committee
 - e. The faculty will take part in the COACHE survey in the spring semester

- f. Discussion on the changes to the form used to evaluate chairs. A new form is being created and will be available on the Provost and Faculty Senate websites when available.
- V. Committee Reports
- a. Campus Environment
 - i. John Saunders, Interim Associate Vice President for Human Resources, is invited to the October 25, meeting.
 - ii. If faculty are aware of any HR issues, please let the committee know
 - iii. Committee is reviewing the faculty moral survey questions.
 - b. Curriculum
 - i. No Report
 - c. Faculty Issues
 - i. Held a joint meeting with Governance committee
 - d. Governance
 - i. The committee is reviewing the T&R handbook as it relates to faculty serving in administrative roles.
 - ii. The committee requests other faculty senate committees to review charges outlined in the by-laws and let them know if adjustments need to be made.
 - e. Resource Allocation
 - i. The committee met with a Damien Allen, Institutional Research, to discuss faculty workload data
 - ii. Met with library resource allocations. Found no actionable items, but will follow up with the dean.
- VI. Old Business:
- a. 18-19.04 Motion to Change Handbook Language Regarding Composition of Faculty Appeals and Faculty Grievance Committees, Referred by the Governance Committee
 - i. Passed
- VII. New Business--None
- VIII. Announcements
- a. The "Human Library" project will be held Tuesday 11/23 from 11-4.
- IX. Adjournment at 4:40pm

November 1, 2018

MINUTES
2018-2019 Faculty Senate Meeting
November 1, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods (Kim Gainer, Substitute)

Members absent: Jim Gumaer, Vernard Harrington, Blas Hernandez, Brent Harper, Danylle Kunkel, Sekyung Jang

I. The meeting was called to order at 3:30 pm by President Jake Fox

II. Minutes of the October 18, 2018 meeting approved as presented.

III. Provost's Report: Interim Provost Dr. Kenna Colley

- a. The university master plan survey will be out to faculty by Monday, 10/22.
- b. The Dalton Eminent Scholar Awards will be announced soon.
- c. The Provost's office has supported the Campus Climate Survey and the National Student Satisfaction Survey.
- d. The Provost's office has supported the COACH survey for this spring.
- e. The search for the Executive Director of Faculty Development is moving forward with candidates possibly on campus the first week of December
- f. Susanna Carrillo has been selected as the Assistant Provost for Global Education and Engagement.

IV. President's Reports—Dr. Jake Fox

- a. The motion passed last year concerning adjunct pay has been forwarded to the president and awaiting a response.
- b. The update for the T&R Handbook concerning the new language referencing in the handbook on Internal/Academic governance has been forwarded to the President.
- c. Senate committees are currently looking at a number of items that have been brought forward concerning grievance/appeals questions as well as processes.

d. Committee Reports

a. Campus Environment

- i. John Saunders, Interim Associate Vice President for Human Resources, met with the committee and discussed a number of items:

1. TIAA Fidelity and personal meetings on campus
 2. Health Coverage and the need to work with legislators to get them to authorize possible changes
 3. Leave Balance
 4. Employment process
- b. Curriculum
 - i. The committee met with Dr. Angela Joyner to discuss the new Co-Op program and a motion will be brought forward to approve a UNIV course for continuous enrollment as it relates to the Co-Op Program.
 - c. Faculty Issues
 - i. Held a joint meeting with Governance committee
 - d. Governance
 - i. The committee continues to review the T&R handbook as it relates to faculty serving in administrative roles.
 - e. Resource Allocation
 - i. Continue to look at charges
- X. Old Business:
NONE
- XI. New Business
- a. 18-19.0 Motion to Recommend Approval of the course UNIV 190; Referred by Curriculum Committee
- XII. Announcements
- a. Emails will be sent soon concerning forums on the general education principles.
- XIII. Adjournment at 3:51pm

November 29, 2018

MINUTES
2018-2019 Faculty Senate Meeting
November 29, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert (Kemberly Campbell, Substitute), Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Ryan Sincavage, Dan Woods

Members absent: Brad Bizzell, Jim Gumaer, Abhay Kaushik, Sekyung Jang, Reginald Shareef, Cheri Triplett, Allison Wisecup,

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the November 1, 2018 meeting approved as presented.
- III. It was moved and seconded to dispense with committee reports
 - a. Motion carried
- IV. Old Business:
 - a. 8-19.05 Motion to Recommend Approval of the Course UNIV 190; Referred by Curriculum Committee
 - b. MOTION PASSED
- V. New Business
 - a. 18-19.06 Motion to Approve the Guiding Principles Established by the Radford University General Education Principle and Model Team; Referred by FSEC
 - b. 18-19.07 Motion Concerning a New Parental Leave Policy; Referred by Faculty Issues Committee
- VI. Adjournment at 3:49pm

December 6, 2018

MINUTES
2018-2019 Faculty Senate Meeting
December 6, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Tim Fuhrer, Sarah Gilbert (Kemberly Campbell, Substitute), Joel Hagen, George Harakas, Vernard Harrington, Nicole Hendrix, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Guy Axtell, Pam Frasier, Jim Gumaer, Brent Harper, Rhett Herman, Abhay Kaushik, Sekyung Jang, Reginald Shareef,

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the November 29, 2018 meeting approved as presented.
- III. President's Report: Dr. Brian O. Hemphill
 - a. The committee reviewing administrators with rank/tenure continues to meet. A report to the faculty senate will be presented next semester.
 - b. A taskforce has been developed to look at best practices for new students, family programs, advising, retention, etc.
 - c. The Retention Summit will be held on 1/17/18. This will be a gathering of select faculty, students, administrators and staff. The goal will be to enhance retention opportunities for Radford students
 - d. The university is currently in talks with Amazon concerning an opportunity to work toward higher capacity in certain majors.
 - e. Radford was named one of only three institutions in the Commonwealth with a high financial viability ratio by the "Higher Education Comparative Report" prepared by the Auditors of Public Accounts for the Commonwealth of Virginia.
- IV. Reports
 - a. Faculty Senate President's Report
 - i. A decision will be made soon concerning possible weather interruptions to final exam week. An email is planned to go to campus within the next day.
 - ii. A Jefferson College merger update
 1. A meeting was held with Jefferson College faculty senate and President Fox. Jefferson faculty are eager to become part of our academic governance system

2. We have discussed and are looking into Zoom capability installation in the faculty senate rooms to allow Jefferson faculty to attend remotely.
 3. We will need to address the faculty distribution with the completion of the merger. This may require a special election in the fall for Jefferson College faculty.
 - iii. Reminder that candidates have been and will be on campus for the Executive Director for Faculty Development
- b. Committee Reports
- i. Campus Environment
 1. No Report
 - ii. Curriculum
 1. No Report
 - iii. Faculty Issues
 1. The Parental Motion, and subsequent amendment, will be up for consideration later in the meeting
 2. Under new business a motion concerning the addition to language to the teaching and research handbook in regard to grievance procedures
 3. The committee is investigating faculty awards for non-tenure track faculty.
 - iv. Governance
 1. No Report
 - v. Resource Allocation
 1. The committee has extended invitations to the interim Associate Vice President for Human Relations and the Vice President for Finance and Administration to discuss further charges
- V. Old Business:
- a. 18-19.06 Motion to Approve the Guiding Principles Established by the Radford University General Education Principle and Model Team; Referred by FSEC
 - i. Motion Passed
 - b. 18-19.07 Motion Concerning a New Parental Leave Policy; Referred by Faculty Issues Committee
 - i. The committee amended the original wording and it was accepted
 - ii. Motion Passed
- VI. New Business
- a. 18-19.08 Motion to Amend the Teaching and Research Handbook in Regard to Grievance Procedures; Referred by Faculty Issues Committee
- VII. Announcement
- a. Congratulations to Dr. Agida Manizada as one of the SCHEV Outstanding Scholars.
- VIII. Adjournment at 4:24pm

January 24, 2019

MINUTES
2018-2019 Faculty Senate Meeting
January 24, 2019
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Tim Fuhrer, Sarah Gilbert (Kemberly Campbell, Substitute), Joel Hagen, George Harakas, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Danylle Kunkel, , Jane Machin, Stockton Maxwell, Sekyung Jang, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Guy Axtell, Pam Frasier, Jim Gumaer, Brent Harper, Vernard Harrington, Blas Hernandez, Ji-Eun Lee

- I. The meeting was called to order at 3:30 pm by President Jake Fox
- II. Moment of silence for the passing of Alexa Cannon, Student
- III. Minutes of the December 6, 2018 meeting approved as presented.
- IV. Provost's Report: Interim Provost Dr. Kenna Colley
 - a. A gathering for new faculty will be held on January 30, 2019
 - b. Announcement of the Advising Conference scheduled for February 14, 2019
 - c. General Assembly Update
 - i. A current bill includes the merger
 - d. Update on campus committees was presented
 - e. The search for the Executive Director for Faculty Development is near completion
 - f. Review of the Retention Summit
 - g. Updates on
 - i. Merger
 - ii. Seven-week courses
 - iii. Harvey Knowledge Center

- V. Special Reports:
 - a. Nichole Hendrix—General Education Update
 - b. Rachel Hall—Advising Conference

- VI. Reports
 - a. Faculty Senate President’s Report
 - i. A review of the FSEC approval of the BBA degree
 - b. Committee Reports
 - i. Campus Environment
 - 1. No Report
 - ii. Curriculum
 - 1. No Report
 - iii. Faculty Issues
 - 1. No Report
 - iv. Governance
 - 1. No Report
 - v. Resource Allocation
 - 1. No Report

- VII. Old Business:
 - a. 18-19.08 Motion to Amend the Teaching and Research Handbook in Regard to Grievance Procedures; Referred by Faculty Issues Committee
 - i. Discussion
 - ii. Motion to extend the meeting 5 minutes was made and approved
 - iii. Discussion continued until adjournment

- VIII. Adjournment--4:56

February 7, 2019

MINUTES
2018-2019 Faculty Senate Meeting
February 7, 2019
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Scott Dunn, Jake Fox, Pam Frasier (George Philippi, Substitute), Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Danylle Kunkel, , Jane Machin, Stockton Maxwell, Eric Mesmer, Sekyung Jang, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Tim Channell, Daniel Farhat, Jim Gumaer, Vernard Harrington, Blas Hernandez, Ji-Eun Lee, Reginald Shareef

- I. The meeting was called to order at 3:30 pm by President Jake Fox
- II. Minutes of the January 24, 2019 meeting approved as presented
- III. Reports
 - a. Faculty Senate President's Report
 - i. Discussion concerning the commencement speaker
 - ii. A brief report on the current Board of Visitors and Academic Affairs Committee meetings
 1. General Education reform was not discussed at the BOV meetings
 - b. Committee Reports
 - i. Campus Environment
 1. Currently reviewing the Faculty Morale Survey for revisions
 - ii. Curriculum
 1. No Report, but met with the Governance Committee
 - iii. Faculty Issues
 1. Continuing to work with charges
 - iv. Governance
 1. Discussion on the academic governance revision
 2. Bringing a new motion today
 - v. Resource Allocation
 1. Continue to work on charges including meetings with Human Resources, the Provost, and The Vice-President for Finance.

- IV. Old Business:
 - a. 18-19.08 Motion to Amend the Teaching and Research Handbook in Regard to Grievance Procedures; Referred by Faculty Issues Committee
 - i. Discussion
 - ii. Comments presented from visitor, Dr. Susan Van Patten
 - iii. Motion to remove the wording “within a reasonable time” and replace it with “within three weeks after the hearing,” and to remove the last sentence in the first paragraph of the motion
 - 1. Approved
 - iv. Motion Passed

- V. New Business
 - a. 18-19.09—Motion for the Addition of a Library Faculty Member to the Intellectual Property Committee; Referred by Governance and Curriculum Committees
 - i. Motion to suspend the rules to take up the motion
 - 1. Approved
 - ii. Discussion
 - iii. Motion Passed

- VI. Announcements
 - a. Departments/Colleges will need to submit curriculum proposals that need to come before the faculty senate prior to March 1
 - b. The General Education team continues to seek input from faculty.

- VII. Adjournment--4:45

February 21, 2019

MINUTES
2018-2019 Faculty Senate Meeting
February 21, 2019
Whitt 008

Members present: Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier (George Philippi, Substitute), Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Katie Katz, Abhay Kaushik, Sheila Krajnik, Danylle Kunkel, , Jane Machin, Stockton Maxwell, Eric Mesmer, Sekyung Jang, Jean Mistele, Johnny More, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Suzanne Ament, Jim Gumaer, Blas Hernandez, Prahlad Kasturi, Ji-Eun Lee, Matthias Naleppa, Sandra Schneider, Reginald Shareef

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the February 7, 2019 meeting approved as presented.
- III. President's Report: Dr. Brian O. Hemphill
 - a. Review of the retention summit that was held on campus January 17
 - b. Recognition of the Journalism Program and the Online Masters in Math Education for recent inclusion in top programs.
 - c. Appreciation for the campus response and support of the grieving family of Alexa Cannon
- IV. Provost's Report: Interim Provost Dr. Kenna Colley
 - a. Have reviewed 58 tenure and promotion documents
 - b. Work on implementation of the strategic plan continues
 - c. Will complete the last campus department meetings
- V. Reports
 - a. Faculty Senate President's Report
 - i. Conversations continue with the President concerning motions, recent and older, that need presidential response
 - ii. Considering the possibility of replacing committee meetings with full senate meetings to discuss the general education model
 - iii. Looking at other potential meeting spaces for the Faculty Senate due to lack of space in the current faculty senate suite for large galleries
 - iv. Reminder that the COACH survey is out for faculty

- b. Committee Reports
 - i. Campus Environment
 - 1. Currently reviewing the Faculty Morale Survey for revisions
 - 2. Reviewing policies for mobility assistance for faculty
 - ii. Curriculum
 - 1. No Report
 - iii. Faculty Issues
 - 1. Beginning work on tissues that correspond with Resources Allocation Committee
 - iv. Governance
 - 1. Discussion on the need for clarity of the chair's evaluation
 - 2. Reviewing the language in the T&R Handbook concerning the Undergraduate Catalog Review Committee
 - v. Resource Allocation
 - 1. Met with the interim director of human resources concerning health benefits.

- VI. Old Business:
 - a. 18-19.08 Motion to Amend the Teaching and Research Handbook in Regard to Grievance Procedures; Referred by Faculty Issues Committee
 - i. Discussion
 - ii. Comments presented from visitor, Dr. Susan Van Patten
 - iii. Motion to remove the wording "within a reasonable time" and replace it with "within three weeks after the hearing," and to remove the last sentence in the first paragraph of the motion.
 - 1. Approved
 - iv. Motion Passed

- VII. Old Business
 - a. None

- VIII. New Business
 - a. 18-19.10—Motion to Adopt the Definition of Civic Engagement Recommended by the Civic Engagement Team; Referred by FSEC
 - i. Context provided by Ms. Melanie Fox

- IX. Special Report
 - a. Dr. Nicole Hendrix—General Education Update

- X. Announcements
 - a. None

- XI. Adjournment--4:49

March 7, 2019

MINUTES
2018-2019 Faculty Senate Meeting
March 7, 2019
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier (Anna DeVito, Substitute), Tim Fuhrer, Sarah Gilbert, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Eric Mesmer, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett,

Members absent: Tim Channell, Jim Gumaer, Joel Hagen, Blas Hernandez, Sekyung Jang, Abhay Kaushik, Tammy Robinson, Allison Wisecup, Dan Woods

- I. The meeting was called to order at 3:30 pm by President Jake Fox
- II. Minutes of the February 21, 2019 meeting approved as presented.
- III. President's Report: Dr. Brian O. Hemphill
 - a. Review and update of the Jefferson College merger
 - i. Update from Dean Ken Cox
 - ii. Update from Interim Provost Colley
- IV. Reports
 - a. Faculty Senate President's Report
 - i. Discussion concerning the Committee of the Whole
 - ii. The Winesett Award Competition was announced
 - b. Committee Reports
 - i. Campus Environment
 1. Discussed the general education model proposal (REAL) and are considering additional motions to generate data around the model
 - ii. Curriculum
 1. Bringing forward the motion today concerning the REAL model of general education
 - iii. Faculty Issues
 1. Discussed edits to the student evaluation for online courses with assessment office personnel
 - iv. Governance
 1. Working on a motion to separate and clarify the language regarding Chair Evaluations in the T&R Faculty Handbook

- v. Resource Allocation
 - 1. Working on questions for a meeting with the Interim Provost and VP of Finance.

- V. Old Business:
 - a. 18-19.08 Motion to Amend the Teaching and Research Handbook in Regard to Grievance Procedures; Referred by Faculty Issues Committee
 - i. Discussion
 - ii. Comments presented from visitor, Dr. Susan Van Patten
 - iii. Motion to remove the wording “within a reasonable time” and replace it with “within three weeks after the hearing,” and to remove the last sentence in the first paragraph of the motion.
 - 1. Approved
 - iv. Motion Passed

- VI. Old Business
 - a. 18-19.10—Motion to Adopt the Definition of Civic Engagement Recommended by the Civic Engagement Team; Referred by FSEC
 - i. Approved

- VII. New Business
 - a. 18-19.11—Motion to Adopt the REAL Model for General Education; Referred by Curriculum Committee

 - b. 18-19.12—Motion to Revise Section 1, Paragraph Two, of the Constitution of the Faculty Senate; Referred by FSEC

- VIII. Announcements
 - a. An invitation and announcement concerning the RARE Festival

- IX. Adjournment--4:50

March 28, 2019

MINUTES
2018-2019 Faculty Senate Meeting
March 28, 2019
HETH 014

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier (Anna DeVito, Substitute), Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Sekyung Jang, Prahlad Kasturi, Katie Katz, Abhay Kaushik (Mike Chatham, Substitutue), Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Eric Mesmer, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Ryan Sincavage (Parvinder Sethi, Substitute), Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Jim Gumaer, Blas Hernandez, Mashooq Salehin,

- I. The meeting was called to order at 3:30 pm by President Jake Fox
- II. Minutes of the March 7, 2019 meeting approved as presented.
- III. Reports
 - a. Faculty Senate President's Report
 - i. No Report
 - b. Committee Reports
 - i. Campus Environment
 1. No Report
 - ii. Curriculum
 1. Bringing forward a motion today concerning the ECO 200 Course
 - iii. Faculty Issues
 1. Bringing forward a motion today concerning student evaluation of faculty
 - iv. Governance
 1. Continuing work on a motion to separate and clarify the language regarding Chair Evaluations in the T&R Faculty Handbook
 2. Dean's evaluation will go live on Monday, 4/1. The committee will be using Class Climate this year and the survey may look a bit different. Each faculty member will be emailed an individual,

anonymous link that can only be used one time and at one setting.

v. Resource Allocation

1. Continuing work on questions for a meeting with the Interim Provost and VP of Finance.

IV. Motion to suspend the rules was moved and seconded to take Old Business Item b, and New Business Items a and b out of order to allow time to discuss Old Business Item a. The motion passed.

V. Old Business:

a. 18-19.11—Motion to Adopt the REAL Model for General Education; Referred by Curriculum Committee

i. It was moved and seconded to take up amendment to specify the REAL model rollout date

1. Motion: That the rollout of the REAL program take place in Fall 2021, subject to reaffirmation of the deadline by the Faculty Senate in response to an Implementation Report submitted to the Faculty Senate by Monday, February 2, 2020.
2. Discussion ensued
3. “Call for the Question” vote of 27 yes, 12 no
4. Amendment motion failed

ii. It was moved and seconded to take up amendment to Modify the foundational writing and writing intensive requirements

1. Motion: That the foundational offerings in English will consist of two courses rather than one and that the number of WI courses will be one rather than two.

This amendment will change two passages in the REAL model proposal.

This current language in the REAL proposal:

- a. **ONE** foundational writing course taught by the Department of English that includes development of composition and mechanics. Students may use competency assessment, transfer, dual enrollment, or advance placement to complete this requirement (equivalent to ENGL 111 or others deemed appropriate by the Department of English). This course cannot count towards fulfilling the REAL areas.

will be changed to:

- b. ~~ONE~~ **TWO** foundational writing courses taught by the Department of English that includes development of composition, mechanics, critical reading skills, and information literacy. Students may use competency assessment, transfer, dual enrollment, or advance placement to complete ~~this requirement~~ **these requirements** (equivalent to ENGL 111 and 112 or others deemed appropriate by the Department of English). ~~This course~~ **These courses** cannot count towards fulfilling the REAL areas.

and this current language in the REAL proposal

- c. **TWO** courses designated as writing intensive within their programs of study. At least one of these must be at the 300 level or higher. Writing style and formats will vary greatly. Requirements for the designation should reflect, and not limit, the variety of writing applications. Writing instruction must be integral to the course, as part of the course content and as a significant, recurring activity. Through instruction and disciplinary reading, students learn about writing, including structures and functions. The course description, goals, and outcomes must reflect the significant role that writing plays in the course. Departments/schools can review and propose which courses are writing intensive consistent with definitions, learning goals, and outcomes to be determined in the next phase. No departments are required to offer writing intensive courses, but any department can develop or use an existing course or courses to fulfill this requirement for degree-seeking students or others across campus. Courses must be designated with a (W) in the schedule of classes. Any courses taken for this requirement can cross-credit with majors and minors.

will be changed to

- d. ~~TWO~~ **ONE** courses designated as writing intensive within their programs of study. ~~At least one of these must be at the 300 level or higher.~~ Writing style and formats will vary greatly. Requirements for the designation should reflect, and not limit, the variety of writing applications. Writing instruction must be integral to the course, as part of the

course content and as a significant, recurring activity. Through instruction and disciplinary reading, students learn about writing, including structures and functions. The course description, goals, and outcomes must reflect the significant role that writing plays in the course. Departments/schools can review and propose which courses are writing intensive consistent with definitions, learning goals, and outcomes to be determined in the next phase. No departments are required to offer a writing intensive courses, but any department can develop or use an existing course or courses to fulfill this requirement for degree-seeking students or others across campus. Courses must be designated with a (W) in the schedule of classes. Any courses taken for this requirement can cross-credit with majors and minors.

2. Discussion ensued
 3. "Call for the Question" vote of 27 yes, 13 no
 4. Secret Ballot was called
 5. Motion failed with a vote of 28 no, 14 yes, and 1 abstention
- iii. It was moved and seconded to take up amendment to change the limits on the number of REAL areas covered by a major degree program
1. Motion: That major degree programs that are accredited or lead to licensure be allowed to cover a maximum of three real areas (no more than two from the same prefix) instead of four, all other major programs will be allowed to cover a maximum of two real areas instead of three.

This amendment will change two passages in the REAL model proposal.

Current language in the REAL proposal:

- a. A single major degree program may fulfill no more than three REAL areas for any one student, unless all four REAL areas are fulfilled by accreditation or licensure requirements. A single minor degree program may fulfill no more than two REAL areas.
- b. No degree program can cover more than two REAL areas using a single prefix.

Change to:

c. A single major degree program may fulfill no more than ~~three~~ **two** REAL areas for any one student, unless ~~all four a third~~ REAL areas ~~are~~ **is** fulfilled by accreditation or licensure requirements. **Accredited/licensing major degree programs may not cover more than two REAL areas using a single prefix.** A single minor degree program may fulfill no more than two REAL areas.

~~d. No degree program can cover more than two REAL areas using a single prefix.~~

2. Discussion ensued
3. "Call for the Question" vote of 27 yes, 12 no
4. Secret Ballot was called
5. Motion failed with a vote of 30 no, 12 yes

iv. It was moved and seconded to take up amendment to conditions of REAL area coverage requirements, specifically the maximum number of areas that can be covered by a minor

1. Motion: That minor degree programs be allowed to cover a maximum of one real area instead of two, and minors that could potentially cover more than one area (e.g., interdisciplinary minors) can allow students to choose which area they want the minor to count toward.

This amendment will change one passage in and add one passage to the REAL model proposal.

Current language in the REAL proposal:

- a. A single major degree program may fulfill no more than three REAL areas for any one student, unless all four REAL areas are fulfilled by accreditation or licensure requirements. A single minor degree program may fulfill no more than two REAL area.

Change to:

REAL Area Coverage Requirements

- b. A single major degree program may fulfill no more than three REAL areas for any one student, unless all four REAL areas are fulfilled by accreditation or licensure requirements. ~~A single minor degree program may fulfill no more than two REAL areas.~~

c. A single minor degree program may fulfill no more than one REAL area for any one student. Students in interdisciplinary minors can choose which REAL area the degree will count toward, as long as nine credit hours are completed in the chosen REAL area.

2. Discussion ensued
3. "Call for the Question" vote of 26 yes, 16 no, the motion fails and discussion continues
4. Secret Ballot was called
5. Motion failed with a vote of 33 no, 10 yes, and 1 abstain

- b. Motion was made and seconded to call the question on the main motion
 - i. Secret Ballot was called
 - ii. Needing a 2/3 majority vote, the motion to call the question failed with a 22 yes, 21 no, 1 illegible
 - iii. It was moved and seconded to take up amendment to add an additional foundational course to the REAL general education proposal.

1. Motion: That an additional foundational course titled "Perspectives on Social Problems" be added to the REAL general education proposal.

- a. This amendment will add the following language to the REAL general education proposal under the heading "The REAL Model Requirements" in item number 2:

- b. UNIV 200: Perspectives on Social Problems (3 credits). Students may use competency assessment, transfer, dual enrollment, advance placement or standardized test score determined by the Office of REAL Education to complete this requirement.

- c. Motion tabled due to expiration of meeting time

- c. 18-19.12—Motion to Revise Section 1, Paragraph Two, of the Constitution of the Faculty Senate; Referred by FSEC
 - i. Motion Passed

VI. New Business

- a. 18-19.13—Motion to Recommend Approval of the Course ECO 200; Referred by Curriculum Committee

- b. 18-19.14—Motion Regarding Revisions of the Student Evaluations of Faculty; Referred by Faculty Issues Committee
 - c. 18-19.15—Motion for the creation of the REAL Curriculum Planning Committee (RCPC) *(Pending Approval of 18-19.11); Referred by FSEC—
 - i. Not introduced due to expiration of meeting time
 - d. 18-19.16—Motion for the Creation of the REAL Model Implementation Steering Committee *(Pending Approval of 18-19.11); Referred by FSEC
 - i. Not introduced due to expiration of meeting time
- VII. Announcements
- a. Consideration will be taken for an additional full faculty senate meeting next week to continue discussion on the REAL model motion.
- VIII. Adjournment—5:04 pm

April 4, 2019

MINUTES
2018-2019 Faculty Senate Meeting
April 4, 2019
Whitt 008

Members present: Suzanne Ament (Paul Thomas, Substitute), Alyssa Archer, Guy Axtell, Ian Barland (Jeff Pittges, Substitute), Roann Barris, David Beach (Kim Gainer, Substitute), Brad Bizzell, Josh Carroll (Susan Van Patten, Substitute), Tim Channell, Scott Dunn (West Bowers, Substitute), Daniel Farhat, Jake Fox, Pam Frasier (George Philippi, Substitute), Tim Fuhrer (Cassady Urista, Substitute), Sarah Gilbert (Jerusalem Walker, Substitute), Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez (Matthew Turner, Substitute), Katie Hilden, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel (Iain Clelland, Substitute), Ji-Eun Lee, Jane Machin (Gary Schirr, Substitute), Stockton Maxwell (Rick Roth, Substitute), Eric Mesmer, Jean Mistele, Johnny More, Matthias Naleppa, Hyejin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Jim Gumaer, Sekyung Jang, Abhay Kaushik, Roby Page, Mashooq Salehin

- I. The meeting was called to order at 3:33 pm by President Jake Fox
- II. Minutes of the March 28, 2019 meeting approved as presented.
- III. Reports
 - a. Faculty Senate President's Report
 - i. No Report
 - b. Committee Reports
 - i. Campus Environment
 1. No Report
 - ii. Curriculum
 1. No Report
 - iii. Faculty Issues
 1. No Report
 - iv. Governance
 1. No Report
 - v. Resource Allocation
 1. No Report

IV. Old Business:

- a. 18-19.11—Motion to Adopt the REAL Model for General Education; Referred by Curriculum Committee—Continued discussion from March 28, 2019 meeting.
 - i. It was moved and seconded to amend the REAL model to add an additional foundation course
 1. Motion: An additional foundational course titled “Perspectives on Social Problems” be added to the REAL general education proposal.

This amendment will add the following language to the REAL general education proposal under the heading “The REAL Model Requirements” in item number 2:

UNIV 200: Perspectives on Social Problems (3 credits). Students may use competency assessment, transfer, dual enrollment, advance placement or standardized test score determined by the Office of REAL Education to complete this requirement.

- a. Discussion ensued
 - b. A call for secret ballot was made
 - c. Vote: 35 no, 7 yes, 1 abstain
 - d. Motion to amend failed
- ii. Discussion on the Main Motion ensued
 - iii. It was moved and seconded to take up an amendment to modify the REAL model language to remove “/or” from the Scientific and Quantitative REASONING description.
 1. Motion: The REAL Model would have the short description of the Scientific and Quantitative REASONING part of the REAL Model changed to the following:

“Scientific and Quantitative REASONING: Major or minor includes courses in math, natural science, and other related areas. Degree programs fulfilling this area incorporate the tools of mathematics and quantitative reasoning and the methodologies of scientific inquiry.”

 - a. Discussion ensued
 - b. It was moved and seconded to amend the amendment to change the words “natural science” to “physical/life sciences.”
 - i. By voice vote the amendment to the amendment was approved.
 - c. Discussion continued
 - d. Motion failed with a voice vote
 - iv. Discussion on the Main Motion ensued
 - v. Moved and seconded to extend meeting time to 5:00 pm, motion passed
 - vi. Discussion Continues

- vii. Moved and seconded to extend meeting time to 5:10 pm, motion passed
 - viii. Discussion Continues
 - ix. Moved and seconded to extend meeting time to 5:20 pm, motion passed
 - x. Discussion Continues
 - xi. Moved and seconded to extend meeting time to 5:30 pm, motion passed
 - xii. Discussion Continues
 - xiii. A call for secret ballot was made
 - xiv. Vote on the main motion:
 - 1. 26 yes, 16 no, 1 abstain. Motion passes
 - b. 18-19.13—Motion to Recommend Approval of the Course ECO 200; Referred by Curriculum Committee—Remains on the Table
 - c. 18-19.14—Motion Regarding Revisions of the Student Evaluations of Faculty; Referred by Faculty Issues Committee—Remains on the Table
- V. New Business
- a. 18-19.15—Motion for the creation of the REAL Curriculum Planning Committee (RCPC); Referred by FSEC
 - b. 18-19.16—Motion for the Creation of the REAL Model Implementation Steering Committee; Referred by FSEC
- VI. Announcements
- VII. Adjournment—5:26 pm

April 11, 2019

MINUTES
2018-2019 Faculty Senate Meeting
April 11, 2019
Whitt 008

Members present: Alyssa Archer (Elizabeth McCormick, Substitute), Guy Axtell, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Scott Dunn (West Bowers, Substitute), Daniel Farhat, Jake Fox, Pam Frasier (George Philippi, Substitute), Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Nicole Hendrix, Rhett Herman, Katie Hilden, Sekyung Jang, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Eric Mesmer, Jean Mistele, Johnny More, Matthias Naleppa, Hyejin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup (Nora Reilly, Substitute),

Members absent: Suzanne Ament, Jim Gumaer, Vernard Harrington, Blas Hernandez, Abhay Kaushik, Roby Page, Mashooq Salehin, Dan Woods

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the April 4, 2019 meeting approved as presented.
- III. Interim Provost Report, Dr. Kenna Colley
 - a. Jefferson Update
 - b. Open Educational Resources Update
 - i. Guidelines are being developed to be approved by the BOV in Fall 2019
 - c. RU Venture Lab
 - i. Location has been designated in the lower level of Kyle Hall
 - d. Strategic Plan Update
 - e. Commencement Update
 - f. Travel Policy Update
 - i. International travel must have permission, prior to departure, from the president's office.
 - ii. Chrome River is working well and reducing wait time for signatures/processing
 - g. Acknowledged and supporting the work of the REAL model.
- IV. Reports
 - a. Faculty Senate President's Report
 - i. No Report
 - b. Committee Reports
 - i. Campus Environment
 1. No Report

- ii. Curriculum
 - 1. An item is coming forward under old business concerning a new course proposal for ECO 200
- iii. Faculty Issues
 - 1. An item is coming forward under old business concerning an update to the student evaluation of faculty form
- iv. Governance
 - 1. Conclusion of the Dean's Evaluation
 - a. Appreciation to Melanie Fox for making the process much easier using Class Climate.
 - 2. Reviewing the chairs evaluation process and T&R Handbook language.
- v. Resource Allocation
 - 1. Will meet with the Provost Colley and VP Chad Reed of 4/18 with a list of items/questions to consider.

V. Old Business:

- a. 18-19.13—Motion to Recommend Approval of the Course ECO 200; Referred by Curriculum Committee
 - i. Approved
- b. 18-19.14—Motion Regarding Revisions of the Student Evaluations of Faculty; Referred by Faculty Issues Committee
 - i. Discussion ensued
 - ii. Moved and seconded to table the motion
- c. 18-19.15—Motion for the creation of the REAL Curriculum Planning Committee (RCPC); Referred by FSEC
 - i. Discussion ensued
 - ii. Moved and second to amend
 - 1. 3) Develop **learning outcomes** ~~competencies and an assessment plan~~ for the personal and professional development requirement outlined in the REAL model proposal.
 - 2. 4) Identify a definition of 'writing intensive' ~~and an implementation plan~~ for writing intensive coursework under the REAL model.
 - 3. Amendment passes
 - iii. Discussion continued
 - iv. Moved and second to "Amend the membership of the committee to include one voting member from the library staff."
 - 1. Moved and seconded to amend the amendment to have the library staff member as a non-voting member
 - a. Discussion ensued

MOVED AND SECONDED TO EXTEND THE MEETING TIME TO 5:00pm WAS PASSED

- 2. Discussion continued on the amendment to the amendment
- 3. Amendment motion passes

- v. Discussion continued on the motion to add a non-voting member to the REAL Curriculum team continued
 - 1. Motion fails
- vi. Discussion continued on the main motion
 - 1. Moved and seconded to “Change the language wording in ‘Charge 8’ from “no later than” to “with a target date of”
 - a. Moved and seconded to amend the language of charge 8 to include the word ‘initial’ to the beginning of the charge
 - i. Motion passed
 - b. Motion passes for charge 8 to read
 - i. “Initial recommendations for the curriculum plan will be submitted for review and approval by the Faculty Senate with a target date of September 12, 2019.”

MOVED AND SECONDED TO EXTEND THE MEETING TIME TO 5:10pm WAS PASSED

- vii. Discussion on the amended original motion continued
 - 1. Moved and seconded to remove the word “final” from charge 7.
 - a. Motion passed
 - viii. Discussion on the amended original motion continued
 - 1. Motion Passes
- d. 18-19.16—Motion for the Creation of the REAL Model Implementation Steering Committee; Referred by FSEC
- i. Discussion ensued
 - 1. Moved and seconded to add the VP of Finance and Administration to the committee.
 - a. Motion passes
 - ii. Discussion continued on the amended motion
 - 1. Moved and seconded to add a representative from the library to the committee

MOVED AND SECONDED TO EXTEND THE MEETING TIME TO 5:20pm WAS PASSED

- a. Discussion continued on the amendment
- b. Moved and seconded to amend the amendment motion to have the library representative be the Dean of the McConnell Library.
 - i. Amendment to the amendment motion passes
- c. Discussion continued on the amended amendment
 - i. Motion Passes
- iii. Discussion continues on the amended main motion
 - 1. Motion passes

VI. New Business

- a. 18-19.17—Motion to Update the T&R Handbook Language Regarding College Curriculum Committees and the Removal of the Undergraduate Curriculum and Catalog Review Committee; Referred by Governance Committee

VII. Announcements

VIII. Adjournment—5:17 pm

April 25, 2019

MINUTES
2018-2019 Faculty Senate Meeting
April 25, 2019
Whitt 008

Members present: Suzanne Ament (Kim Gainer, Substitute), Alyssa Archer Guy Axtell, Ian Barland, Roann Barris, David Beach, Tim Channell, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier (George Philippi, Substitute), Tim Fuhrer, George Harakas, Vernard Harrington, Brent Harper, Nicole Hendrix, Rhett Herman, Katie Hilden, Sekyung Jang, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Eric Mesmer, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Dan Woods, Allison Wisecup

Members absent: Brad Bizzell, Josh Carroll, Sarah Gilbert, Jim Gumaer, Joel Hagen, Blas Hernandez, Abhay Kaushik, Mashooq Salehin,

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the April 11, 2019 meeting were amended to correct typographical errors; approved as amended.
- III. President's Report: Dr. Brian O. Hemphill
 - a. Acknowledgment and appreciation to Ashley Shoemaker, Chief of Staff and VP for University Relations, and those who participated in the Retention Summit. The final report was released earlier this week.
 - b. Review of the university advancement efforts
 - c. The Reed-Currie hall renovations are on target and an expected ribbon cutting ceremony will be held in January 2020
 - d. Jefferson College merger update
 - i. Sprit Day overview
 - ii. Official merger date is anticipated to be July 10, 2019
 - e. Salary increase for T&R faculty of 3% will go into effect with the July 1 paycheck
 - i. For 2019-2020 0% increase on parking fee and 0% increase on healthcare insurance premiums
- IV. Special Report: Administrators with Tenured Faculty Appointments Working Group; Mr. Dany Kemp, VP for Information Technology & CIO, Dr. Jane Machin, Senator, Department of Marketing.
- V. Reports
 - a. Faculty Senate President's Report
 - i. COACH survey results have been received and will be reviewed

- b. Committee Reports
 - i. Campus Environment
 - 1. Working on next year's committee charges and possible faculty morale survey question language
 - ii. Curriculum
 - 1. No Report
 - iii. Faculty Issues
 - 1. Continuing work with the office of institutional effectiveness to remedy concerns with the current motion. The current motion will remain tabled until all concerns are discussed and resolved
 - iv. Governance
 - 1. Successfully completed the dean's evaluation process and letters have been delivered to the deans
 - 2. Motions on the current agenda in both old and new business
 - v. Resource Allocation
 - 1. Met with Interim Provost Kenna Colley and VP for Administration, Chad Reed with a list of items/questions to consider
 - a. Currently working on possible charges for next year based on the meeting
- VI. Old Business:
 - a. 18-19.14—Motion Regarding Revisions of the Student Evaluations of Faculty; Referred by Faculty Issues Committee (Tabled)
 - b. 18-19.17—Motion to Update the T&R Handbook Language Regarding College Curriculum Committees and the Removal of the Undergraduate Curriculum and Catalog Review Committee; Referred by Governance Committee
 - i. Motion passes
 - VII. New Business
 - a. 18-19.18—Motion to Update the T&R Handbook Language Regarding Annual Evaluation of Department chairs & School Directors; Referred by Governance Committee
 - VIII. Election of Senators to the REAL Implementation Steering Committee
 - a. Secret Ballot voting for the two representatives
 - i. Daniel Farhat, Senator, Department of Economics
 - ii. David Beach, Senator, Department of English
 - IX. Announcements
 - X. Adjournment—4:48 pm

May 2, 2019

MINUTES
2018-2019 Faculty Senate Meeting
May 2, 2019
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Roann Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier (George Philippi, Substitute), Tim Fuhrer, Sarah Gilbert, George Harakas, Vernard Harrington, Joel Hagen, Brent Harper, Nicole Hendrix, Rhett Herman, Katie Hilden, Sekyung Jang, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Eric Mesmer, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Sandra Schneider, Ryan Sincavage, Cheri Triplett, Allison Wisecup

Members absent: Guy Axtell, Ian Barland, Jim Gumaer, Blas Hernandez, Mashooq Salehin, Reginald Shareef, Dan Woods,

- I. The meeting was called to order at 3:31 pm by President Jake Fox
- II. Minutes of the April 25, 2019 meeting were amended to correct typographical errors; approved as amended.
- III. President's Report: Dr. Brian O. Hemphill
 - a. Department Chairpersons will be receiving calls to schedule meetings for next academic year with the department faculty and the President
 - i. Topics to discuss:
 1. National Provost Search
 2. Conversations concerning the merger
 3. Items faculty wishes to discuss with the President
 - b. The Retention Summit Final Report has been released
 - i. UNIV 100 was a point of discussion in the document
 1. All Freshman will be pre-registered for a section of UNIV 100 at Quest
 - c. The President expressed his appreciation to the Faculty for a really good year
 - IV. Reports
 - a. Faculty Senate President's Report
 - i. A Qualtrics survey will be sent to faculty in response to 18-19.12 (addition of senator seats due to the merger, constitutional amendment)
 - ii. Dr. Fox will be making a report to the Board of Visitors
 - iii. Dr. Fox expressed appreciation to outgoing senators and to the entire senate for an outstanding year of service
 - b. Committee Reports

- i. Campus Environment
 - 1. No Report
 - ii. Curriculum
 - 1. No Report
 - iii. Faculty Issues
 - 1. No Report
 - iv. Governance
 - 1. No Report
 - v. Resource Allocation
 - 1. No Report
- V. Old Business:
 - a. 18-19.14—Motion Regarding Revisions of the Student Evaluations of Faculty; Refereed by Faculty Issues Committee (Tabled)
 - b. 18-19.18—Motion to Update the T&R Handbook Language Regarding Annual Evaluation of Department chairs & School Directors; Referred by Governance Committee
 - i. Motion passes
- VI. New Business
 - a. None
- VII. Announcements
- VIII. Adjournment—4:20 pm