

**To:** Faculty, Staff, and Students in the College of Visual and Performing Arts

**From:** James W. Robey, MFA  
Interim Dean, College of Visual and Performing Arts

**Date:** March 25, 2022

**Subject:** Annual Dean's report (March 1, 2021—March 25, 2022)

Please accept my dean's report for the 2021-2022 academic year. It is an honor and privilege to serve as interim dean for this vibrant and forward-looking college where a culture of personal connection and engaging possibility infuses all of our programs. The COVID-19 pandemic continued to present challenges in the past year, but the resiliency of the faculty, staff, and students of this college proved that growth and development can happen in challenging times. With sincere gratitude, thank you to all faculty and staff for your service to our students and our college.

Please read and review the summary of efforts by the dean's office, both those of Margaret Devaney and myself, as well as accomplishments of the college for the past academic year.

## **Advancement**

### **Engagement**

- Worked with Arts Society Leadership Team chair to develop a letter recruiting increased membership and strategic connections with arts and humanities leaders in the region.
- Worked with Columbia Artist Management International and Opus Three Artists for University Performance Series current and future programming.
  - Hosted the Polish Wieniawski Philharmonic on campus.
  - Fall 2022 performances include international groups Mummenschanz and Trio Con Brio Copenhagen.
- Worked with Advancement to search for a CVPA/CEHD Advancement Officer—ongoing.
- Worked with Advancement for Climb to 29 and Build the Hive campaigns.
- Initiated the Dean's Excellence Fund.
- Attended Women of Radford Lunch event.
- Attended the Volunteer Summit.

## **Fundraising**

- In collaboration with Penny White and the advancement team, CVPA raised \$1,723,316 since March 2020.
  - Bequests: \$1,395,863
  - Cash: \$281,118
  - Gift-in-Kind: \$6,646
  - Pledge: \$26,400
  - Recurring Gift Pay-Cash: \$10,377
  - Stock/Property: #2,912
- Available Scholarship Dollars for the college: \$216,172

## **Stewardship**

- Wrote thank you letters to individual donors and friends who support the college.

## **College Leadership**

- Facilitated weekly college Leadership Team meetings to provide updates and announcements from the Academic Leadership Team and to discuss important issues impacting the college such as budget initiatives, student success, etc.
- Met regularly with department chairs individually.
- Attended department faculty meetings to provide updates and discuss departmental concerns/issues.
- Met with faculty, staff, and students to address concerns and/or resolve issues.
- Advocated for faculty and staff positions to support the work of the college and departments. The following positions were approved for the 2021-2022 academic year:
  - Art: 3-year temporary position
  - Design: Emergency Hire
  - CVPA Communications Officer
  - Museum Registrar
- Provided support for internal search for Department of Music chair.
- Provided support through continued Covid-19 challenges as we returned to live events.
- Work with RUC Student Life for integration with CVPA.
- Communicate with facilities and advocate for college needs.
- Provide continued support for the upcoming international symposium in the Fall of 2022 on Dalit Art.
- Support the work of departments with the national accrediting associations (NASAD, NASD, NASM, NAST).

## **Recruitment and Retention**

- Participated in Open Houses and Highlander Days events.
- Attended the Highlander Distinction Program Scholarship Dinner.
- Work with department chairs to coordinate scholarship distributions.
- Provide support for the Community of Artists and the CVPA Ambassadors.
- Coordinate college participation in upcoming Quest activities.
- Coordinate with department chairs on recruitment initiatives and activities.
- Serve as faculty for Radford University Ballet Youth program for community engagement and recruiting.
- Maintained advisees.
- Participated as a mentor in the Research Rookie program.

## **Resource Allocation**

- Managed CVPA budgets, including Operational, Adjunct, Intercession, and University Performance Series.
- Worked with chairs on budget management.
- Prepared and submitted Adjunct and Overload Projections.
- Involved in all personnel matters and management including hiring, evaluation, salaries, part-time faculty appointments, and college needs assessment.
- Though the college acquired no new positions for this academic year, two faculty replacement positions were filled, two staff positions were filled, and approval for a replacement position in Music Therapy was granted.
- Provided annual evaluation of chairs.

## **Professional Service and Contributions**

- Invited Presentation “Dance Paradigms” to the International Dance Entrepreneurs Association, 2022.
- Serve as a founding team member for the Webster Center for Creativity and Innovation, Geneva, Switzerland, 2018-Present
- Serve as a committee member on the Cultivating Leadership Committee for the National Dance Education Organization, 2020-Present
- Serve as a site visitor for the National Association of Schools of Dance, 2020-Present.
- Maintain professional affiliations:
  - National Dance Education Organization, 2012-Present
  - National Association of Schools of Dance, 2019-Present
  - American College Dance Association, 2019-Present

- CORPS de Ballet International, 2021-Present
- National Council of Arts Administrators, 2022-present

### **Committee Memberships**

- Academic Policies and Procedures Committee
- Academic Program Review and Enhancement Committee
- President's Leadership Council
- Chair & Directors Compensation & Workload Taskforce
- Dean's Council
- Academic Affairs Leadership Team
- Artis Center for Adaptive Innovation and Creativity Building Steering Committee
- University Performance Series Committee—Chair
- CVPA Leadership Team
- Multidisciplinary Programs Workgroup
- Governor School Advisory Board
- SACSCOC Academic Advisory Committee

### **Professional Development**

- Completed SANS Security training
- Completed supervisor training for holders of SPCC.
- Attended the Engaging Difference Conference.
- Attended Equity Talk, Equity Walk reading group meetings.
- Attended Academic Leadership Professional Development Series sponsored by the Academic Success Center:
  - The Importance of Resource Allocation, Chad Reed
  - Leading Others, Dr. Susan Trageser

I applaud the CVPA community—faculty, staff, and students—for your resilience, creativity, and dedication to the visual and performing arts, especially in the face of challenges arising from Covid-19. I am deeply honored for the opportunity to serve all of you in the role of Interim Dean during this time. Thank you for your support, advice, and the collaborative spirit.

Respectfully Submitted,

James W. Robey, MFA  
Interim Dean, College of Visual and Performing Arts