

# Academic Program Review Template

Program Name (CIP 99.9999)

College Name

## 1 PROGRAM INFORMATION

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1.1 Brief overview of the program.

Provide a one-page (max) overview of the program.

1.2 Describe the program's relationship to other University programs (e.g., courses support the core curriculum and/or professional programs; an interdisciplinary program is developed with other departments; etc.)

How does your program contribute to and relate to other programs?

## 2 RESPONSES TO PREVIOUS PROGRAM REVIEW RECOMMENDATIONS

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2.1 Itemize each major recommendation and describe the program's response to those recommendations. Attach a copy of the previous letter from the Provost.

Data Source: Office of Academic Assessment

## 3 PROGRAM PRODUCTIVITY AND SUSTAINABILITY ANALYSIS

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3.1 Measures of program productivity and outcomes.

Attach annual program report from Institutional Research (IR)

3.2 Measures of program quality (may include but are not limited to: student performance on licensure/certification exams; job placement of graduates; graduate school placement; alumni and employer survey results; student conference presentations and publications, community engagement practices, etc.)

Data Source: add other data in addition to the annual program report as appropriate.

3.3 What do the data tell you regarding the productivity and sustainability of your program? Data Source: Annual Program Report from IR in the sections titled Major Enrolled, Degrees Conferred, BBA-M Analysis, Course Enrollment. In addition to the SCHEV viability measures, what else can you discern regarding the current and future health of your program?

3.4 What actions or initiatives will you implement based upon that analysis?

How can you use the results for improvement? This is also where you provide evidence that your actions based on the results truly led to improvements in your program.

## 4 STUDENT LEARNING AND ENGAGEMENT

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- 4.1 What strengths and weaknesses of the program have been found from the student learning assessments conducted since the previous program review?

[Guidance: Office of Academic Assessment](#)

- 4.2 Describe actions taken based on the assessment results to make improvements in student learning and engagement.

[This is where you describe how your action plan, based on the results, led to improvements in your program and student learning outcomes.](#)

- 4.3 For courses with high D, F, W rates relative to other courses in the program, what is the department doing to improve retention in those specific courses.

[Data Source: Annual Program Report from IR in the section titled Course DFW](#)

## 5 FACULTY SCHOLARLY AND SERVICE ACTIVITIES

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- 5.1 Teaching activities designed to enhance teaching and the curriculum. Include discussion of new courses developed, curriculum revisions, new options/concentrations/certificates/degree programs initiated.

[Data Source: Digital Measures](#)

- 5.2 Scholarship/Research productivity – attach a report created in Digital Measures of scholarship/research since the last program review.

[Data source: Digital Measures](#)

Summarize the program faculty's research accomplishments for the past five years, typically measured by the number and types of publications, presentations, performances, exhibits and grants submitted and awarded.

- 5.3 Service, including service to public schools and the community.

[Data source: Digital Measures](#)

Summarize the program faculty's service activities for the last five years to the university, college, department and community.

- 5.4 Plans to enhance faculty development across the program including such things as acquiring more reassigned time for scholarly activities, workshop participation, mentoring programs, etc.

[What are your plans to promote faculty professional growth?](#)

## 6 FACILITIES AND RESOURCES

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- 6.1 Address the adequacy of resources and support services needed to implement the goals and

objectives of the program. These could include: library resources; laboratories; equipment; space needs; support personnel; faculty; and/or other resources.

Provide evidence of needs for facilities and/or resources.

## 7 STRATEGIC VISION FOR THE PROGRAM

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7.1 Mission statement for the program.

State the purpose/mission of the program. What strategies are being implemented in pursuit of this mission? How do these align with the University and College strategic plans?

7.2 Briefly describe emerging issues and trends in the discipline.

Based on your understanding of this field of study, what are the significant issues? What is your vision for the program given these trends?

7.3 Examine how internal factors (e.g., current environment, program strengths and weaknesses, etc.), as well as external factors (e.g., economic, environment, demographic, technological, social, legal, governmental/political, competitive, etc.) could impact achievement of program goals, objectives and expected outcomes given these disciplinary trends.

This is basically an environmental scan for your program.

## 8 RECOMMENDATIONS

8.1 Identify areas for improvement of the program which are within the control of the program, including curricular changes if appropriate and/or recommendations for changes that require action at the Dean, Provost or higher levels.

What specific steps must the program take to ensure ongoing success?