

Charter Bus Contract Information

CONTACT INFORMATION

Sunshine Tours Contact Information	Abbott Bus Line Contact Information
Lynn Nester lynn@gosunshinetours.com 540-674-6175 Contract# UVA1955697	Cara Kenyon cara@abbottbus.com 540-343-1133 Contract# UVA1952759

Instructions for obtaining quotes from Abbott Bus Lines and Sunshine Tours:

1. **Fill out the appropriate Quote Sheet (links below) – columns A-E to be filled in by the customer – columns F-K to be filled in by the bus line**
2. **Submit quote form for pricing via email**
3. **Once a quote is received you are ready to enter your PR – please attach quotes to the PR - *remember to add contract number to the PR* (below is a screen shot of a PR and where the contract number is to be inserted)**

Line Items (6)				
No.	Type	Solicit	Order	Description
1		<input type="checkbox"/>	EP2797208	Charter 24340 Radford - Greenville, NC Pick up 8....
<p>Supplier: ABBOTT BUS LINES INC Location: ABBOTT BUS LINES INC-ROANOKE, VA UNSPSC Code: 82111600 NIGP Commodity Code: 96113 - Chartering Services for Aircraft, Boats, Buses, and other T... Contract Number: UVA1952759 Bill To: A21718-Radford University - Accounts Payable</p> <p>Micro Business: <input type="checkbox"/> Small Business: <input type="checkbox"/> Minority Owned Business: <input type="checkbox"/> Woman Owned Business: <input type="checkbox"/></p>				