

**LOST OR STOLEN PERMIT REPORT**

If a permit is stolen, lost or removed, the registrant is responsible for replacing the permit. Replacement permits may be obtained from the Parking Services Office.

An official report must be filed with the RUPD. The permit owner should complete the information below and obtain a signature from the University Police, indicating the report was submitted to their office. Filing an official lost/stolen report frees the permit owner from liability incurred for citations obtained against the lost/stolen permit after the report is filed.

A replacement fee will be charged in accordance with University policy.

**With** authorized police report..... \$10.00

**Without** authorized police report, the cost will be the current permit price:

Fall Semester – Full Price

Spring Semester – Half Price

Summer School – One Quarter Academic Year Price

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**Section A: APPLICANT INFORMATION**

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Permit#: \_\_\_\_\_ License Tag#: \_\_\_\_\_

Date reported lost or stolen: \_\_\_\_\_

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**Section B: RADFORD UNIVERSITY POLICE**

Date reported lost or stolen: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_  
(RUPD)

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**Section C: PARKING SERVICES**

Date received report: \_\_\_\_\_

Replacement Permit # Issued: \_\_\_\_\_

Fee Paid \$ : \_\_\_\_\_